

CITY COUNCIL MEETING

ACTION MINUTES

**JUNE 24, 2025, 7:00 PM
REGULAR MEETING**

Council Members Present: Mayor Emmett Badar, Mayor Pro Tem Eric Nakano, Councilmember Rachel Bratakos, Councilmember Ryan A. Vienna, Councilmember Eric Weber

Staff: City Manager Brad McKinney, Assistant City Manager Travis Sais, Director of Public Works Shari Garwick, Director of Administrative Services Michael O'Brien, Director of Community Development Luis Torrico, Director of Parks and Recreation Scott Wasserman, City Attorney Jeff Malawy, City Clerk Debra Black, Engineering Manager Steve Barragan, City Engineer Dave Gilbertson, Planning Manager Marco Espinoza

Call to Order: 7:00 PM

CONSENT ITEMS	COMMENTS/RECOMMENDATIONS
<ol style="list-style-type: none">1. Adopt Resolution 2025-37, A Resolution of the City Council of the City of San Dimas, Approving Certain Demands for the Warrant Register of June 30, 2025, in the amount of \$475,944.24.2. Approve Minutes of the Meeting of June 10, 20253. Adopt Ordinance 1328 to Approve Municipal Code Text Amendment 25-01, A request to amend Title 18-Chapter 18.40 Affordable Housing Overlay Zone, to Modify the Boundary Lines of Affordable Housing Overlay Zone No. 2 (AHO-2).4. Receive and File the May 2025 Investment Report5. Approve the Updated Sewer System Management Plan (SSMP) for the City of San Dimas and Introduce Ordinance 1330, Approving Municipal Code Text Amendment 25-04, Amending Title 14-Chapter 14.08 County Sanitary Sewers and Industrial Waste Ordinance of the San Dimas Municipal Code and Schedule a Public Hearing for July 22, 2025	<p>Councilmember Vienna recused himself from item 3.</p> <p>MOTION: Motion/seconded by Councilmember Weber/Councilmember Vienna to approve the consent calendar. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p>

<ol style="list-style-type: none"> 6. Deny Claim State Farm Hensen v. City of San Dimas CJP 3054188 7. Deny Claim Brown v. City of San Dimas CJP3054308 LSV 8. Deny Claim Estrada v. City of San Dimas CJP 3054041 9. Approve Supplemental Budget Appropriations to Reconcile Account Overages Necessary to Complete the Operations and Services to End the 2024-25 Fiscal Year. 	
OTHER BUSINESS	COMMENTS/RECOMMENDATIONS
<ol style="list-style-type: none"> 1. Adopt Resolution 2025-38, Approving the Fiscal Year 2025-26 Operating and Capital Improvement Program Budget 	<p>MOTION: Motion/seconded by Councilmember Vienna/Councilmember Weber to adopt Resolution 2025-28. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p>
<ol style="list-style-type: none"> 2. Introduce Ordinance 1327, Amending the San Dimas Municipal Code, Chapter 10.06 Designating Speed Limits on Certain Streets in the City of San Dimas 	<p>MOTION: Motion/seconded by Councilmember Weber/Councilmember Vienna to introduce Ordinance 1327. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p> <p>Recess: 8:45 P.M. Reconvened: 9:00 P.M.</p>
PUBLIC HEARING ITEMS	COMMENTS/RECOMMENDATIONS
<ol style="list-style-type: none"> 1. Approve Updates to the Citywide Schedule of Fees and Charges 	<p>Speaker #1 Ruth Luevand expressed concerns with the proposed fee increases.</p> <p>MOTION: Motion/seconded by Councilmember Weber/Councilmember Bratakos to adopt Resolution 2025-39. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p>

<p>2. Introduce Ordinance 1329, Approving Municipal Code Text Amendment 25-03, Amending San Dimas Municipal Code, Chapter 18.142 to Establish Objective Design Standards for Qualified Housing and Mixed-use Developments.</p>	<p>There were no public comments for this item.</p> <p>MOTION: Motion/seconded by Councilmember Weber/Councilmember Bratakos to introduce Ordinance 1329. Motion carried 5-0.</p> <p>Yes: Badar, Bratakos, Nakano, Vienna, Weber No: None Absent: None Abstain: None</p>
CITY REPORTS	COMMENTS/RECOMMENDATIONS
<p>a. City Manager</p>	<p>City Manager McKinney announced:</p> <ul style="list-style-type: none"> • Golden State Water project to replace water reservoirs East and West of Gladstone Street is expected to be completed in the Fall 2026. • The final DPRB meeting was concluded and duties are absorbed by the Planning Commission or Director of Community Development. • The State of the City is Thursday, June 26, 2025. • Friday, July 4th City Hall and facilities will be closed in observance of the holiday.
<p>b. City Attorney</p>	<p>None</p>
<p>c. Members of the City Council Reports on Meetings Attended AB 1234 (G.C. §53232.3(d))</p>	<p>None</p>
CITY COUNCIL REQUESTS FOR FUTURE ITEMS	COMMENTS/RECOMMENDATIONS
	<p>Request by Councilmember Weber supported by Councilmember Vienna to recognize JJ Spaun winning the Golf U.S Open at a future council meeting.</p>
CLOSED SESSION ITEMS	COMMENTS/RECOMMENDATIONS
<p>1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One case.</p>	<p>Following the closed session, the City Attorney made a public announcement as follows: The City Council voted unanimously to authorize the City Attorney to initiate litigation in one matter. The action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry.</p>

Adjourned: 10:15 P.M.

I, Debra Black, City Clerk attest that these minutes are accurate and reflective of the actions taken by the City Council.



Debra Black, City Clerk

**CITY OF SAN DIMAS
SEWER SYSTEM MANAGEMENT PLAN
2025 UPDATE**



TABLE OF CONTENTS

	PAGE
INTRODUCTION	1
CHAPTER 1 – GOALS AND ACTIONS	
1.1 Goals	1
1.2 Actions	2
CHAPTER 2 – DESCRIPTION OF THE ORGANIZATION	
2.1 Management.....	3
2.2 Authorized Representative	3
2.3 Organization Chart and Responsibilities.....	3
2.3.1a City of San Dimas Organization Chart for Sanitary Sewer System Management	4
2.3.1b Sewer Maintenance Districts Organization Chart	5
2.3.1c Names and Telephone Numbers from the Organization Chart	7
2.3.2 Description of Responsibilities.....	9
2.3.3 City of San Dimas Divisions/Departments and Other Agencies	10
2.3.4 Chain of Communication for Sanitary Sewer Overflow Reporting	11
2.3.4a Sanitary Sewer Overflow Reporting Procedures Flow Chart	12
2.3.5 Contact Directory for Sanitary Sewer Overflow Responding and Reporting.....	13
CHAPTER 3 – LEGAL AUTHORITY	
3.1 Legal Authority.....	14
3.1.1 Legal Authority to Prevent Illicit Discharges into the Sanitary Sewer System.....	14
3.1.2 Legal Authority to Require that Sewers and Connections be Properly Designed and Constructed	16
3.1.3 Legal Authority to Obtain Easement Accessibility Agreements for Locations Requiring Sewer Systems operations and Maintenance	17
3.1.4 Legal Authority Limiting the Discharge of Fat, Oil, and Grease and Other Debris that May Cause Blockage.....	17
3.1.5 Legal Authority to Enforce any Violation of Sewer Ordinances	17

CHAPTER 4 – OPERATION AND MAINTENANCE PROGRAM

4.1	Preventive Maintenance Program	18
4.1.1	Sewer Line and Manhole Inspection	18
4.1.2	Gas Trap Manholes and Siphons.....	18
4.1.3	Drop Manholes	19
4.1.4	Sewer Line Cleaning	19
4.1.5	Vermin and Rodent Control	19
4.1.6	Sewage Pump Stations.....	19
4.1.7	Work Schedules	19
4.1.8	City of San Dimas Sewer Mapping System.....	19
4.2	Rehabilitation and Replacement Plan	20
4.2.1	Accumulative Capital Outlay Program of the Consolidated Sewer Maintenance District	20
4.2.2	Condition-Assessment Program.....	20
4.3	Equipment Maintenance and Replacement Policy.....	21
4.4	Training for Field Operations Personnel and Contractors	21

CHAPTER 5 – DESIGN AND PERFORMANCE PROVISION

5.1	Design and Construction Standards and Specifications.....	21
5.2	Procedures and Standards for Inspection and Testing of New and Rehabilitated Collection Sewer Facilities	22

CHAPTER 6 – OVERFLOW EMERGENCY RESPONSE PLAN

6.1	Overflow Response Procedure.....	22
6.1.1	Regulatory Agencies Notification and Time Frame.....	22
6.1.1a	Regulatory Agencies Notification and Time Frame Table .	23
6.1.1b	Agency Telephone Numbers	24

CHAPTER 7 – FAT, OIL, AND GREASE CONTROL PROGRAM

7.1	Public Education Outreach Program.....	24
7.2	Disposal Methods for Fat, Oil, and Grease Generated within the City of San Dimas's Sanitary Sewer System.....	25
7.3	Legal Authority to Prohibit Discharges to the System and Identify Measures to Prevent Sanitary Sewer Overflows and Blockages Caused by Fat, Oil, and Grease.....	25
7.4	Requirement to Install Grease-Removal Devices, Design Standards for Grease-Removal Devices, Maintenance Requirements, Best Management Practices Requirements, Recordkeeping, and Reporting Requirements	25
7.5	Authority to Inspect Grease-Producing Facilities, Enforcement Authorities, and Evidence of Adequate Staffing to Inspect and Enforce the Fat, Oil, and Grease Ordinance	25
7.6	Cleaning Schedule for Identified Fat, Oil, and Grease-Prone	

Sewer Segments	26
CHAPTER 8 – SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN	
8.1 System Evaluation and Capacity Assurance Plan	26
8.2 Adequate Capacity and Correct Design.....	26
8.3 Capacity Enhancement Plan	27
CHAPTER 9 – MONITORING, MEASUREMENT, AND MODIFICATION PROGRAM	
9.1 Monitoring	27
9.2 Sewer System Management Plan Program Effectiveness Evaluation	27
9.3 Program Modification	27
9.4 Sanitary Sewer Overflow Location Mapping and Trends.....	27
CHAPTER 10 – SEWER SYSTEM MANAGEMENT PLAN PROGRAM AUDIT AND CERTIFICATION	
10.1 Sewer System Management Plan Program Audit.....	28
10.2 Sewer System Management Plan Certification	28
10.3 Sewer System Management Plan Modification and Recertification	28
CHAPTER 11 – COMMUNICATION AND SEWER SYSTEM MANAGEMENT PLAN AVAILABILITY	
11.1 Communication.....	28
11.2 Sewer System Management Plan Availability	29
CHAPTER 12 – CONSOLIDATED SEWER MAINTENANCE DISTRICT AND CITY OF SAN DIMAS RESPONSIBILITIES UNDER THE STATEWIDE GENERAL WASTE DISCHARGE REQUIREMENTS	
12.1 Consolidated Sewer Maintenance District vs. City of San Dimas Responsibilities.....	29
12.2 Los Angeles County Public Works Sewer-Related Services to the 37 Consolidated Sewer Maintenance District Cities	30
12.3 Roles of the Consolidated Sewer Maintenance District and Cities under the Statewide General Waste Discharge Requirements.....	32

APPENDIX

Appendix A	Waste Discharge Requirements
Appendix B	Location Map of Sewer Maintenance Districts Yards & Pump Stations
Appendix C	Inventory of Sewer Maintenance Districts Equipment
Appendix D	Inventory of City of San Dimas Collection Facilities
Appendix E	Condition Assessment Work Schedule
Appendix F	Not Used
Appendix G	Industrial Waste Contract with the County
Appendix H	Sewer Maintenance Productivity Reports
Appendix I	Sanitary Sewer Overflow Data

ABBREVIATIONS/ACRONYMS

ACO	Accumulative Capital Outlay Program
CADD	Computer Aided Design and Drafting
CIWQS	California Integrated Water Quality System
CCTV	Closed-Circuit Television
CMCs	City Municipal Codes
CSMD	Consolidated Sewer Maintenance District
Districts	Sewer Maintenance Districts
FOG	Fat, Oil, and Grease
GIS	Geographic Information System
I/I	Infiltration Inflow
LACPW	Los Angeles County Public Works
LACO TITLE 20	Los Angeles County Code Title 20 – Utilities
LACO TITLE 28	Los Angeles County Plumbing Code – Title 28
MMS	Maintenance Management System
RWQCB	Regional Water Quality Control Board
SMD	Sewer Maintenance Division
SO&M	Sewer Operation and Maintenance
SSMP	Sewer System Management Plan
SSOs	Sanitary Sewer Overflows
SU	Sewage Unit
SWRCB	State Water Resources Control Board
WDRs	Waste Discharge Requirements

DEFINITIONS

Geographical Information System (GIS) – A spatial database system that is used to capture, store, display, and analyze information which includes various layers used by government officials. Examples of information found on a GIS database include feature layers for a sewer map: such as sewer pipes, sewer manholes, etc. These feature layers would include information such as the pipe diameter, pipe material, pipe condition, and last date cleaned or repaired. Los Angeles County Public Works' GIS also contains base information such as streets and parcels.

Infiltration/Inflow (I/I) – Infiltration is generally considered to be extraneous water that enters the sewer system over longer periods of time such as groundwater seepage through cracks in the sewer. Inflow is generally considered to be extraneous water that enters the system as a direct result of a rain event such as through defects in the sewer. While it is impossible to control all I/I, it is certainly desirable to reduce I/I when cost-effective.

Lateral – The portion of sewer that connects a home or business with the mainline in the street.

Stoppage – A buildup of debris in the sewer, which stops the flow of wastewater and allows the water to back up behind the stoppage, sometimes causing an overflow. Also called blockage.

Blockage – A buildup of debris in the sewer, which stops the flow of wastewater and allows the water to back up behind the stoppage, sometimes causing an overflow. Also called a stoppage.

Wastewater Collection System – All pipelines, pump stations, and other facilities upstream of the headworks of the wastewater treatment plant that transport wastewater from its source to the wastewater treatment plant.

CITY OF SAN DIMAS

SEWER SYSTEM MANAGEMENT PLAN (SSMP)

INTRODUCTION

The City of San Dimas has prepared this updated Sewer System Management Plan (SSMP) pursuant to the State Water Resources Control Board (SWRCB) Statewide Sanitary Sewer Systems General Order 2022-0103-DWG. The County of Los Angeles Consolidated Sewer Maintenance District (CSMD) provides operation and maintenance services for the City's sewer facilities.

Components of the City's SSMP may be similar to those of the Sewer Maintenance Districts (Districts). This SSMP document is divided into 12 chapters. Every section or subsection of each chapter addresses one of the key elements of the SSMP directive.

This document, in conjunction with other existing agency programs referenced herein, constitute the City's SSMP. By implementing the procedures contained in this SSMP, the occurrence of SSOs should be minimized to the greatest extent practicable throughout the City's sanitary sewer collection system. The SSMP is updated in accordance with the General Order. A plan audit is slated for 2027 and plan update in 2030. The City's sewer system entails 103 miles primarily maintained by Los Angeles County. See Appendix D for area map. The County CSMD provides operation and maintenance, accumulative capital outlay (ACO), and Industrial Waste services to the City.

CHAPTER 1

GOALS AND ACTIONS

1.1 Goals

The goals of this SSMP are to ensure the following:

1. The City's sanitary sewer collection system is properly operated, maintained, and managed to reduce the frequency and severity of SSOs and their potential impacts on public health, safety, and the environment.
2. When SSOs occur, prompt action is taken to identify, contain, remove the cause, promptly report the event to appropriate regulatory authorities, and notify the public in a timely manner.
3. All SSOs, system deficiencies, and remedial actions taken are well documented.
4. The City's sewer system operators, employees, contractors, responders, and other agents are adequately trained and equipped to address an

SSO event.

5. The City's sewer system is designed, constructed, and funded to provide adequate capacity to convey base and peak flows while meeting or exceeding applicable regulations, laws, and the generally accepted practices relative to sanitary sewer system operation and maintenance.

1.2 Actions

The actions to be taken to satisfy the SSMP are as follows:

1. Conduct a planned and scheduled maintenance program that will minimize the risk and occurrence of SSOs, in support of the SSMP goals.
2. When SSOs occur, respond to the reported site in a timely manner and undertake feasible remedial actions to contain the overflow impacts, including stopping the flow from reaching the storm drain, if possible.
3. Stop the SSO as soon as possible and limit public access to the overflow area to prevent public contact with any wastewater contamination.
4. If possible, completely recover the overflow to the extent feasible, return it to the sewer system, and clean up the contaminated area.
5. Gather and compile all pertinent information regarding the SSO event, investigate as necessary to determine probable cause, document findings, report to the appropriate regulatory agencies in a timely manner, and file the completed report.

CHAPTER 2

DESCRIPTION OF THE ORGANIZATION

2.1 Management

The City's Public Works Department manages the sanitary sewer collection system, which serves a population of approximately 34,000 residents and consists of about 103 miles of gravity sewer lines and 7 pump stations. The City's local sewers discharge into the Sanitation District of Los Angeles County facilities for conveyance, treatment, and disposal.

The City is involved in overseeing the sewer system maintenance responsibilities. The field operation and maintenance functions are provided by the CSMD, which is managed by LACPW.

The distribution of City administrative personnel and the contracted services are depicted in the organization chart presented in Sections 2.3.1a and described in Section 2.3.2 of this document. These personnel, assisted by key services noted in Section 2.3.3, administer the Sewer Service Charge Ordinance, carry out annexation proceedings for new territories, form and dissolve service zones, maintain facility record plans, and administer preventive maintenance and sewer construction programs.

These personnel, in collaboration with LACPW personnel, administer the City's sewer collection system operation, provide engineering evaluation of proposed and existing sewer facilities, administer preventive maintenance and sewer construction programs, and oversee the maintenance of sewer collection system facilities and related records and plans.

2.2 Authorized Representative

The City's Director of Public Works in concert with designated LACPW staff are the authorized representatives responsible for the execution of compliance actions required under the WDRs. This includes, but is not limited to, execution and certification of all reports and correspondence as required under the order.

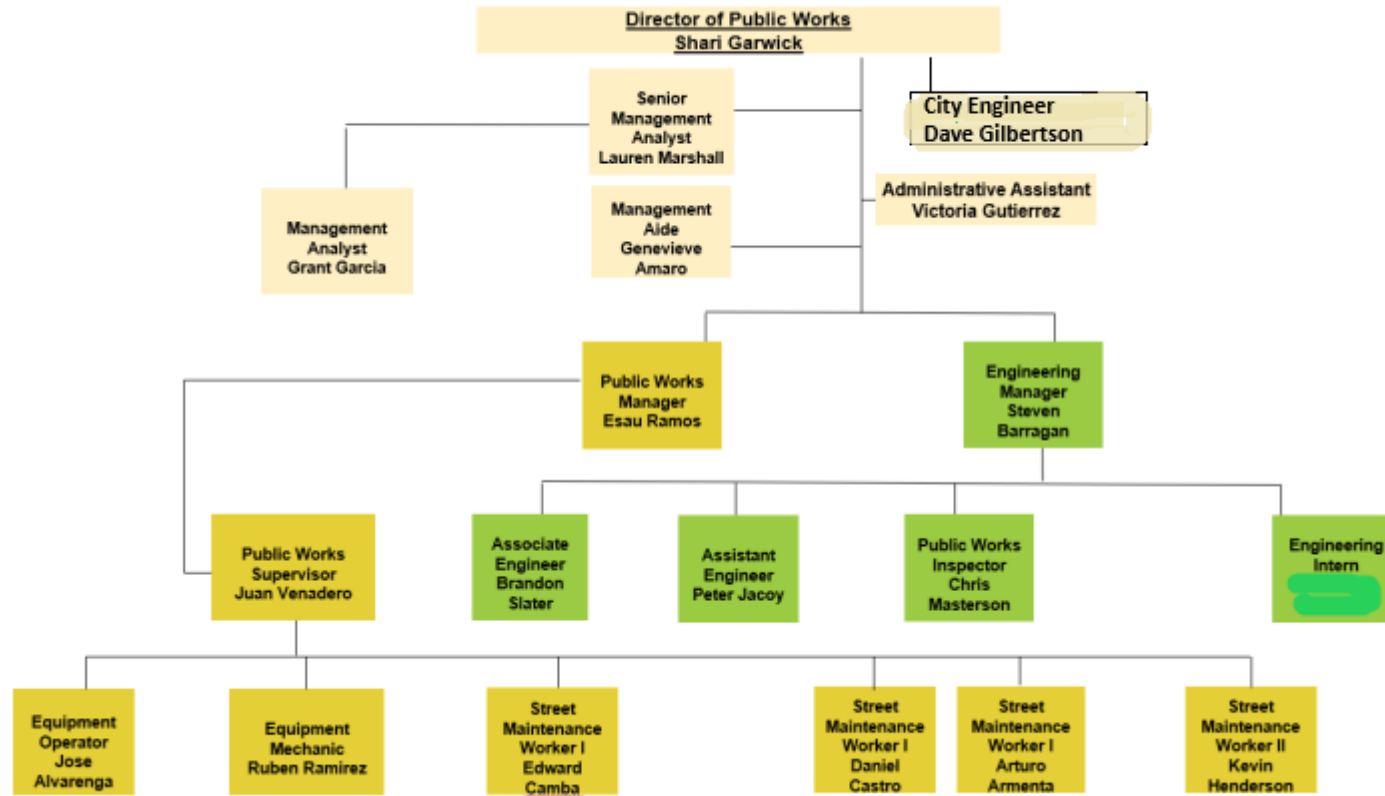
Shari Garwick, Director of Public Works – Legally Responsible Official (LRO)

2.3 Organization Chart and Responsibilities

The organization chart showing the structure and relationship of the City and LACPW administrative, management, and field positions relative to Sewer Operation and Maintenance (SO&M) is presented in Sections 2.3.1a, 2.3.1b, and 2.3.1c, respectively, and the descriptions of responsibilities and support are presented in Sections 2.3.2 and 2.3.3.

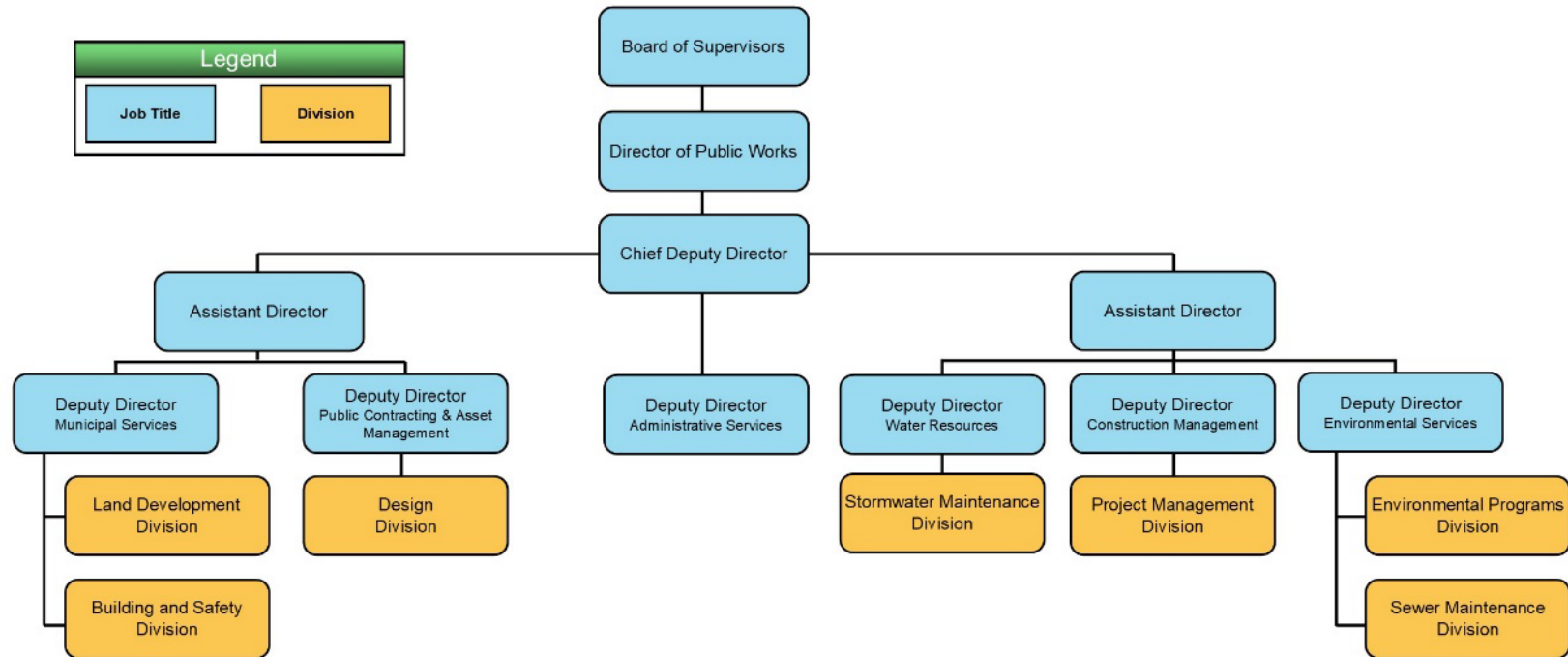
2.3.1a City of San Dimas Organization Chart for Sanitary Sewer System Management

ORGANIZATIONAL CHART – PUBLIC WORKS



2.3.1b Sewer Maintenance Division Organization Chart

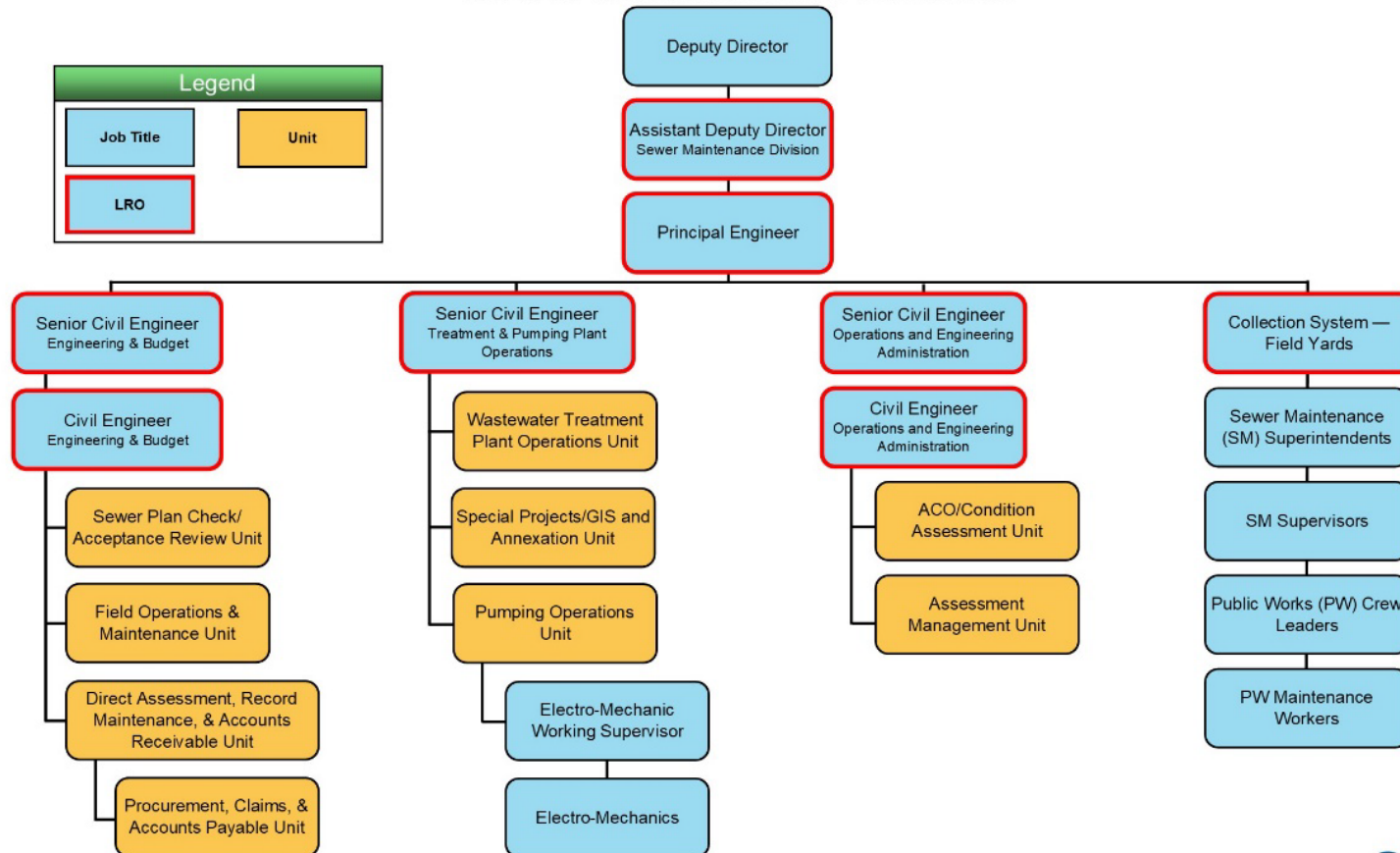
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS SSMP PROGRAM ORGANIZATION CHART EXECUTIVE MANAGEMENT & GOVERNING BOARD



Sewer Maintenance District Organizational Chart

LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS SSMP PROGRAM ORGANIZATION CHART

Sewer Maintenance Districts



2.3.1c Organizational Table

San Dimas

Administration			
Emmett Badar	Mayor	(909) 394-6210	ebadar@sandimasca.gov
Ryan Vienna	City Council	(909) 394-6210	rvienna@sandimasca.gov
Eric Weber	City Council	(909) 394-6210	eweber@sandimasca.gov
Eric Nakano	City Council	(909) 394-6210	enakano@sandimasca.gov
Rachel Bratakos	City Council	(909) 394-6210	rbatakos@sandimasca.gov
Brad McKinney	City Manager	(909) 394-6213	bmckinney@sandimasca.gov
Public Works			
Shari Garwick	Director of Public Works	(909) 394-6248	sgarwick@sandimasca.gov
Dave Gilbertson	City Engineer (Contracted)	(909) 394-6253	dgilbertson@rkagroup.com
Steve Barragan	Engineering Manager	(909) 394-6247	sbarragan@sandimasca.gov
Brandon Slater	Associate Engineer	(909) 394-6278	bslater@sandimasca.gov
Peter Jacoy	Assistant Engineer	(909) 394-6245	pjacoy@sandimasca.gov
Lauren Marshall	Senior Management Analyst	(909) 394-6244	lmarshall@sandimasca.gov
Grant Garcia	Management Analyst	(909) 394-6243	ggarcia@sandimasca.gov

Sewer Maintenance Division

Board of Supervisors		
Public Works		
Mark Pestrella	Director	(626) 458-4001
Angela R. George-Moody	Chief Deputy Director	(626) 458-4003
Sewer Maintenance Division		
Andrew Ngumba	Division Manager	(626) 262-2057
Alex Villarama	Principal Civil Engineer	(626) 300-3374
Operations & Engineering Administration		
Voltaire Llana	Senior Civil Engineer	(626) 238-3179
Treatment Plants & Pump Stations		
Jeff Bouse	Senior Civil Engineer	(626) 476-6709

2.3.2 Description of Responsibilities

The description of responsibilities or roles of each position, are as follows:

- City Council – Responsible for establishing new and amending existing ordinances and policies governing the municipal operations and the operation of the City's sanitary sewer system, including the approvals of all SO&M contracts and agreements, to protect the community's interest.
- City Manager – Responsible for the overall management and application of all legal and policy directives that relate to the City's activities, including the operation and maintenance of the City's sanitary sewer system.
- Director of Public Works – Directs the accomplishment of statutory and policy criteria within the scope of the City Council's policy and legal requirements. Directs its execution and evaluates work accomplished within his areas of responsibility including the SO&M program. Also directs the planning, budgeting, design for the construction of new sewer collection system and rehabilitation of existing sewer collection system. Facilitates all sewer collection system operation and maintenance activities through the contract with LACPW as the City's representative in the CSMD. Responsible for the day-to-day management and operation oversight of the City's sewer collection system, including the seven-sewer pump stations.
- City Engineer - Directs engineering and management activities relating to studies, design, investigations, and the preparation of reports, budget, and contractual agreements with private firms for technical services projects. Performs special studies, investigations, and reports concerning sewer infrastructure.
- Engineering Manager – Performs a wide range of professional and complex civil engineering work in redesign, construction, management, and maintenance of public works projects; acts as the City Engineer in his/her absence; and performs other duties as assigned.
- Associate Engineer – Performs a wide range of professional engineering work in redesign, construction, management, and maintenance of Public Works projects. Assists in the preparation of reports, budgets, and other correspondence and coordinates and facilitates with City and contract personnel in addressing local citizen issues relative to sewer service.
- Street Maintenance Superintendent – Has oversight of in-house

maintenance and repair services for the City's infrastructure. Usually related to emergency spill response and containment until County forces arrive. Assists as required to contain and clean SSOs.

- Office Administrative and Clerical Assistants – Assist in the preparation of reports, budgets, and other correspondence; coordinate and facilitate City and contract personnel in addressing local citizen issues relative to sewer service.

2.3.3 City Divisions/Departments and Other Agencies

The key support units and their responsibilities are described below:

- Administrative Services Department – Responsible for procuring equipment and as-needed contract services for emergency sewer repair projects; printing and mailing of public education outreach program materials; procuring materials and supplies needed for the day-to-day operation and maintenance activities; accounting services; and training of personnel. Also responsible for investigating SSO-related claims and litigations against the City.
- Building and Safety Division – Responsible for reviewing various building permit applications, their relationship to public easements and facilities, and issuing permits for sewer connections. Also, the enforcement of Plumbing Codes involving proper connection and discharge into the public sewer system and the property owner's maintenance of their respective sewer laterals between the structure served and the public mainline sewer.
- City Code Compliance Division – Responsible for the enforcement of Health and Safety Codes regarding waste disposal, such as the Fat, Oil, and Grease (FOG) Control Program; point source control inspection of industrial and commercial waste and grease generating facilities; and investigation of cases of illicit discharge of chemicals, debris, etc., into the public sewer system. This is undertaken in concert with the LACPW, Environmental Programs Division, Industrial Waste Unit.
- Engineering Division – Responsible for preparing plans and specifications for sewer construction and rehabilitation projects, administration of contracts for accomplishing such projects, and emergency sewer repair projects. Also, responsible for subdivision or development project plan checks to ensure compliance with the City's standards for construction of new sewer collection systems. Plan checks sewer capacity studies to size proposed sewer lines and sets requirements to ensure adequate capacity in existing systems. Prepares easement documents or identifies and procures access rights

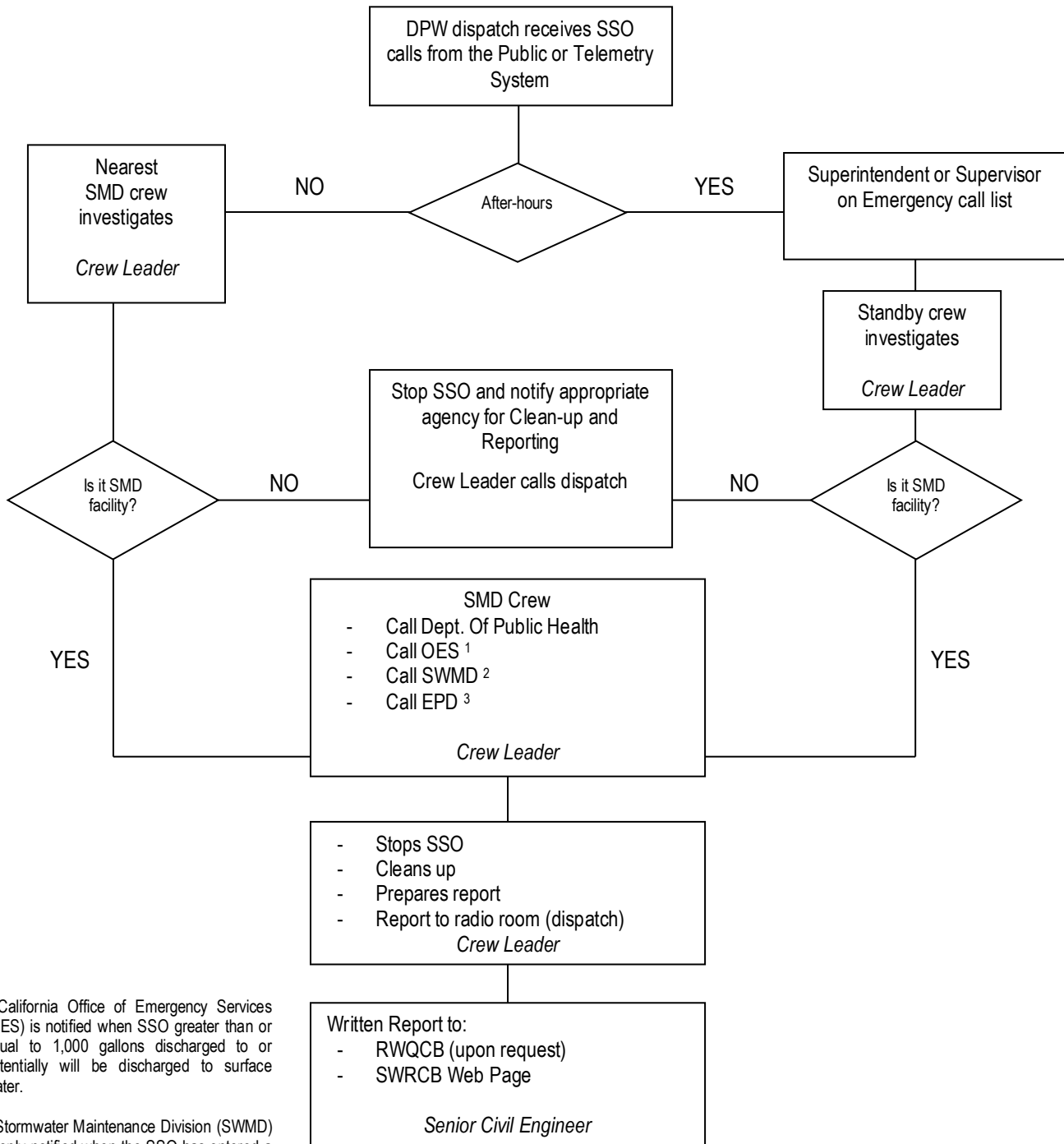
for public sewer facilities located within private properties.

- LACPW – Sewer Maintenance and Environmental Programs Divisions provide critical services to the City to address the mandates of the WDRs. Sewer Maintenance Division is responsible for operational maintenance services of the City's sewer collection system, including cleaning, closed-circuit television (CCTV) inspection, manhole inspection, and repairs. Environmental Programs Division is responsible for implementing the City's industrial waste and FOG Control Programs, which include permitting, inspection, and enforcement of illicit discharges to the public sewer system in concert with the City's Code Enforcement Division.
- County of Los Angeles Fire Department – Responsible for assisting with protecting the public in the event of an SSO that expands into high-use public travel ways and/or those that reach storm drains or water courses and spread the effect of public risk to health and safety impacts.
- County of Los Angeles Sheriff's Department – Responsible for operating the Emergency Operation Center for the entire City, including handling after-hour service calls reporting SSOs, pump station malfunction calls, and forwarding those reports to the LACPW.

2.3.4 Chain of Communication for SSO Reporting

The chain of communication for reporting SSOs from receipt of a complaint or other reliable information source to reporting to the appropriate regulatory agencies is presented in Section 2.3.4a. The City's contact directory for communicating with both internal and external parties involved in responding and reporting an SSO event is shown in Section 2.3.5. The SSO emergency response plan will be discussed in Chapter 6 of this document.

2.3.4a SSO Reporting Procedures Flow Chart



¹ California Office of Emergency Services (OES) is notified when SSO greater than or equal to 1,000 gallons discharged to or potentially will be discharged to surface water.

² Stormwater Maintenance Division (SWMD) is only notified when the SSO has entered a storm drain.

³ Environmental Program Division (EPD) is only notified when SSO of 50,000 gallons or greater are spilled to surface water.

2.3.5 City's Contact Directory for SSO Responding and Reporting

<u>After-Hour or Responsible Party</u>	<u>Name</u>	<u>Telephone</u>	<u>After-Hours or Cell Phone</u>
San Dimas Director of Public Works	Shari Garwick	(909) 394-6248	(909) 992-9792
San Dimas Engineering Manager	Steve Barragan	(909) 394-6247	(909) 208-9324
San Dimas Associate Engineer	Brandon Slater	(909) 394-6278	(909) 477-9137
San Dimas Assistant Engineer	Peter Jacoy	(909) 394-6245	(909) 203-3638
San Dimas Public Works Inspector	Chris Masterson	(909) 394-6246	(909) 806-0009
San Dimas Maintenance Manager	Esau Ramos	(909) 394-6271	(909) 208-9431
San Dimas Maintenance Supervisor	Juan Venadero	(909) 394-6270	(909) 296-0320
LAC Sheriff Department	San Dimas Sheriff's Station	(909) 450-2700	911
LAC Fire Department	Fire Station #64	(909) 599-6727	911
	Fire Station #141	(909) 599-7117	911
LAC Public Works	24-hour Dispatch	(626) 458-4357	(800) 675-4357
LAC Health Dept.		(213) 974-1234	
LAC Stormwater Maintenance District		(626) 445-7630	
Sanitation Districts of LAC		(562) 699-7411	
R.W.Q.C.B. (Region 4)		(213) 576-6600	
State O.E.S.		(800) 852-7550	

CHAPTER 3

LEGAL AUTHORITY

3.1 Legal Authority

The City's legal authority to own and operate a sanitary sewer system is derived from its incorporation as a City. The City October 9th, 1961, granted the County of Los Angeles the consent and jurisdiction to annex portions of the City sewer system into the CSMD. By that action, the City has entrusted the management, operation, and maintenance of its local sanitary sewer system to the CSMD. The City, however, still maintains ownership of the sewer system.

This Chapter highlights the City's legal authority to: (1) prevent illicit discharges into the sanitary sewer system; (2) require that sewers and connections be properly designed and constructed; (3) ensure access for maintenance, inspection, or repairs; (4) limit the discharges of FOG and other debris that may cause blockage; and (5) enforce any violation of sewer ordinances or City Municipal Codes (CMCs). The legal authorities for the specific areas stipulated in the WDRs are covered in various sections of the CMCs and Chapters 20.20, 20.24, 20.26, 20.32, 20.34, 20.36, and 20.40 of the Los Angeles County Code Title 20 – Utilities (LACO TITLE 20).

3.1.1 Legal Authority to Prevent Illicit Discharges into the Sanitary Sewer System

In accordance with the CMCs, Title 15, Chapter 15.48, the City has adopted the 2022 Edition of the California Plumbing Code (CPC). Part 5 of Title 24 of California Code of Regulations and is referred to as the San Dimas plumbing code. Per Chapter San Dimas Municipal Code Section 14.08, the City adopts the Los Angeles County (LACO) Sanitary Sewers and Industrial Waste Ordinance.

- Los Angeles County Code
(https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances)
- Los Angeles County Plumbing Code
(https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT28PLCO)

The LACO regulates sanitary sewers and industrial waste in the County as its Sanitary Sewer and Industrial Waste Use Ordinance. LACO Code, Section 20.36.010, prohibits the illegal dumping of offensive or damaging

substances; such as chemicals, debris, etc. Sections of the LACO Code that prohibit various forms of illicit discharges are 20.24.020, 20.24.200, 20.32.080, 20.32.650, etc. The City, as one of the CSMD cities, benefits from the CSMD Infiltration/Inflow (I/I) Control Program. This program consists of sewer line cleaning and maintenance, which includes CCTV and other mechanisms to detect I/I. By ordinance, LACO Code, Section 20.40.045, the County of Los Angeles Board of Supervisors has established a financial plan to ensure capital replacement or rehabilitation of sewer lines prone to I/I within the CSMD. LACO Code, Section 20.24.080, requires that property owners be responsible for maintenance of their house laterals, including the elimination of cracks, tree roots, and other debris. These laws combined constitute the City's legal authority to prevent illicit discharges into the sewer system.

Requirement	Reference
Prevent illicit discharges into the wastewater collection system	LACO 20.24.020 – Applicability of Division 2 provisions LACO 20.24.200 – Notification of uncontrolled discharges required LACO 20.32.080 – Excessive discharge of sewage – Conditional permit requirements LACO 20.32.650 – Dumping of effluent - Conditions LACO 20.36.010 – Discharge of offensive or damaging substances prohibited LACO 20.36.400 – Deposit of certain substances prohibited CPC 714.1 – Unlawful Practices CPC 714.2 – Prohibited Water Discharge
Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems	The City is part of Consolidated Sewer Maintenance District, which is managed by LACPW. All City spills will flow to City storm drainage system and then to the County flood control

Requirement	Reference
during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure	system. CSMD and the Flood Control District are both part of Los Angeles County Public Works and staff have direct contact with one another to coordinate and access additional resources and support, if needed
Require that sewers and connection be properly designed and constructed	LACO 20.32.010 – Sewer construction permit required when – Period of validity LACO 20.32.330 – New main sewer lines LACO 20.32.340 – Water pollution control and sewage pumping plants LACO 20.32.350 – New house laterals LACO 20.32.390 – Dedication of sewers LACO 20.32.580 – Materials and construction – Conformity with standard specifications LACO 20.30.590 – Inspection by county engineer
Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned or maintained by the Agency	LACO 20.20.130 – House lateral LACO 20.24.080 – Maintenance of sewer and laterals The City does not own or maintain any portion of the house lateral. The house lateral is the part of the sewer piping within the street or right-of-way extending from the property or sewer right-of-way line to point of connection with the main-line sewer
Enforce any violations of its sewer ordinances, service agreements, and/or other legally binding procedures	LACO 20.24.100 – Enforcement—County engineer powers LACO 20.24.110 – Delegation of powers LACO 20.24.160 – Violation – Penalty LACO 20.24.170 – Continued violations
Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable	LACO 20.32.240 – Sewer easement processing fees LACO 20.32.430 – Sewer easement requirements

Requirement	Reference
Requirements to install grease removal devices (such as traps or interceptors)	LACO 20.36.560 – Installation – Required when
Design standards for the grease removal devices	LACO 20.36.570 – Pretreatment – Standards and criteria
Maintenance requirements, BMP requirements, record keeping and reporting requirements for grease removal devices	LACO 20.36.610 – Operation and maintenance Industrial Waste Permits – Authorities enable the inclusion of additional specific maintenance requirements on Industrial Waste Permits provided to food service establishments.
Authority to inspect grease producing facilities	LACO 20.24.090 – Inspection to ascertain compliance—Access required—Acceptance of permit conditions LACO 20.24.150 – Interference with inspectors prohibited when LACO 20.36.620 – Inspection and testing LACO 20.36.630 – Right of entry for inspection authorized when

3.1.2 Legal Authority to Require that Sewers and Connections be Properly Designed and Constructed

LACO TITLE 20, Sections 20.32.330 and 20.32.340, as adopted by the City, requires that the design of new mainline sewers and pumping plants, respectively, comply with Part 3 of Chapter 20.32 of LACO TITLE 20. Section 20.32.350 of LACO TITLE 20 requires that the design of new house laterals also conform to the requirements of Part 3, Chapter 20.32, of LACO TITLE 20. In accordance with LACO TITLE 20, Section

20.32.580, the construction of a collection sewer system is required to conform to all the requirements prescribed by Division 2 of LACO TITLE 20, Standard Specifications for Public Works Construction ("Green Book"), and Special Provisions and Standard Plans, all on file in the Director of Public Works/City Engineer's office. The inspection of new mainline sewers and pumping plants to ensure proper construction is covered under Section 20.30.590 of the LACO TITLE 20 and regulated under the CMCs.

3.1.3 Legal Authority to Obtain Easement Accessibility Agreements for Locations Requiring Sewer System Operations and Maintenance

LACO TITLE 20, Division 2, as adopted by the City gives the City the legal right to set requirements to allow unrestricted maintenance access to the public sewer infrastructure located on private property. In accordance with Section 20.32.430 of LACO TITLE 20, the access is secured through the City's enforcement of the requirement for legally recorded sewer easements around all public sewer appurtenances located in private properties. Sewer easements are detailed on the sewer construction plans and are thoroughly reviewed by the City and LACPW for adequacy in size and accuracy of alignment during the plan check process. Plan checkers take special care to ensure that maintenance crews will have sufficient access for the movement of equipment and materials for routine and emergency repairs or construction work on the system.

3.1.4 Legal Authority Limiting the Discharge of FOG and other Debris that May Cause Blockage

The City, by adopting CPC and LACO TITLE 20, has the legal authority to satisfy this element of the WDRs. Section 1014.1 of the CPC states that where it is determined by the City's waste pretreatment is required, and approved grease interceptor shall be installed. Section 714.1 of CPC prohibits the discharge of FOG and other substances that may, among other things, clog, obstruct, fill, or necessitate frequent repairs, cleaning out, or flushing of sewer facilities in the City's sewer system.

This prohibition is also contained in LACO TITLE 20, Section 20.36.400. LACO TITLE 20, Section 20.36.560, gives the Director of Public Works/City Engineer the authority to require the installation of treatment facilities, including grease interceptors, at any facility that generates FOG in the amount that will damage or increase the maintenance costs of the sewer collection system.

3.1.5 Legal Authority to Enforce any Violation of Sewer Ordinances

LACO TITLE 20, Section 20.24.090, gives the Director of Public Works/City Engineer the legal authority to inspect mainline sewers,

sewage pumping plants, interceptors, etc., as often as deemed necessary, to ascertain whether such facilities are maintained and operated in accordance with the provisions of Division 2 of LACO TITLE 20.

Under Section 20.24.100 of LACO TITLE 20, the Director of Public Works/City Engineer is empowered to enforce all the requirements prescribed in Division 2, Sanitary Sewers and Industrial Waste, and in accordance with Section 20.24.110, may delegate this authority. LACO TITLE 20, Section 20.24.160, allows criminal penalties for any violations as does CMC Section 14.08.040.

LACO TITLE 20, CPC, standard plans, specifications, and other material cited in this chapter are filed at the Director of Public Works'/City Engineer's office.

CHAPTER 4

OPERATION AND MAINTENANCE PROGRAM

4.1 Preventive Maintenance Program

The City is within the CSMD and, therefore, relies on the staff and resources of LACPW for the SO&M of its collection sewer system. The CSMD's SO&M Programs described in detail in the Districts' SSMP are applicable in the City. The CSMD East Yard (Appendix B) located at 2849 South Myrtle Avenue in the City of Irwindale provides sewer services to the City. In addition, personnel from the other sewer maintenance yards, shown in Appendix B, provide after-hour services; such as standby, callback, and other sewer emergency services, to the City. The maintenance equipment utilized within the City is owned by the CSMD. A complete inventory of the CSMD equipment assigned to the East Yard is presented in Appendix C.

The following is a summary of the CSMD preventive maintenance activities implemented by the CSMD within the City:

4.1.1 Sewer Line and Manhole Inspection

The interior and exterior of manholes are inspected semiannually for any structural defects, sewage flow condition, presence of vermin or rodents, deleterious industrial waste, odors, and any signs of unusual settlement around the manhole and along sewer alignments.

4.1.2 Gas Trap Manholes and Siphons

Gas traps are inspected by LACPW twice a year and siphons are on a periodic cleaning basis.

4.1.3 Drop Manholes

These facilities are inspected and cleared of stoppages and flow restrictions on variable frequencies based on prior inspection records.

4.1.4 Sewer Line Cleaning

Sewer lines are cleaned by hydro jetting or rodding. Frequency of cleaning is based on inspection records. Sewer lines known to accumulate grease, garbage grinds, or sand are placed on monthly, quarterly, or semiannual cleaning schedules and those prone to root growth are periodically rodded or chemically treated.

4.1.5 Vermin and Rodent Control

Sewers infested by insects are chemically treated. Those infested by rodents are baited.

4.1.6 Sewage Pump Stations

Majority of the Districts' pump stations are equipped with SCADA/alarm systems and are inspected at least once a week. Pumps and motors are lubricated, control mechanisms and valves are checked and adjusted as necessary, and equipment is repaired or modified as required.

4.1.7 Work Schedules

CSMD work orders within the City are generated and tracked by LACPW's Maintenance Management System (MMS). CSMD field crew activities are recorded in various forms, such as service requests, cleaning reports, sewer maintenance daily reports, manhole adjustments, overflow report forms, etc., and maintained in the MMS database. The reports are made available to the City upon request.

4.1.8 City Sewer Mapping System

The City maintains "as-built" sewer plans of the City's sewer facilities. Data on the plans, such as system location and alignment, pipe material, size, etc., are stored in the Sewer Maintenance Division (SMD) Computer Aided Design and Drafting (CADD) System. Information generated by CADD is printed on Index Map Sheets stored by LACPW, SMD, located at 1000 South Fremont Avenue, Alhambra, California. The Index Maps are also kept at the SMD field yards. The maps are updated, as necessary, to reflect any changes in the system. Visit

<https://dpw.lacounty.gov/smd/sewernetwork/> to view the sewer network map

4.2 Rehabilitation and Replacement Plan

The City's sewer collection systems are in the CSMD, and the City participates in the CSMD's Accumulative Capital Outlay (ACO) Program. As a result, the City also benefits from the Sewer Condition-Assessment Program.

4.2.1 ACO Program of the CSMD

As stated, the City participates in the ACO Program of the CSMD. Property owners within the CSMD are levied an annual charge of \$5 per SU for sewer collection system rehabilitation and replacements. The \$5 per SU charge is also a component of the total \$50.50 per SU annual sewer service charge collected from property owners districtwide with the property owners' annual tax bills. The program is managed and administered by the LACPW.

Under the ACO Program, any portion of the sewer system found to be structurally deficient through routine inspection, sewer emergency response, or the Condition-Assessment Program is immediately repaired as an emergency repair project or documented in a prioritized list of future short- and long-term ACO sewer rehabilitation and replacement projects. However, the LACPW will refer portions of the system that have sewer capacity-related problems, such as hydraulic deficiencies, resulting from over development or change in the zoning, to the City for appropriate corrective action. There are currently no known capacity related SSO problems in the City.

4.2.2 Condition-Assessment Program

The existing City collection sewer facilities are listed in Appendix D. The existing sewer pipes, ranging from 8 to 12 inches in diameter, are predominantly of vitrified clay pipe material. Naturally, as these sewer lines age, structural problems, such as cracks, joint separation, root intrusion, etc., will develop. To ensure that these problems are properly mitigated, the WDRs require that the City or its agent have a program in place to minimize and correct these issues and ensure that the program is well funded.

As described earlier in this document, the City is within the CSMD and participates in the CSMD's Condition-Assessment Program. Property owners within the CSMD are assessed an annual fee of \$4 per SU for sewer system condition assessment. This charge is part of the current annual sewer service charge of \$50.50 per SU levied and collected with the property owners' annual tax bills for the CSMD. This

charge is reviewed and adjusted annually by the LACPW to raise sufficient funds for the Condition-Assessment Program. Under the Condition-Assessment Program, the entire sewer collection system within the City is inspected by CCTV to assess the condition of the pipes on a ten-year cycle basis. The CCTV inspection schedule for the City is presented in Appendix E. The Condition Assessment Report for the City is located on the SMD website: <https://pw.lacounty.gov/smd/cctv/city/>. The LACPW is responsible for the management and administration of the funds and program.

4.3 Equipment Maintenance and Replacement Policy

The equipment utilized in the maintenance of the City's sewer facilities is owned by the CSMD. LACPW has full responsibility for the maintenance and replacement of equipment. The LACPW Equipment Replacement Policy is described in Chapter 4.5 of the Districts' SSMP.

4.4 Training for Field Operations Personnel

All personnel needed for the operation and maintenance of the City's sewer system are employed by the LACPW. The training of CSMD personnel is a function of the LACPW and not the City. The training methodologies utilized by the LACPW are contained in Chapter 4.4 of the Districts' SSMP.

City staff are trained a regular basis for proper procedures to report and contain SSO events. Spill estimation volumes are included in the training. Staff that submit data in CIWQS are trained to follow proper procedures.

CHAPTER 5

DESIGN AND PERFORMANCE PROVISION

5.1 Design and Construction Standards and Specifications

The City requires that all sewers be designed in accordance with LACPW standards. LACPW has standard plans and specifications for construction of sanitary sewers and appurtenances to ensure that sewer lines and connections are properly designed and constructed. LACPW specifications by reference incorporate the standard plans and specifications for Public Works' construction, special provisions, and standard drawings. In addition, LACPW has other publications, such as the Private Contract Sanitary Sewer Procedural Manual, Guidelines for the Design of Pump Stations, etc., to ensure consistency in the design of collection systems within unincorporated County areas. The City requires that these publications also be followed in the design of sewer systems within the City. To further ensure that sewer facilities are properly designed, the City requires construction drawings be prepared by licensed engineers.

The construction drawings are thoroughly reviewed by the City and SMDs engineers prior to approval for construction and inspection of the actual construction work. SMD review plans to ensure that appropriate maintenance standards are integrated into the design from a maintenance standpoint only.

5.2 Procedures and Standards for Inspection and Testing New and Rehabilitated Collection Sewer Facilities

The City provides inspection of new sewer construction projects. The inspection of sewer rehabilitation projects under the ACO Program are conducted by LACPW inspectors. The City requires as-built plans of the completed projects be submitted prior to final approval for acceptance of sewer facilities for public use.

In compliance with LACPW policy, the City also requires that all newly constructed pumping stations be inspected by SMD staff prior to transferring such facilities to the CSMD for maintenance.

CHAPTER 6

OVERFLOW EMERGENCY RESPONSE PLAN

6.1 Overflow Response Procedure

The City, as a member of the CSMD, relies on the services of the LACPW to respond to SSOs within the City. Therefore, the Overflow Procedure described in Chapter 6 of the Districts' SSMP is utilized by the CSMD in the City. The LACPW 24-hour emergency phone number 1-800-675-HELP (4357) is available to City staff and residents to promptly notify LACPW staff of SSO events in the City.

However, in the event of an SSO in which a City crew is the first responder, the City, at a minimum, is expected to contain the release if possible, and secure the area until LACPW personnel arrive.

6.1.1 Regulatory Agencies Notification and Timeframe

The CSMD is responsible for reporting SSOs to the appropriate regulatory agencies for the City. As discussed in Chapter 2, SSOs that occur in the City are reported to the LACPW by telephone. Upon receipt of such calls, LACPW Officials follow the notification guidelines contained in Chapter 6 of the Districts' SSMP, also presented in Sections 6.1.1a and 6.1.1b of this document.

6.1.1a Regulatory Agencies Notification and Time Frame Table

SSO Category	Type or Description	Agencies to be Notified	Type of Notification and Timeframe	
			Timeframe	Written Report/*Online Database
1	Any volume of untreated or partially treated SSO: <ul style="list-style-type: none"> Reach surface water and/or drainage channel tributary to surface water Discharge to a storm drain and not fully captured and returned to the sanitary sewer system or not captured and disposed of properly. Any volume not recovered from storm drain is considered to have reached surface water. 	DPH	Within 15 minutes after becoming aware of the spill.	Call and obtain operator number.
		OES (≥ 1,000 gallons)	As soon as possible, but no later than 2 hours after becoming aware of the spill.	Call and obtain control number.
		SWMD (only if entered into storm drain)	As soon as possible, but no later than 2 hours after becoming aware of the spill.	NA
		EPD (≥ 50,000)	As soon as possible, but no later than 2 hours after becoming aware of the spill.	Conduct Water Quality Sampling within 48 hours of initial spill. CIWQS Online Database – Upload water quality results. SSO Technical Report – Submit report within 45 calendar days on conclusion of SSO in which 50,000 gallons or greater are spilled to surface water.
		SWRCB	As soon as we become aware of the SSO, reporting is possible and can be provided without substantially impeding cleanup or other measures.	CIWQS Online Database Initial Report - ASAP but no later than initial 3 business days after we are made aware of it. Final Certified Report – Within 15 calendar days on conclusion of the SSO response and remediation. Additional Information – Anytime in form of an attachment.
2	≥ 1,000 gallons of Untreated or partially treated SSO: Does not reach surface water, drainage channel or storm drain unless discharge to storm drain system is fully recovered and disposed of properly.	DPH	Same as above	NA
		SWMD (only if entered into storm drain)	Same as above	NA
		SWRCB	Same as above	Same as above
3	All other discharge of untreated or partially treated resulting from sewer system failure or flow condition.	DPH	Same as above	NA
		SWRCB	Same as above	CIWQS Online Database – Within 30 days after the end of the calendar month in which the SSO occurred.
PLSD	Private lateral sewage discharge (PLSD) caused by blockages or other problems within a privately-owned lateral	DPH	Same as above	NA
		SWRCB (optional)	NA	NA
NA	No SSO in a calendar month	SWRCB	NA	CIWQS Online Database – Certified within 30 days after the end of the calendar month, certified statement that no SSO occurred.
NA	Collection System Questionnaire	SWRCB	NA	CIWQS Online Database - Update and certify every 12 months.

6.1.1b Agency Telephone Numbers

Agency	Contacts	Hours of Operation
Department of Public Health	(213) 974-1234	Answered on a 24-hour, 7-day basis
California Office of Emergency Services	(800) 852-7550	Answered on a 24-hour, 7-day basis
RWQCB (Region 4)	(213) 576-6600	Answered only during normal working hours
LACPW Stormwater Maintenance Division	(626) 458-517	Answered only during normal working hours
East Area	(626) 798-6761	Answered only during normal working hours
South Area	(562) 861-0316	Answered only during normal working hours
West Area	(818) 896-0594 (818) 248-3842	Answered only during normal working hours
LACPW Environmental Programs Division	(626) 458-4357	Answered on a 24-hour, 7-day basis
SWRCB		Online database website address
LACPW Emergency Phone Number	(800) 675-4357	Answered on a 24-hour, 7-day basis

CHAPTER 7

FOG CONTROL PROGRAM

7.1 Public Education Outreach Program

The City has its own Public Education Outreach Program. This consists of SSO- and FOG-related articles in the City's newsletters and webpage (<https://sandimasca.gov>), and by maintaining continuous communication with the LACPW, City residents, and other stakeholders on these and other issues. City personnel also disseminate information to residents during meetings or while conducting right-of-way lateral work inspections.

7.2 Disposal Methods for FOG Generated within the City's Sanitary Sewer System

This function is performed by CSMD staff on behalf of the City. The methods used by the LACPW are contained in the Districts' SSMP. Pipe-blocking substances are cleared by County staff with proper tools and technique.

7.3 Legal Authority to Prohibit Discharges to the System and Identify Measures to Prevent SSOs and Blockages Caused by FOG

The legal authority to prohibit discharges of FOG into the sewer system is discussed in Chapter 3 of this document. Requirements for grease interceptors at food establishments to prevent the discharge of grease to the collection sewer system and educating the public on proper disposal methods for FOG are also discussed in this chapter.

7.4 Requirement to Install Grease-Removal Devices, Design Standards for Grease-Removal Devices, Maintenance Requirements, Best Management Practices Requirements, Recordkeeping, and Reporting Requirements

The City is charged with the responsibility of enforcing the City's FOG Control Ordinance. The design standards for the grease-removal devices are contained in the 2022 California Plumbing Code. The City contracts with Los Angeles County for industrial waste inspections. Any new site/proposal is referred to Industrial Waste for permitting and City Building departments for permitting. New businesses are screen prior to approval and SIC codes verified (SB 205).

7.5 Authority to Inspect Grease-Producing Facilities, Enforcement Authorities, and Evidence of Adequate Staffing to Inspect and Enforce the FOG Ordinance

LACO TITLE 20, Section 20.24.090, as adopted by the City, gives the Director of Public Works/City Engineer the authority to inspect grease-producing facilities for compliance with permit requirements.

7.6 Cleaning Schedule for Identified FOG-Prone Sewer Segments

The cleaning schedule for identified FOG-prone sewer segments is performed by the CSMD for the City. The methods used by CSMD staff are described in the Districts' SSMP.

The County uses the Maximo maintenance management system to identify and schedule cleaning of pipe segments prone to FOG blockages and is in the process of transitioning to using Cityworks maintenance management system for identify and scheduling of cleaning.

CHAPTER 8

SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

8.1 System Evaluation and Capacity Assurance Plan

The City is responsible for ensuring that public sewer infrastructure is correctly designed, adequately sized, and easily maintained. The CSMD provides a supporting role in reviewing all proposed sewer plans for new developments in the City to ensure they conform to County design standards and that requirements for acceptability for maintenance are met.

The prioritization of conditions assessments per the County are as follows:

- 1) Hold a high level of environmental consequences if vulnerable to collapse, failure blockage, capacity issues, or other system deficiencies.
- 2) Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations
- 3) Environmentally sensitive areas and are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) list.

Portions of the system are videoed every 10 years to ensure system no deficiencies causing sewage to discharge into a water of the State. The videos are stored for reference.

The County has an overarching Emergency Response Plan for addressing large scale-emergency events.

LACPW prioritizes corrective action based on: likelihood of failure which is determined from findings of condition assessment (ex. NASSCO PACP rating, 4 & 5) and consequence to failure (ex. Proximity to water body, railroad, road type, and easement).

8.2 Adequate Capacity and Correct Design

The Director of Public Works/City Engineer or hired qualified private company provides thorough review of all sewer plans for proposed development projects in the City to ensure that (1) they are properly designed with sufficient capacity for current and future base, peak, and wet-weather flow demands; and (2) any impact of proposed project on existing sewer system is mitigated prior to being approved by the Director of Public Works/City Engineer. During construction, the projects are continuously inspected by the Director of Public Works/City Engineer or hired construction inspectors to ensure that sewer facilities are constructed in accordance with the approved plans and specifications.

8.3 Capacity Enhancement Plan

The Sewer Collection System Capacity Enhancement Program is a combined effort between the City and the LACPW. The CSMD's programs to optimize the use of available sewer capacity and prevent SSOs include the CCTV Program to identify pipe segments needing repairs, I/I reduction and tree-root intrusion control programs, sewer cleaning program, and the ACO Program to effect repairs or replacement of damaged pipes. These programs are described in Chapters 3 and 4 of the Districts' SSMP.

CHAPTER 9

MONITORING, MEASUREMENT, AND MODIFICATION PROGRAM

9.1 Monitoring

The City will document all relevant data on SSOs that occurred in the City. This will include quarterly SSO reports from the LACPW, Annual Reports published by the LACPW, Sewer Maintenance Productivity Report (Appendix G) for the City, and any special reports to regulatory agencies, etc. The data will be analyzed to evaluate the effectiveness of the City's SSMP.

9.2 SSMP Program Effectiveness Evaluation

The triennial SSMP audit shall be used as one of the tools in assessing the effectiveness of the City's SSMP. The evaluation of the City's SSMP Program effectiveness shall be based on such key performance indicators as the total number of SSOs, SSO response time, reduction in repeated incidents of SSOs at the same location, total SSOs equal to or greater than 1,000 gallons or reaching surface waters, reduction in number of SSOs that are caused by sewer capacity-related problems, and any other effectiveness parameters established by the SWRCB.

9.3 Program Modification

The City shall continually update or modify the key elements of its SSMP based on the results of the above-mentioned monitoring and program effectiveness evaluations. The City shall also make recommendations to the LACPW, as necessary, on elements of the Districts' SSMP to be adjusted or revised within City boundaries to better serve its residents.

9.4 SSO Location Mapping and Trends

The annual SSO location map prepared by the LACPW is enclosed in Appendix H. The cause of each SSO incident is also recorded and shown on the map sheet. This map is used for establishing SSO patterns, identifying hot spots, and work assignment scheduling by LACPW field personnel.

CHAPTER 10

SSMP PROGRAM AUDIT AND CERTIFICATION

10.1 SSMP Program Audit

The City shall conduct an internal audit per the 2022 General Order requirements. The audit shall focus on evaluating the effectiveness of the SSMP, City's records, and SMD's compliance actions during the audit period. The most recent report of the audit must be kept on file in the Director of Public Works'/City Engineer's office.

10.2 SSMP Certification

The SSMP shall be certified by the Director of Public Works/City Engineer or authorized representatives to follow the requirements set forth in the WDRs and be presented to the City Council for approval at a public meeting. The City authorized representative must also complete the certification portion in the online SSO Database Questionnaire (<http://ciwqs.waterboards.ca.gov/>) by checking the appropriate milestone box, printing and signing the automated form, and sending the signed form to:

Attention Sanitary Sewer Overflow Program Manager
State Water Resources Control Board
Division of Water Quality
P.O. Box 100
Sacramento, CA 95812

10.3 SSMP Modification and Recertification

The SSMP must be updated every five years. When significant amendments are made to any portion or portions of the SSMP, it must be resubmitted to the City Council for approval and recertification. The recertification shall be in accordance with the certification process described in Section 10.2.

CHAPTER 11

COMMUNICATION AND SSMP AVAILABILITY

11.1 Communication

The City shall provide all stakeholders and interested parties, such as the public and other agencies, with status updates on the development and implementation of the SSMP and consider comments made by them. The City shall utilize media, such as letters, newsletters, brochures, notices in newspapers, and the City's home webpage, for conveying this information. The public may provide comments and feedback, and also may present oral comment at City Council meetings.

In the event of a public area closure, the City will utilize its social media and emergency alert system to notify residents. The City's public information officer will handle communications.

For connection to the Sewer Maintenance District's systems, applicants/contractors are required to provide connection receipts for proof of payment to connection to sewer facilities. Proper permitting and inspection is required for work on sewer systems.

11.2 SSMP Availability

Copies of the SSMP will be maintained in the Director of Public Works'/City Engineer's office and posted on the City's website. The document shall also be made readily available to the RWQCB (Regions 4) upon request and to the operators of any collection system or treatment facility downstream of the City's system.

CHAPTER 12

CSMD AND CITY RESPONSIBILITIES UNDER THE WDRs

12.1 CSMD vs. City Responsibilities

The CSMD and the City, which is a part of the CSMD, will play significant roles, jointly and separately, toward achieving the goals of the WDRs. LACPW shall apply for coverage under the WDRs for facilities it owns. The City will apply for coverage for its own facilities.

The SMD shall prepare a comprehensive SSMP for the Districts. The City in coordination with the LACPW will prepare its own SSMP. The City has previously adopted codes and regulations providing it with legal authority in conjunction with agreements with the districts to enforce items stipulated in the WDRs.

Section 12.2 shows the CSMD cities, including the City, and the SSO-related services currently provided by the LACPW to each of the cities. It also contains information on estimated population of the cities. The CSMD shall perform all functions under the WDRs related to the SO&M Program.

The CSMD shall also be responsible for correcting structural deficiencies under the ACO Program. The cities will be conducting the capacity study of their collection systems, if necessary, and correcting identified hydraulic deficiencies. The matrix on Section 12.3 is a listing of the key elements of the SSMP and the roles for the CSMD and the City. By completing and signing this matrix, the City, as owner, and the CSMD, as service provider, mutually agree that it is an accurate description of what each entity will be responsible for under the

WDRs. Upon approval by both parties, this document becomes a part of the City's and Districts' SSMP.

12.2 LACPW Sewer-Related Services to the 37 CSMD Cities

City	CSMD	ACO Program	Sewer Maintenance Agreement	Building and Safety	Industrial Waste	City Engineers	*Population
Agoura Hills	X	X			X		20,299
Artesia	X	X		X	X		12,659
Baldwin Park	X	X					72,176
Bell Gardens	X	X			X		42,449
Bellflower	X	X			X		79,190
Bradbury	X	X					1,052
Calabasas	X	X			X		23,800
Carson	X	X		X	X	X	95,558
Commerce	X	X		X	X	X	12,290
Cudahy	X	X			X		17,950
Diamond Bar	X	X			X		55,072
Duarte	X	X		X	X		21,727
Glendora	X	X					52,558
Hawaiian Gardens	X	X			X		14,149
Hidden Hills	X	X					1,856
Industry	X	X		X			272
Irwindale			X	X	X		1,370
La Cañada Flintridge	X	X		X	X		20,478
La Habra Heights	X	X					5,754
La Mirada	X	X		X	X	X	48,008
Lakewood	X	X		X	X	X	79,700
Lawndale	X	X		X	X		32,769
Lomita	X	X		X	X	X	19,936
Maywood			X				9,600
Malibu	X	X					10,654
Montebello			X				61,204
Palos Verdes Estates	X	X					13,347
Paramount	X	X			X		53,900
Pico Rivera	X	X			X		62,942
Rancho Palos Verdes	X	X			X		42,287
Rolling Hills	X	X		X			1,813
Rolling Hills Estates	X	X		X	X		8,280
Rosemead	X	X			X		51,185
San Dimas	X	X			X		33,371
Santa Clarita	X	X			X		228,673
Santa Fe Springs	X	X		X			19,219
South El Monte	X	X					20,800
Temple City	X	X		X	X	X	36,494

Walnut	X	X			X		29,235
West Hollywood			X		X		35,757
Westlake Village	X	X		X	X		8,029
TOTALS:	37	37	4	16	28	6	1,457,862

* The population data was obtained from the year 2020 Census data. Individual cities should verify the accuracy of the above data. Through the General Services Agreement, a city can request County resources upon specific request. The LACPW currently provides at least some degree of service to all 88 cities in the County of Los Angeles

12.3 ROLES FOR THE CONSOLIDATED SMD AND CITIES UNDER THE WASTE DISCHARGE REQUIREMENTS

	A	B	C	D	E	F	G
1	Task	WDR	Description or Requirement of the WDR	Completion Date	City of	County	Comments/Concerns
2	Identifier	Reference		w/ MOU	SAN DIMAS	Consolidated	
3				Regional Board 4			
4				10,000 – 100,000 served			
5							
6		D9	Allocate Adequate Resources		X	X	City for capacity related CIP, County for O&M & ACO
7		D9	Establish proper rate structure		X	X	
8		D9	Establish proper accounting mechanisms		X		
9		D9	Establish audit procedures		X		
10							
11		B1	Apply for coverage under WDR with SWRCB	11/2/2006	X	X	City as owner, County as operator
12		G	Reporting Program Initiation	1/2/2007	X	X	
13		B2	SWRCB to issue application instructions	7/2/2006	X	X	
14		B2	Appoint legally Authorized Representative		X	X	
15			Submit Completed Application Package		X	X	
16							
17		D13	Sewer System Management Plan				
18			Complete Development Plan & Schedule	11/2/2007	X		
19			Certification	5/2/2009	X		County support role only
20			Approval by Governing Board	5/2/2009	X		
21			Available at office or on internet	5/2/2009	X		
22							
23		D13(i)	Goal	11/2/2007	X		
24		D13(ii)	Organization	11/2/2007	X		
25			Identification of Authorized representative		X	X	
26			Organizational Chart		X		
27			Contact List		X	X	
28			SSO Reporting Chain of Communication		X	X	
29		D13(iii)	Legal Authority	5/2/2009	X	X	
30			Sewer System Use Ordinance Adoption		X	X	
31			Service Agreement or MOU or other legally binding procedure		X	X	
32							
33							
34		D13(iv)	Operations and Maintenance Program	5/2/2009		X	CSMD City
35			Up-to-date Mapping Procedures		X	X	
36			Description of routine O&M activities			X	
37			Preventive Maintenance Program			X	
38			Rehabilitation and Replacement Program		X	X	
39			Short-term		X	X	

40		Long-term		X	X	
41		Capital Improvement Plan		X	X	
42		Project Schedules		X	X	
43		Schedule for funding		X	X	
44		Training		X	X	City support role – spill containment and public education outreach
45		Develop training program			X	
46		Staff			X	
47		Contractors		X	X	
48		Equipment & Replacement Part Inventory Definition			X	
49						
50	D13(v)	Design and Performance Provisions	8/2/2009	X	X	City for new and capacity related CIP
51		Development of design and construction standards		X	X	City for new and County for rehab projects
52		Development of inspection and testing standards		X	X	
53						
54	D13(vi)	Overflow Emergency Response Plan	5/2/2009	X	X	
55		Adoption of Proper Notification Procedures			X	
56		Program for Appropriate Response Procedure		X	X	
57		Procedures for Prompt Notification			X	
58		Contractor & Staff verification procedure & drills		X	X	
59		Procedures for emergency operations communication		X	X	
60		Reasonable steps program to contain and prevent SSO		X	X	
61						
62	D13(vii)	FOG Program	5/2/2009			City covered by County I.W. Program
63		Implementation Plan and Schedule for Public Education Outreach Program		X	X	
64		Disposal Plan of FOG from the sewer system			X	
65		Definition of legal authority		X	X	
66		Grease removal device requirements		X	X	
67		Inspection Authority		X	X	
68		Inspection authority definition		X	X	
69		Identification of grease problems areas			X	
70		Development of source control measures		X		
71		Public Education Outreach Program		X	X	
72	D13(viii)	System Evaluation and Capacity Assurance Measures	8/2/2009	X	X	
73		Evaluations		X	X	
74		Design Criteria		X		
75		Capacity Enhancement Measures		X	X	
76		Schedules		X	X	
77		Capital Improvement Program		X	X	
78						
79	D13(ix)	Monitoring, Measurement and Modification	8/2/2009		X	
80		Development and Management of Changed Provisions				
81						
82	D13(x)	SSMP Program Audits	8/2/2009	X	X	
83		Preparation of Biannual reports (minimum)		X	X	
84						
85	D13(xi)	Communication Program	8/2/2009			

86			Conduct Public Hearings		X		City's program to complement County
87			Prepare Public Outreach Pieces		X	X	
88			Coordinate with LA San Distr. / L.A. CO. Communication Plans			X	
89							
90		D14	SSMP Approval by Governing Board	5/2/2009	X		
91							
92		D14	Update SSMP (every 5 years)	5/2/2014	X	X	County support role
93			Complete the online SSO Database Questionnaire		X		
94			Certify Compliance		X		
95			Governing Board re-certification & approval		X		
96							
97		G	Monitoring and Reporting Requirements	1/2/2007	X	X	
98		G3	Obtain SSO Database Account (CIWQS)		X	X	
99		G3	Complete Collection System Questionnaire	w/in 30 days	X		
100		G3	Update Collection System Questionnaire annually		X		
101							
102		G3	SSO Recordkeeping	5 years from date	x	X	

City Authorized Representative: _____
Print Name Signature Date

SMD Authorized Representative: _____
Print Name Signature Date

Appendix A

Waste Discharge Requirements

STATE WATER RESOURCES CONTROL BOARD
1001 I Street, Sacramento, California 95814
ORDER WQ 2022-0103-DWQ
STATEWIDE WASTE DISCHARGE REQUIREMENTS
GENERAL ORDER FOR SANITARY SEWER SYSTEMS

This Order was adopted by the State Water Resources Control Board on December 6, 2022.

This Order shall become effective **180 days after the Adoption Date of this General Order**, on June 5, 2023.

The Enrollee shall comply with the requirements of this Order upon the Effective Date of this General Order.

This General Order does not convey any property rights of any sort or any exclusive privileges. The requirements prescribed herein do not authorize the commission of any act causing injury to persons or property, protect the Enrollee from liability under federal, state, or local laws, nor create a vested right for the Enrollee to continue the discharge of waste.

CERTIFICATION

I, Jeanine Townsend, Clerk to the Board, do hereby certify that this Order with all attachments is a full, true, and correct copy of the Order adopted by the State Water Board on December 6, 2022.

AYE: Chair E. Joaquin Esquivel
Vice Chair Dorene D'Adamo
Board Member Sean Maguire
Board Member Laurel Firestone
Board Member Nichole Morgan

NAY: None

ABSENT: None

ABSTAIN: None



Jeanine Townsend for
Clerk to the Board

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

Table of Contents

1.	Introduction	4
2.	Regulatory Coverage and Application Requirements	5
2.1.	Requirements for Continuation of Existing Regulatory Coverage	5
2.2.	Requirements for New Regulatory Coverage.....	5
2.3.	Regulatory Coverage Transfer	7
3.	Findings	7
3.1.	Legal Authorities	7
3.2.	General	11
3.3.	Water Quality Control Plans, Policies and Resolutions	14
3.4.	California Environmental Quality Act.....	16
3.5.	State Water Board Funding Assistance for Compliance with Water Board Water Quality Orders	16
3.6.	Notification to Interested Parties	17
4.	Prohibitions	17
4.1	Discharge of Sewage from a Sanitary Sewer System.....	17
4.2.	Discharge of Sewage to Waters of the State.....	17
4.3.	Discharge of Sewage Creating a Nuisance.....	18
5.	Specifications.....	18
5.1.	Designation of a Legally Responsible Official	18
5.2.	Sewer System Management Plan Development and Implementation.....	18
5.3.	Certification of Sewer System Management Plan and Plan Updates.....	19
5.4.	Sewer System Management Plan Audits	19
5.5.	Six-Year Sewer System Management Plan Update.....	21
5.6.	System Resilience.....	22
5.7.	Allocation of Resources	22
5.8.	Designation of Data Submitters.....	22
5.9.	Reporting Certification.....	22
5.10.	System Capacity	23
5.11.	System Performance Analysis	23
5.12.	Spill Emergency Response Plan and Remedial Actions	23
5.13.	Notification, Monitoring, Reporting and Recordkeeping Requirements	24
5.14.	Electronic Sanitary Sewer System Service Area Boundary Map.....	26
5.15.	Voluntary Reporting of Spills from Privately-Owned Sewer Laterals and/or Private Sanitary Sewer Systems	26
5.16.	Voluntary Notification of Spills from Privately-Owned Laterals and/or Systems to the California Office of Emergency Services.....	27
5.17.	Unintended Failure to Report	27

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

5.18. Duty to Report to Water Boards 27

5.19. Operation and Maintenance 27

6. Provisions 27

6.1. Enforcement Provisions 27

6.2. Other Regional Water Board Orders 30

6.3. Sewer System Management Plan Availability 31

6.4. Entry and Inspection 31

Table of Attachments

Attachment A – DefinitionsA-1

Attachment B – Application for EnrollmentB-1

Attachment C - Notice of Termination.....C-1

Attachment D – Sewer System Management Plan – Required ElementsD-1

Attachment E1 – Notification, Monitoring, Reporting and Recordkeeping RequirementsE1-1

Attachment E2 – Summary of Notification, Monitoring and Reporting Requirements.....E2-1

Attachment F – Regional Water Quality Control Board Contact Information F-1

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

1. INTRODUCTION

This General Order regulates sanitary sewer systems designed to convey sewage. For the purpose of this Order, a sanitary sewer system includes, but is not limited to, pipes, valves, pump stations, manholes, siphons, wet wells, diversion structures and/or other pertinent infrastructure, upstream of a wastewater treatment plant headworks. A sanitary sewer system includes:

- Laterals owned and/or operated by the Enrollee;
- Satellite sewer systems; and/or
- Temporary conveyance and storage facilities, including but not limited to temporary piping, vaults, construction trenches, wet wells, impoundments, tanks and diversion structures.

Sewage is untreated or partially treated domestic, municipal, commercial and/or industrial waste (including sewage sludge), and any mixture of these wastes with inflow or infiltration of stormwater or groundwater, conveyed in a sanitary sewer system. Sewage contains high levels of suspended solids, non-digested organic waste, pathogenic bacteria, viruses, toxic pollutants, nutrients, oxygen-demanding organic compounds, oils, grease, pharmaceuticals, and other harmful pollutants.

For the purpose of this General Order, a spill is a discharge of sewage from any portion of a sanitary sewer system due to a sanitary sewer system overflow, operational failure, and/or infrastructure failure. Sewage and its associated wastewater spilled from a sanitary sewer system may threaten public health, beneficial uses of waters of the State, and the environment.

This General Order serves as statewide waste discharge requirements and supersedes the previous State Water Resources Control Board (State Water Board) Order 2006-0003-DWQ and amendments thereafter. All sections and attachments of this General Order are enforceable by the State Water Board and Regional Water Quality Control Boards (Regional Water Boards). Through this General Order, the State Water Board requires an Enrollee to:

- Comply with federal and state prohibitions of discharge of sewage to waters of the State, including federal waters of the United States;
- Comply with specifications, and notification, monitoring, reporting and recordkeeping requirements in this General Order that implement the federal Clean Water Act, the California Water Code (Water Code), water quality control plans (including Regional Water Board Basin Plans) and policies;
- Proactively operate and maintain resilient sanitary sewer systems to prevent spills;
- Eliminate discharges of sewage to waters of the State through effective implementation of a Sewer System Management Plan;
- Monitor, track, and analyze spills for ongoing system-specific performance improvements; and
- Report noncompliance with this General Order per reporting requirements.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

An Enrollee is a public, private, or other non-governmental entity that has obtained approval for regulatory coverage under this General Order, including:

- A state agency, municipality, special district, or other public entity that owns and/or operates one or more sanitary sewer systems:
 - greater than one (1) mile in length (each individual sanitary sewer system);
 - one (1) mile or less in length where the State Water Board or a Regional Water Board requires regulatory coverage under this Order; or
- A federal agency, private company, or other non-governmental entity that owns and/or operates a sanitary sewer system of any size where the State Water Board or a Regional Water Board requires regulatory coverage under this Order in response to a history of spills, proximity to surface water, or other factors supporting regulatory coverage.

For the purpose of this Order, a sanitary sewer system includes only systems owned and/or operated by the Enrollee.

2. REGULATORY COVERAGE AND APPLICATION REQUIREMENTS

2.1. Requirements for Continuation of Existing Regulatory Coverage

To continue regulatory coverage from previous Order 2006-0003-DWQ under this General Order, **within the 60-days-prior-to the Effective Date of this General Order**, the Legally Responsible Official of an existing Enrollee shall electronically certify the Continuation of Existing Regulatory Coverage form in the online California Integrated Water Quality System (CIWQS) Sanitary Sewer System Database. The Legally Responsible Official will receive an automated CIWQS-issued Notice of Applicability email, confirming continuation of regulatory coverage under this General Order. All regulatory coverage under previous Order 2006-0003-DWQ will cease on the Effective Date of this Order.

An Enrollee continuing existing regulatory coverage is not required to submit a new application package or pay an application fee for enrollment under this General Order. The annual fee due date for continued regulatory coverage from previous Order 2006-0003-DWQ to this General Order remains unchanged.

A previous Enrollee of Order 2006-0003-DWQ that fails to certify the Continuation of Existing Regulatory Coverage form in the online CIWQS database by the Effective Date of this Order is considered a New Applicant, and will not have regulatory coverage for its sanitary sewer system(s) until:

- A new application package for system(s) enrollment is submitted per section 2.2 (Requirements for New Regulatory Coverage) below; and
- The new application package is approved per section 2.2.2 (Approval of Application Package (For New Applicants Only)).

2.2. Requirements for New Regulatory Coverage

No later than 60 days prior to commencing and/or assuming operation and maintenance responsibilities of a sanitary sewer system, a duly authorized representative that

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

maintains legal authority over the public or private sanitary sewer system is required to enroll under this General Order by submitting a complete application package as specified below and as provided in Attachment B (Application for Enrollment Form) of this General Order.

Unless required by a Regional Water Board, a public agency that owns a combined sewer system subject to the Combined Sewer Overflow Control Policy (33 U.S. Code § 1342(q)), is not required to enroll, under this Order, the portions of its sanitary sewer system(s) that collects combined sanitary wastewater and stormwater.

2.2.1. Application Package Requirements

The Application for Enrollment package for new applicants must include the following items:

- **Application for Enrollment Form.** The form in Attachment B of this General Order must be completed, signed, and certified by a Legally Responsible Official, in accordance with section 5.1 (Designation of a Legally Responsible Official) of this General Order. If an electronic Application for Enrollment form is available at the time of application, a new applicant shall submit its application form electronically; and
- **Application Fee.** A fee payable to the “State Water Resources Control Board” in accordance with the Fee Schedule in the California Code of Regulations, Title 23, section 2200, or subsequent fee regulations updates.

The application fee for this General Order is based on the sanitary sewer system’s threat to water quality and complexity designations of category 2C or 3C, which is assigned based on the population served by the system. The current Fee Schedule for sanitary sewer systems is listed under subdivision (a)(2) at the following website: [Fee Schedule](https://www.waterboards.ca.gov/resources/fees/water_quality/) (https://www.waterboards.ca.gov/resources/fees/water_quality/).

2.2.2. Approval of Application Package (For New Applicants Only)

The Deputy Director of the State Water Board, Division of Water Quality (Deputy Director) will consider approval of each complete Application for Enrollment package. The Deputy Director will issue a Notice of Applicability letter which serves as approved regulatory coverage for the new Enrollee.

If the submitted application package is not complete in accordance with section 2.2.1 (Application Package Requirements) of this General Order, the Deputy Director will send a response letter to the applicant outlining the application deficiencies. The applicant will have 60 days from the date of the response letter to correct the application deficiencies and submit the identified items necessary to complete the application package to the State Water Board.

2.2.3. Electronic Reporting Account for New Enrollee

Within 30 days after the date of the Approval of Complete Application Package for System Enrollment, a duly authorized representative for the Enrollee shall obtain a CIWQS Sanitary Sewer System Database user account by clicking the “User Registration” button and following the directions on the [CIWQS Login Page](#)

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

(<https://ciwqs.waterboards.ca.gov>). If additional assistance is needed to establish an online CIWQS user account, contact State Water Board staff by email at CIWQS@waterboards.ca.gov. The online user account will provide the Enrollee secure access to the online CIWQS database for electronic reporting.

2.3. Regulatory Coverage Transfer

Regulatory coverage under this General Order is not transferable to any person or party except after an existing Enrollee submits a written request for a regulatory coverage transfer to the Deputy Director, at least 60 days in advance of any proposed system ownership transfer. The written request must include a written agreement between the existing Enrollee and the new Enrollee containing:

- Acknowledgement that the transfer of ownership is solely of an existing system with an existing waste discharge identification (WDID) number;
- The specific ownership transfer date in which the responsibility and regulatory coverage transfer between the existing Enrollee and the new Enrollee becomes effective; and
- Acknowledgement that the existing Enrollee is liable for violations occurring up to the ownership transfer date and that the new Enrollee is liable for violations occurring on and after the ownership transfer date.

The Deputy Director will consider approval of the written request. If approved, the Deputy Director will issue a Notice of Applicability letter which serves as an approved transfer of regulatory coverage to the new Enrollee.

3. FINDINGS

3.1. Legal Authorities

3.1.1. Federal and State Regulatory Authority

The objective of the Clean Water Act is to restore and maintain the chemical, physical, and biological integrity of the waters of the United States (33 U.S.C. 1251). The Water Code authorizes the State Water Board to implement the Clean Water Act in the State and to protect the quality of all waters of the State (Water Code sections 13000 and 13160).

3.1.2. Discharge of Sewage

A discharge of untreated or partially treated sewage is a discharge of waste as defined in Water Code section 13050(d) that could affect the quality of waters of the State and is subject to regulation by waste discharge requirements issued pursuant to Water Code section 13263 and Chapter 9, Division 3, Title 23 of the California Code of Regulations. A discharge of sewage may pollute and alter the quality of the waters of the State to a degree that unreasonably affects the beneficial uses of the receiving water body or facilities that serve those beneficial uses (Water Code section 13050(l)(1)).

3.1.3 Water Boards Authority to Require Technical Reports, Monitoring, and Reporting

Water Code sections 13267 and 13383 authorize the Regional Water Boards and the State Water Board to establish monitoring, inspection, entry, reporting, and recordkeeping requirements. Water Code section 13267(b), authorizes the Regional Water Boards to “require any person who has discharged, discharges, or is suspected of having discharged or discharging, or who proposes to discharge waste within its region... or is suspected of having discharged or discharging, or who proposes to discharge, waste outside of its region that could affect the quality of water within its region shall furnish, under penalty of perjury, technical or monitoring reports which the regional board requires...In requiring those reports, the regional board shall provide the person with a written explanation with regard to the need for the reports and shall identify the evidence that supports requiring that person to provide the reports.” Water Code section 13267(f) authorizes the State Water Board to require this information if it consults with the Regional Water Boards and determines that it will not duplicate the efforts of the Regional Water Boards. The State Water Board has consulted with the Regional Water Boards and made this determination.

The technical and monitoring reports required by this General Order and Attachment E (Notification, Monitoring, Reporting and Recordkeeping Requirements) are necessary to evaluate and ensure compliance with this General Order. The effort to develop required technical reports will vary depending on the system size and complexity and the needs of the specific technical report. The burden and cost of these reports are reasonable and consistent with the interest of the state in protecting water quality, which is the primary purpose of requiring the reports.

Water Code section 13383(a) authorizes the Water Boards to “establish monitoring, inspection, entry, reporting, and recordkeeping requirements... for any person who discharges, or proposes to discharge, to navigable waters, any person who introduces pollutants into a publicly owned treatment works, any person who owns or operates, or proposes to own or operate, a publicly owned treatment works or other treatment works treating domestic sewage, or any person who uses or disposes, or proposes to use or dispose, of sewage sludge.” Section 13383(b) continues, “the state board or the regional boards may require any person subject to this section to establish and maintain monitoring equipment or methods, including, where appropriate, biological monitoring methods, sample effluent as prescribed, and provide other information as may be reasonably required.”

Reporting of spills from privately owned sewer laterals and systems pursuant to section 5.15 (Voluntary Reporting of Spills from Privately-Owned Sewer Laterals and/or Private Sanitary Sewer Systems) of this General Order is authorized by Water Code section 13225(c) and encouraged by the State Water Board, wherein a local agency may investigate and report on any technical factors involved in water quality control provided the burden including costs of such reports bears a reasonable relationship to the need for the report and the benefits to be obtained therefrom. The burden of reporting private spills under section 5.15 (Voluntary Reporting of Spills from Privately-Owned Sewer Laterals and/or Private Sanitary Sewer Systems) is minimal and is outweighed by the benefit of providing Regional Water Boards an opportunity to respond to these spills

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

when an Enrollee, which in many cases has a contractual relationship with the owner of the private system, has knowledge of the spills.

3.1.4. Water Board Authority to Prescribe General Waste Discharge Requirements

Water Code section 13263(i) provides that the State Water Board may prescribe general waste discharge requirements for a category of discharges if the State Water Board finds or determines that:

- The discharges are produced by the same or similar operations;
- The discharges involve the same or similar types of waste;
- The discharges require the same or similar treatment standards; and
- The discharges are more appropriately regulated under general waste discharge requirements than individual waste discharge requirements.

Since 2006, the State Water Board has been regulating over 1,100 publicly owned sanitary sewer systems (See section 3.1.5 (Previous Statewide General Waste Discharge Requirements) of this General Order). California also has a large unknown number of unregulated privately owned sanitary sewer systems. All waste conveyed in publicly owned and privately owned sanitary sewer systems (as defined in this General Order) is comprised of untreated or partially treated domestic waste and/or industrial waste. Generally, sanitary sewer systems are designed and operated to convey waste by gravity or under pressure; system-specific design elements and system-specific operations do not change the common nature of the waste, the common threat to public health, or the common impacts on water quality. Spills of waste from a sanitary sewer system prior to reaching the ultimate downstream treatment facility are unauthorized and enforceable by the State Water Board and/or a Regional Water Board. Therefore, spills from sanitary sewer systems are more appropriately regulated under general waste discharge requirements.

As specified in Water Code sections 13263(a) and 13241, the implementation of requirements set forth in this Order is for the reasonable protection of past, present, and probable future beneficial uses of water and the prevention of nuisance. The requirements implement the water quality control plans (Basin Plans) for each Regional Water Board and take into account the environmental characteristics of sewer service areas and hydrographic units within the state. Additionally, the State Water Board has considered water quality conditions that could reasonably be achieved through the coordinated control of all factors that affect water quality, costs associated with compliance with these requirements, the need for developing housing within California, and the need to protect sources of drinking water and other water supplies.

3.1.5. Previous Statewide General Waste Discharge Requirements

On May 2, 2006, the State Water Board adopted Order 2006-0003-DWQ serving as Waste Discharge Requirements pursuant to Article 4, Chapter 4, Division 7 of the Water Code (commencing with section 13260) for inadvertent discharges to waters of the State. Order 2006-0003-DWQ prohibited discharges of untreated or partially treated sewage. Order 2006-0003-DWQ also required system-specific management, operation, and maintenance of publicly owned sewer systems greater than one mile in length.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

To decrease the impacts on human health and the environment caused by sewage spills, the previous Order required enrollees to develop a rehabilitation and replacement plan that identifies system deficiencies and prioritizes short-term and long-term rehabilitation actions. The previous Order also required enrollees to:

1. Maintain information that can be used to establish and prioritize appropriate Sewer System Management Plan activities; and
2. Implement a proactive approach to reduce spills.

The previous Order required Sewer System Management Plan elements for “the proper and efficient management, operation, and maintenance of sanitary sewer systems, while taking into consideration risk management.”

On July 30, 2013, the State Water Board amended General Order 2006-0003-DWQ with Order WQ 2013-0058-EXEC, Amending Monitoring and Reporting Program for Statewide General Waste Discharge Requirements for Sanitary Sewer Systems.

Many enrollees of Order 2006-0003-DWQ have already implemented proactive measures to reduce sewage spills. Other enrollees, however, still need technical assistance and funding to improve sanitary sewer system operation and maintenance for the reduction of sewage spills.

3.1.6. Existing Memorandum of Agreement with California Water Environment Association

The California Water Environment Association is a nonprofit organization dedicated to providing water industry certifications, training, and networking opportunities. The Association’s Technical Certification Program provides accredited sanitary sewer system operator certification for collection system operators and maintenance workers.

On February 10, 2016, the State Water Board entered into a collaborative agreement with the Association titled *Memorandum of Agreement Between the California State Water Resources Control Board and the California Water Environment Association - Training Regarding Requirements Set Forth in Statewide General Waste Discharge Requirements for Sanitary Sewer Systems*. The Memorandum sets forth collaborative training necessary for regulated sanitary sewer system personnel to operate and maintain a well operating system and ensure full compliance with statewide sewer system regulations.

On March 15, 2018, the State Water Board and the California Water Environment Association amended the existing Memorandum of Agreement to include collaborative outreach and expand training needs associated with further updates to Water Board regulations for sanitary sewer systems. The State Water Board encourages further Agreement updates as necessary to support improved sewer system operations and the professionalism of collection system operators.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

3.2. General

3.2.1. Waters of the State

Waters of the State include any surface water or groundwater, including saline waters, within the boundaries of the state as defined in Water Code section 13050(e), and are inclusive of waters of the United States.

3.2.2. Sanitary Sewer System Spill Threats to Public Health and Beneficial Uses

Sewage contains high levels of suspended solids, pathogenic organisms, toxic pollutants, nutrients, oxygen-demanding organic compounds, oil and grease and other pollutants. Sewage spills may cause a public nuisance, particularly when sewage is discharged to areas with high public exposure such as streets and surface waters used for drinking, irrigation, fishing, recreation, or other public consumption or contact uses.

More specifically, sanitary sewer spills may:

- Adversely affect aquatic life and/or threaten water quality when reaching receiving waters;
- Inadvertently release trash, including plastics;
- Impair the recreational use and aesthetic enjoyment of surface waters by polluting surface water or groundwater;
- Threaten public health through direct public exposure to bacteria, viruses, intestinal parasites, and other microorganisms that can cause serious illness such as gastroenteritis, hepatitis, cryptosporidiosis, and giardiasis;
- Negatively impact ecological receptors and biota within surface waters; and
- Cause nuisance including odors, closure of beaches and recreational areas, and property damage.

Sanitary sewer system spills may pollute receiving waters and threaten beneficial uses of surface water and groundwater. Potentially threatened beneficial uses include, but are not limited to the following (with associated acronym representations as included in statewide water quality control plans and Regional Water Boards' Basin Plans):

- Municipal and Domestic Supply (MUN)
- Water Contact Recreation (REC-1) and Non-Contact Water Recreation (REC-2)
- Cold Freshwater Habitat (COLD)
- Warm Freshwater Habitat (WARM)
- Native American Culture (CUL)
- Wildlife Habitat (WILD)
- Rare, Threatened, or Endangered Species (RARE)
- Spawning, Reproduction, and/or Early Development (SPWN)
- Wetland Habitat (WET)
- Agricultural Supply (AGR)
- Estuarine Habitat (EST)

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- Commercial and Sport Fishing (COMM)
- Subsistence Fishing (SUB)
- Tribal Tradition and Culture (CUL)
- Tribal Subsistence Fishing (T-SUB)
- Aquaculture (AQUA)
- Marine Habitat (MAR)
- Preservation of Biological Habitats of Special Significance (BIOL)
- Migration of Aquatic Organisms (MIGR)
- Shellfish Harvesting (SHELL)
- Industrial Process Supply (PROC)
- Industrial Service Supply (IND)
- Hydropower Generation (POW)
- Navigation (NAV)
- Flood Peak Attenuation/Flood Water Storage (FLD)
- Water Quality Enhancement (WQE)
- Fresh Water Replenishment (FRSH)
- Groundwater Recharge (GWR)
- Inland Saline Water Habitat (SAL)

3.2.3. Proactive Sanitary Sewer System Management to Eliminate Spill Causes

Finding 3 of the previous Order, 2006-0003-DWQ, states: “Sanitary sewer systems experience periodic failures resulting in discharges that may affect waters of the state. There are many factors (including factors related to geology, design, construction methods and materials, age of the system, population growth, and system operation and maintenance), which affect the likelihood of an SSO [sanitary sewer overflow]. A proactive approach that requires Enrollees to ensure a system-wide operation, maintenance, and management plan is in place will reduce the number and frequency of SSOs within the state. This approach will in turn decrease the risk to human health and the environment caused by SSOs.”

Many spills are preventable through proactive attention on sanitary sewer system management using the best practices and technologies available to address major causes of spills, including but not limited to:

- Blockages from sources including but not limited to:
 - Fats, oils and grease;
 - Tree roots;
 - Rags, wipes and other paper, cloth and plastic products; and
 - Sediment and debris.
- Sewer system damage and exceedance of sewer system hydraulic capacity from identified system-specific environmental, and climate-change impacts, including but not limited to:

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- Sea level rise impacts including flooding, coastal erosion, seawater intrusion, tidal inundation and submerged lands;
- Increased surface water flows due to higher intensity rain events;
- Flooding;
- Wildfires and wildfire induced impacts;
- Earthquake induced damage;
- Landslides; and
- Subsidence.
- Infrastructure deficiencies and failures, including but not limited to:
 - Pump station mechanical failures;
 - System age;
 - Construction material failures;
 - Manhole cover failures;
 - Structural failures; and
 - Lack of proper operation and maintenance.
- Insufficient system capacity (temporary or sustained), due to factors including but not limited to:
 - Excessive and/or increased storm or groundwater inflow/infiltration;
 - Insufficient capacity due to population increase and/or new connections from industrial, commercial and other system users; and
 - Stormwater capture projects utilizing a sanitary sewer system to convey stormwater to treatment facilities for reuse.
- Community impacts, including but not limited to:
 - Power outages;
 - Vandalism; and
 - Contractor-caused or other third party-caused damages.

3.2.4. Underground Sanitary Sewer System Leakage

Portions of some sanitary sewer systems may leak, causing underground exfiltration (exiting) of sewage from the system. Exfiltrated sewage that remains in the underground infrastructure trench and/or the soil matrix, and that does not discharge into waters of the State (surface water or groundwater) may not threaten beneficial uses.

Underground exfiltrated sewage may threaten beneficial uses if discharged to waters of the State. Exfiltrated sewage that discharges to groundwater may impact beneficial uses of groundwater and pollute groundwater supply. Additionally, if in close proximity, exfiltrated sewage may enter into a compromised underground drainage conveyance system that discharges into a water of the United States, or into groundwater that is hydrologically connected to (feeds into) a water of the United States, thus potentially causing: (1) a Clean Water Act violation, (2) threat and impact to beneficial uses, and/or (3) surface water pollution.

3.2.5. Proactive Sanitary Sewer System Management to Reduce Inflow and Infiltration

Excessive inflow (stormwater entering) and infiltration (groundwater seepage entering) to sanitary sewer systems is preventable through proactive sewer system management using the best practices and technologies available. The efficiency of the downstream wastewater treatment processes is dependent on the performance of the sanitary sewer system. When the structural integrity of a sanitary sewer system deteriorates, high volumes of inflow and infiltration can enter the sewer system. High levels of inflow and infiltration increase the hydraulic load on the downstream treatment plant, which can reduce treatment efficiency, lead to bypassing a portion of the treatment process, cause illegal discharge of partially treated effluent, or in extreme situations make biological treatment facilities inoperable (e.g., wash out the biological organisms that treat the waste).

3.3. Water Quality Control Plans, Policies and Resolutions

The nine Regional Water Boards have adopted region-specific water quality control plans (commonly referred to as Basin Plans) that designate beneficial uses, establish water quality objectives, and contain implementation programs and policies to achieve those objectives. The State Water Board has adopted statewide water quality control plans, policies and resolutions establishing statewide water quality objectives, implementation programs and initiatives.

3.3.1. State Water Board Antidegradation Policy

On October 28, 1968, the State Water Board adopted Resolution 68-16, titled Statement of Policy with Respect to Maintaining High Quality of Waters in California, which incorporates the federal antidegradation policy. Resolution 68-16 requires that existing water quality be maintained unless degradation is justified based on specific findings.

The continued prohibition of sewage discharges from sanitary sewer systems into waters of the State aligns with Resolution 68-16. A sewage discharge from sanitary sewers to waters of the State is prohibited by this Order. Therefore, this Order does not allow degradation of waters of the State. In addition, this Order: (1) further expands the existing prohibition of sewage discharges to include waters of the State, in addition to waters of the United States as provided in previous Order 2006-0003-DWQ, and (2) enhances the ability for Water Board enforcement of violations of the established prohibitions.

3.3.2. State Water Board Sources of Drinking Water Policy

On May 19, 1988, the State Water Board adopted Resolution 88-63 (amended on February 1, 2006), titled Sources of Drinking Water, establishing state policy that all waters of the State, with certain exceptions, are suitable or potentially suitable for municipal or domestic supply.

3.3.3. State Water Board Cost of Compliance Resolution

On September 24, 2013, the State Water Board adopted Resolution 2013-0029, titled Directing Actions in Response to Efforts by Stakeholders on Reducing Costs of

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

Compliance While Maintaining Water Quality Protection. Through this resolution, the State Water Board committed to continued stakeholder engagement in identifying and implementing measures to reduce costs of compliance with regulatory orders while maintaining water quality protection and improving regulatory program outcomes.

3.3.4. State Water Board Human Right to Water Resolution

On February 16, 2016, the State Water Board adopted Resolution 2016-0010, titled Adopting the Human Right to Water as a Core Value and Directing its Implementation in Water Board Programs and Activities, addressing the human right to water as a core value and directing Water Board programs to implement requirements to support safe drinking water for all Californians.

On November 16, 2021, the State Water Board adopted Resolution 2021-0050 titled Condemning Racism, Xenophobia, Bigotry, and Racial Injustice, and Strengthening Commitment to Racial Equity, Diversity, Inclusion, Access, and Anti-racism. Among other actions, through Resolution 2021-0050, the State Water Board, in summary as corresponding to this General Order, reaffirms its commitment to its Human Right to Water resolution, upholding that every human being in California deserves safe, clean, affordable, and accessible water for human consumption, cooking, and sanitation purposes. Resolution 2021-0050 provides the State Water Board commitment to:

- Protect public health and beneficial uses of waterbodies in all communities, including communities disproportionately burdened by wastes discharge of waste to land and surface water;
- Restore impaired surface waterbodies and degraded aquifers; and
- Promote multi-benefit water quality projects.

Through Resolution 2021-0050, the State Water Board also commits to expanding implementation of its Climate Change Resolution to address the disproportionate effects of extreme hydrologic conditions and sea-level rise on Black, Indigenous, and people of color communities, prioritizing:

- The right to safe, clean, affordable, and accessible drinking water and sanitation;
- Sustainable management and protection of local groundwater resources;
- Healthy watersheds; and
- Access to surface waterbodies that support subsistence fishing.

On June 7, 2022, the State Water Board adopted a Resolution, titled Authorizing the Executive Director or Designee to Enter into One or More Multi-Year Contracts Up to a Combined Sum of \$4,000,000 for a Statewide Wastewater Needs Assessment, supporting the equitable access to sanitation for all Californians and implementation of Resolutions 2016-0010 and 2021-0050.

This General Order supports the State Water Board priority in collecting a comprehensive set of data for California's wastewater systems, including sanitary sewer systems. Data reported per the requirements of this Order will be used with data from other Water Boards' programs, to further develop criteria and create a statewide risk

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

framework to prioritize critical funding and infrastructure investments for California's most vulnerable populations, including disadvantaged or severely disadvantaged communities with inadequate or failing sanitation systems and threatened access to healthy drinking water supplies.

3.3.5. State Water Board Open Data Resolution

On July 10, 2018, the State Water Board adopted Resolution 2018-0032, titled Adopting Principles of Open Data as a Core Value and Directing Programs and Activities to Implement Strategic Actions to Improve Data Accessibility and Associated Innovation, directing regulatory programs to assure all monitoring and reporting requirements support the State Water Boards' Open Data Initiative.

3.3.6. State Water Board Response to Climate Change

On March 7, 2017, the State Water Board adopted Resolution 2017-0012, titled Comprehensive Response to Climate Change, requiring a proactive response to climate change in all California Water Board actions, with the intent to embed climate change consideration into all programs and activities.

3.4. California Environmental Quality Act

The adoption of this Order is an action to reissue general waste discharge requirements that is exempt from the California Environmental Quality Act (Public Resources Code section 21000 et seq.) because it is an action taken by a regulatory agency to assure the protection of the environment and the regulatory process involves procedures for protection of the environment (Cal. Code Regs., Title 14, section 15308). In addition, the action to adopt this Order is exempt from CEQA pursuant to Cal. Code Regs., Title 14, section 15301, to the extent that it applies to existing sanitary sewer collection systems that constitute "existing facilities" as that term is used in sections 15301 and 15302, to the extent that it results in the repair or replacement of existing systems involving negligible or no expansion of capacity.

3.5. State Water Board Funding Assistance for Compliance with Water Board Water Quality Orders

The State Water Board, Division of Financial Assistance administers the implementation of the State Water Board financial assistance programs, per Board-adopted funding policies. Among other funding areas, the Division administers loan and grant funding for the planning and construction of wastewater and water recycling facilities per funding program-specific policies and guidelines. Applicants may apply for Clean Water State Revolving Fund low-interest loan, Small Community Wastewater grant funding assistance, and other funding available at the time of application, for some of the costs associated with complying with this General Order.

Funding applicants may obtain further information regarding current funding opportunities, and Division of Financial Assistance staff contact information at the following website: [Financial Assistance Funding - Grants and Loans | California State Water Resources Control Board](https://www.waterboards.ca.gov/water_issues/programs/grants_loans/).

(https://www.waterboards.ca.gov/water_issues/programs/grants_loans/)

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

Section 13477.6 of the Water Code authorizes the Small Community Grant Fund. The Small Community Grant Fund allows the State Water Board to provide grant funding assistance to small, disadvantaged communities and small severely disadvantaged communities that may not otherwise be able to afford a loan or similar financing for projects to comply with requirements of this General Order. The State Water Board also considers loan forgiveness on a disadvantaged community-specific basis.

For disadvantaged communities' wastewater needs, the State Water Board places priority on the funding of projects that address:

- Public health;
- Violations of waste discharge requirements and National Pollutant Discharge Elimination System (NPDES) permits;
- Providing sewer system service to existing septic tank owners; and
- High priority public health and water quality concerns identified by a Regional Water Board.

3.6. Notification to Interested Parties

On January 31, 2022, the State Water Board notified interested parties and persons of its intent to reissue Sanitary Sewer Systems General Order 2006-0003-DWQ by issuing a draft General Order for a 60-day public comment period. State Water Board staff conducted extensive stakeholder outreach and encouraged public participation in the adoption process for this General Order. On March 15, 2022, the State Water Board held a public meeting to hear and consider oral public comments. The State Water Board considered all public comments prior to adopting this General Order.

THEREFORE, IT IS HEREBY ORDERED, that pursuant to Water Code sections 13263, 13267, and 13383 this General Order supersedes Order 2006-0003-DWQ, Order WQ 2013-0058-EXEC, and any amendments made to these Orders thereafter, except for enforcement purposes and to meet the provisions contained in Division 7 of the Water Code (commencing with section 13000) and regulations adopted thereunder, and the provisions of the Clean Water Act and regulations and guidelines adopted thereunder, the Enrollee shall comply with the requirements in this Order.

4. PROHIBITIONS

4.1 Discharge of Sewage from a Sanitary Sewer System

Any discharge from a sanitary sewer system that has the potential to discharge to surface waters of the State is prohibited unless it is promptly cleaned up and reported as required in this General Order.

4.2 Discharge of Sewage to Waters of the State

Any discharge from a sanitary sewer system, discharged directly or indirectly through a drainage conveyance system or other route, to waters of the State is prohibited.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

4.3. Discharge of Sewage Creating a Nuisance

Any discharge from a sanitary sewer system that creates a nuisance or condition of pollution as defined in Water Code section 13050(m) is prohibited.

5. SPECIFICATIONS

5.1. Designation of a Legally Responsible Official

The Enrollee shall designate a Legally Responsible Official that has authority to ensure the enrolled sanitary sewer system(s) complies with this Order, and is authorized to serve as a duly authorized representative. The Legally Responsible Official must have responsibility over management of the Enrollee's entire sanitary sewer system, and must be authorized to make managerial decisions that govern the operation of the sanitary sewer system, including having the explicit or implicit duty of making major capital improvement recommendations to ensure long-term environmental compliance. The Legally Responsible Official must have or have direct authority over individuals that:

- Possess a recognized degree or certificate related to operations and maintenance of sanitary sewer systems, and/or
- Have professional training and experience related to the management of sanitary sewer systems, demonstrated through extensive knowledge, training and experience.

For example, a sewer system superintendent or manager, an operations manager, a public utilities manager or director, or a district engineer may be designated as a Legally Responsible Official.

The Legally Responsible Official shall complete the electronic [CIWQS "User Registration" form](https://ciwqs.waterboards.ca.gov/ciwqs/newUser.jsp) (<https://ciwqs.waterboards.ca.gov/ciwqs/newUser.jsp>). A Legally Responsible Official that represents multiple enrolled systems shall complete the electronic CIWQS "User Registration" form for each system.

The Enrollee shall submit any change to its Legally Responsible Official, and/or change in contact information, to the State Water Board within 30 calendar days of the change by emailing ciwqs@waterboards.ca.gov and copying the appropriate Regional Water Board as provided in Attachment F (Regional Water Quality Control Board Contact Information) of this General Order.

5.2. Sewer System Management Plan Development and Implementation

To facilitate adequate local funding and management of its sanitary sewer system(s), the Enrollee shall develop and implement an updated Sewer System Management Plan. The scale and complexity of the Sewer System Management Plan, and specific elements of the Plan, must match the size, scale and complexity of the Enrollee's sanitary sewer system(s). The Sewer System Management Plan must address, at minimum, the required Plan elements in Attachment D (Sewer System Management Plan – Required Elements) of this General Order. To be effective, the Sewer System Management Plan must include procedures for the management, operation, and maintenance of the sanitary sewer system(s). The procedures must: (1) incorporate the

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

prioritization of system repairs and maintenance to proactively prevent spills, and (2) address the implementation of current standard industry practices through available equipment, technologies, and strategies.

For an existing Enrollee under Order 2006-0003-DWQ that has certified its Continuation of Existing Regulatory Coverage, per section 2.1 (Requirements for Continuation of Existing Regulatory Coverage) of this General Order:

Within six (6) months of the Adoption Date of this General Order:

- The Legally Responsible Official shall upload the Enrollee's existing Sewer System Management Plan to the online CIWQS Sanitary Sewer System Database.

For a new Enrollee:

Within twelve (12) months of the Application for Enrollment approval date:

- The governing entity of the new Enrollee shall approve its Sewer System Management Plan; and
- The Legally Responsible Official shall certify and upload its Sewer System Management Plan to the online CIWQS Sanitary Sewer System Database.

5.3. Certification of Sewer System Management Plan and Plan Updates

The Legally Responsible Official shall certify and upload its Sewer System Management Plan and all subsequent updates to the online CIWQS Sanitary Sewer System Database.

5.4. Sewer System Management Plan Audits

The Enrollee shall conduct an internal audit of its Sewer System Management Plan, and implementation of its Plan, at a minimum frequency of once every three years. The audit must be conducted for the period after the end of the Enrollee's last required audit period. **Within six months after the end of the required 3-year audit period**, the Legally Responsible Official shall submit an audit report into the online CIWQS Sanitary Sewer System Database per the requirements in section 3.10 (Sewer System Management Plan Audit Reporting Requirements) of Attachment E1 of this General Order.

Audit reports submitted to the CIWQS Sanitary Sewer System Database will be viewable only to Water Boards staff.

The internal audit shall be appropriately scaled to the size of the system(s) and the number of spills. The Enrollee's sewer system operators must be involved in completing the audit. At minimum, the audit must:

- Evaluate the implementation and effectiveness of the Enrollee's Sewer System Management Plan in preventing spills;
- Evaluate the Enrollee's compliance with this General Order;
- Identify Sewer System Management Plan deficiencies in addressing ongoing spills and discharges to waters of the State; and

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- Identify necessary modifications to the Sewer System Management Plan to correct deficiencies.

The Enrollee shall submit a complete audit report that includes:

- Audit findings and recommended corrective actions;
- A statement that sewer system operators' input on the audit findings has been considered; and
- A proposed schedule for the Enrollee to address the identified deficiencies.

A new Enrollee of this General Order (that did not have a sanitary sewer system enrolled in the previous State Water Board Order 2006-0003-DWQ) shall conduct its first internal Sewer System Management Plan audit for the time period between the date of submittal of its certified Sewer System Management Plan and the third subsequent December 31st date. The audit report must be submitted into the online CIWQS Sanitary Sewer System Database **by July 1 of the following calendar year.**

See the following tables for clarification:

Initial Audit Period and Audit Due Date for New Enrollees

	Audit Period	Audit Due Date
New Enrollee	Certified Sewer System Management Plan Submittal Date through the third subsequent December 31 st date	July 1 st date after audit period
<i>Example</i>	<i>Certified Sewer System Management Plan Submittal Date of August 2, 2025 Audit Period of August 2, 2025 through December 31, 2027</i>	<i>July 1, 2028</i>

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

Initial Audit Period for Transition from 2-Year Audit Required in Previous Order 2006-0003-DWQ to 3-Year Audit Required in this General Order

	Audit Period	Audit Due Date
An Enrollee previously regulated by Order 2006-003-DWQ	A 3-year period starting from the end of last required 2-year Audit Period	Within six months after end of 3-year Audit Period
<i>Example</i>	<i>Last required Audit Period start date of August 2, 2021; Audit Period of August 2, 2021 through August 1, 2024</i>	<i>February 1, 2025</i>

Three-Year Ongoing Audit Period

	Audit Period	Audit Due Date
Each Enrollee	A 3-year period starting from the end of last required Audit Period	Within six months after end of 3-year Audit Period

5.5. Six-Year Sewer System Management Plan Update

At a minimum, the Enrollee shall update its Sewer System Management Plan every six (6) years after the date of its last Plan Update due date. (For an Enrollee previously regulated by Order 2006-0003-DWQ, the six-year period shall commence on the due date identified in section 3.11 of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this Order. The Updated Sewer System Management Plan must include:

- Elements required in Attachment D (Sewer System Management Plan – Required Elements) of this Order;
- Summary of revisions included in the Plan update based on internal audit findings; and
- Other sewer system management-related changes.

The Enrollee's governing entity shall approve the updated Plan. The Legally Responsible Official shall upload and certify the approved updated Plan in the online CIWQS Sanitary Sewer System Database in accordance with section 3.11 (Sewer System Management Plan Reporting Requirements) of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order. During the time period in between Plan updates, the Enrollee shall continuously document changes to its Sewer System Management Plan in a change log attached to the Plan.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

5.6. System Resilience

The Enrollee shall include and implement system-specific procedures in its Sewer System Management Plan to proactively prioritize: (1) operation and maintenance, (2) condition assessments, and (3) repair and rehabilitation, to address ongoing system resilience, as specified in Attachment D (Sewer System Management Plan – Required Elements) of this General Order.

5.7. Allocation of Resources

The Enrollee shall:

- Establish and maintain a means to manage all necessary revenues and expenditures related to the sanitary sewer system; and
- Allocate the necessary resources to its sewer system management program for:
 - Compliance with this General Order,
 - Full implementation of its updated Sewer System Management Plan,
 - System operation, maintenance, and repair, and
 - Spill responses.

5.8. Designation of Data Submitters

The Legally Responsible Official may designate one or more individuals as a Data Submitter for reporting of spill data. The Legally Responsible Official shall authorize the designation of Data Submitter(s) through the online [CIWQS database](https://ciwqs.waterboards.ca.gov) (<https://ciwqs.waterboards.ca.gov>) prior to the individuals establishing a [CIWQS user account](https://ciwqs.waterboards.ca.gov/ciwqs/newUser.jsp) (<https://ciwqs.waterboards.ca.gov/ciwqs/newUser.jsp>) and entering spill data into the online CIWQS Sanitary Sewer System Database.

The Legally Responsible Official shall submit any change to its Data Submitter(s), and/or change in Data Submitter contact information, to the State Water Board within 30 calendar days of the change, by emailing ciwqs@waterboards.ca.gov and copying the appropriate Regional Water Board as provided in Attachment F (Regional Water Quality Control Board Contact Information) of this General Order.

5.9. Reporting Certification

The Legally Responsible Official shall electronically certify, on the Enrollee's behalf, all applications, reports, the Sewer System Management Plan(s) and corresponding updates, and other information submitted electronically into the online CIWQS Sanitary Sewer System Database, as follows:

"I certify under penalty of perjury under the laws of the State of California that the electronically submitted information was prepared under my direction or supervision. Based on my inquiry of the person(s) directly responsible for gathering the information, to the best of my knowledge and belief, the information submitted is true, accurate, and complete, and complies with the Statewide Sanitary Sewer Systems General Order. I am aware that there are significant penalties for submitting false information."

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

Hardcopy submittals to the State Water Board must be accompanied by the above certification statement.

5.10. System Capacity

The Enrollee shall maintain the system capacity necessary to convey: (1) base flows during dry weather conditions, and (2) wet weather peak flows consistent with designated local historic storms. Design storms must take into account system-specific stormwater contributions via inflow and infiltration, and location-specific depth of groundwater and storm frequencies. The Enrollee shall implement capital improvements to provide adequate hydraulic capacity to:

- Meet or exceed the design criteria as defined in the Enrollee's System Evaluation and Capacity Assurance element of its Sewer System Management Plan; and
- Prevent system capacity-related spills, and adverse impacts to the treatment efficiency of downstream wastewater treatment facilities.

5.11. System Performance Analysis

The Enrollee shall include a running 10-year system performance analysis in its Annual Report. The analysis must include two CIWQS-generated graphs presenting the following information:

Graph 1 – Total Spill Volume per Year:

X axis: A 10-year period which includes the current calendar year and the nine previous calendar years;

Y axis: The total spill volume, per Spill Category, for each calendar year.

Graph 2 – Total Number of Spills per Year:

X axis: A 10-year period which includes the current calendar year and the nine previous calendar years;

Y axis: The total number of spills, per Spill Category, for each calendar year.

The current calendar year is the calendar year covered in the Annual Report.

The Enrollee shall generate the graphs in CIWQS, using the existing data in the online CIWQS Sanitary Sewer System Database at the following graph generation link: (https://ciwqs.waterboards.ca.gov/ciwqs/readOnly/PublicReportSSOServlet?reportAction=criteria&reportId=sso_operation_report).

5.12. Spill Emergency Response Plan and Remedial Actions

For Existing Enrollees (with regulatory coverage under Order 2006-0003-DWQ):

Within six (6) months of the Adoption Date of this General Order, the Enrollee shall update and implement its Spill Emergency Response Plan, per Attachment D, section 6 (Spill Emergency Response Plan) of this General Order.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

For New Enrollees:

Within six (6) months of the Application for Enrollment approval date, the Enrollee shall develop and implement a Spill Emergency Response Plan, per Attachment D, section 6 (Spill Emergency Response Plan) of this General Order.

The Enrollee shall certify, in its Annual Report, that its Spill Emergency Response Plan is up to date.

The Spill Emergency Response Plan shall include measures to protect public health and the environment. The Enrollee shall respond to spills from its system(s) in a timely manner that minimizes water quality impacts and nuisance by:

- Immediately stopping the spill and preventing/minimizing a discharge to waters of the State;
- Intercepting sewage flows to prevent/minimize spill volume discharged into waters of the State;
- Thoroughly recovering, cleaning up and disposing of sewage and wash down water; and
- Cleaning publicly accessible areas while preventing toxic discharges to waters of the State.

5.13. Notification, Monitoring, Reporting and Recordkeeping Requirements

The Enrollee shall comply with notification, monitoring, reporting, and recordkeeping requirements in Attachment E1 of this General Order.

5.13.1. Spill Categories

Individual spill notification, monitoring and reporting must be in accordance with the following spill categories:

- **Category 1 Spill**

A Category 1 spill is a spill of any volume of sewage from or caused by a sanitary sewer system regulated under this General Order that results in a discharge to:

- A surface water, including a surface water body that contains no flow or volume of water; or
- A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly.

Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

A spill from an Enrollee-owned and/or operated lateral that discharges to a surface water is a Category 1 spill; the Enrollee shall report all Category 1 spills per section 3.1 of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order.

- **Category 2 Spill**

A Category 2 spill is a spill of 1,000 gallons or greater, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.

A spill of 1,000 gallons or greater that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system, is a Category 2 spill.

- **Category 3 Spill**

A Category 3 spill is a spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.

A spill of equal to or greater than 50 gallons and less than 1,000 gallons, that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system is a Category 3 spill.

- **Category 4 Spill**

A Category 4 spill is a spill of less than 50 gallons, from or caused by a sanitary sewer system regulated under this General Order that does not discharge to a surface water.

A spill of less than 50 gallons that spills out of a lateral and is caused by a failure or blockage in the sanitary sewer system is a Category 4 spill.

5.13.2. Annual Report

The Enrollee shall submit an Annual Report (previously termed as Collection System Questionnaire in Order 2006-0003-DWQ) as specified in section 3.9 (Annual Report) of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order.

For new Enrollees: Within 30 days of obtaining a CIWQS account, a new Enrollee shall submit its initial Annual Report, as specified in section 3.9 (Annual Report) of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order.

5.14. Electronic Sanitary Sewer System Service Area Boundary Map

For continuing enrollees, starting on July 1, 2025, and no later than December 31, 2025:

For new enrollees – no earlier than July 1, 2025, or within 12 months of the Application for Enrollment approval date, whichever date is later:

The Legally Responsible Official shall submit, to the State Water Board, geospatial data detailing the locations of the Enrollee's sanitary sewer system service area boundary, per the required content and specifications in section 3.8 (Electronic Sanitary Sewer System Service Area Boundary Map) of Attachment E1 of this General Order, for each system identified by a WDID number.

An Enrollee of a disadvantaged community that may need assistance developing an electronic map to comply with this requirement, may contact State Water Board staff for assistance at SanitarySewer@waterboards.ca.gov.

5.15. Voluntary Reporting of Spills from Privately-Owned Sewer Laterals and/or Private Sanitary Sewer Systems

Within 24 hours of becoming aware of a spill (as described below) from a private sewer lateral or private sanitary sewer system that is not owned/operated by the Enrollee, the Enrollee is encouraged to report the following observations to the online CIWQS Sanitary Sewer System Database at the following link:

<https://ciwqs.waterboards.ca.gov>:

- A spill equal or greater than 1,000 gallons that discharges (or has a potential to discharge) to a water of the State, or a drainage conveyance system that discharges to waters of the State; **or**
- Any volume of sewage that discharges (or has a potential to discharge) to surface waters.

In the CIWQS module, the Enrollee is encouraged to identify:

- Time of observation;
- Description of general spill location (for example, street name and cross street names);
- Estimated volume of spill;
- If known, general description of spill destination (for example, flowing into drainage channel, flowing directly into a creek, etc.); and
- If known, name of private system owner/operator.

The CIWQS database will make the name and contact information of the entity voluntarily reporting a private spill, accessible to State and Regional Water Board staff only. The CIWQS database will only make information regarding the actual spill, accessible to the public.

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

5.16. Voluntary Notification of Spills from Privately-Owned Laterals and/or Systems to the California Office of Emergency Services

Upon observing or acquiring knowledge of any of the following from a private sewer lateral or private sanitary sewer system that is not owned/operated by the Enrollee, the Enrollee is encouraged to notify the California Office of Emergency Services (as provided by Health and Safety Code section 5410 et. seq. and Water Code section 13271), or inform the responsible party that State law requires such notification to the Office of Emergency Services by any person that causes or allows a sewage discharge to waters of the State:

- A spill equal to 1,000 gallons or more that discharges (or has a potential to discharge) to waters of the State, or a drainage conveyance system that discharges to waters of the State; or
- A spill of any volume to surface waters.

5.17. Unintended Failure to Report

If an Enrollee becomes aware that they unintentionally failed to submit relevant facts in any report required in this General Order, the Enrollee shall promptly notify Regional Water Board and State Water Board staff. Regional Water Board contact information is included in Attachment F of this Order. State Water Board staff shall be contacted by email at SanitarySewer@waterboards.ca.gov for assistance in formally amending the corresponding report(s) in the online CIWQS Sanitary Sewer System Database.

5.18. Duty to Report to Water Boards

In accordance with Water Code section 13267 and/or section 13383, upon request by the State Water Board Executive Director (or designee) or a Regional Water Board Executive Officer (or designee), the Enrollee shall provide the requested information which the State or Regional Water Board deems necessary to determine compliance with this General Order.

5.19. Operation and Maintenance

To prevent discharges to the environment, the Enrollee shall maintain in good working order, and operate as designed, any facility or treatment and control system designed to contain sewage and convey it to a treatment plant.

6. PROVISIONS

6.1. Enforcement Provisions

The following enforcement provisions are based on existing federal and state regulations, laws and policies, including the federal Clean Water Act, the state Water Code and the State Water Board Enforcement Policy.

6.1.1. Enforceability of Clean Water Act and Water Code Violations

Noncompliance with requirements of this General Order or discharging sewage without enrolling in this General Order constitutes a violation of the Water Code and a potential

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

violation of the Clean Water Act and is grounds for an enforcement action by the State Water Board or the applicable Regional Water Board. Failure to comply with the notification, monitoring, inspection, entry, reporting, and recordkeeping requirements may subject the Enrollee to administrative civil liabilities of up to \$10,000 a day per violation pursuant to Water Code section 13385; up to \$1,000 a day per violation pursuant to Water Code section 13268; or referral to the Attorney General for judicial civil enforcement. Discharging waste not in compliance with the requirements of this General Order or the Clean Water Act may subject the Enrollee to administrative civil liabilities up to \$10,000 a day per violation and additional liability up to \$10 per gallon of discharge not cleaned up after the first 1,000 gallons of discharge; up to \$5,000 a day per violation pursuant to Water Code section 13350 or up to \$20 per gallon of waste discharged; or referral to the Attorney General for judicial civil enforcement.

6.1.2. Monetary Penalties

The Water Code provides the State and Regional Water Boards the authority to pursue formal enforcement actions, including imposing administrative liability and civil monetary penalties, for non-compliance with the requirements of this General Order and violations of the Clean Water Act.

6.1.3. Falsifying or Failure to Report

The Water Code provides that any person failing or refusing to furnish technical or monitoring program reports, as required under this General Order, or falsifying any information provided in the technical or monitoring reports is subject to administrative liability and civil monetary penalties. Any person who knowingly fails or refuses to furnish technical or monitoring program reports or falsifies any information provided in reports required by this General Order is subject to criminal penalties.

6.1.4. Severability of General Order

The provisions of this General Order are severable; if any provision of this Order, or the application of any provision of this Order to any circumstance, is held invalid, the application of such provision to other circumstances and the remainder of this Order shall not be affected thereby.

6.1.5. Indirect Discharges

In the event that a spill enters into a drainage conveyance system, the Enrollee shall take all feasible steps to prevent discharge of sewage into waters of the State by blocking or redirecting the flow in the drainage conveyance system, removing the sewage from the drainage conveyance system, and cleaning the system in a manner that does not inadvertently impact beneficial uses of the receiving water body.

6.1.6. Water Boards' Considerations for Discretionary Enforcement

Consistent with the State Water Board Enforcement Policy, when considering Water Code section 13327 factors, the State Water Board or a Regional Water Board may consider the Enrollee's efforts to contain, control, clean up, and mitigate spills. In assessing the factors, the State Water Board or the applicable Regional Water Board will consider:

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- The Enrollee's compliance with this General Order with a focus on compliance with reporting requirements;
- The Enrollee's provision of adequate funding to implement the requirements of this General Order;
- The Enrollee's compliance with providing a complete and updated Sewer System Management Plan;
- The Enrollee's compliance with implementing its Sewer System Management Plan;
- The overall effectiveness of the Enrollee's Sewer System Management Plan with respect to:
 - System management, operation, and maintenance,
 - Adequate treatment facilities, sanitary sewer system facilities, and/or components with an appropriate design capacity, to reasonably prevent spills (e.g. adequately enlarging treatment or collection facilities to accommodate growth, infiltration and inflow, etc.),
 - Preventive maintenance (including cleaning, root grinding, and fats, oils, and grease control) and source control measures,
 - Implementation of backup equipment,
 - Inflow and infiltration prevention and control,
 - Appropriate sanitary sewer system capacity to prevent spills, and
 - The Enrollee's responsiveness to stop and mitigate the impact of the discharge;
- The Enrollee's compliance with identifying the cause of the spill;
- The Enrollee's use of available information and observations to accurately estimate the spill volume and identify the affected or potentially affected receiving waters;
- The Enrollee's thoroughness of cleaning up sewage in drainage conveyance systems after the spill(s);
- The Enrollee's use of water quality and biological monitoring and assessment to determine the short-term and long-term impacts to beneficial uses and the environment;
- The Enrollee's follow up actions to improve system performance;
- The Enrollee's implementation of feasible alternatives to prevent spills, such as:
 - Use of temporary storage or waste retention,
 - Reduction of system inflow and infiltration,
 - Collection and hauling of waste to a treatment facility,
 - Prevention of and/ or containment of spills due to a design storm event identified in the Enrollee's Sewer System Management Plan,

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- Implementation of available equipment, technologies, strategies, and recommended industry practices for maintaining and managing sewer systems to prevent spills, and contain and eliminate discharges to waters of the State; and
- The spill duration and factors beyond the reasonable control of the Enrollee causing the event.

6.1.7. Enforcement Discretion Based on Reporting Compliance

Consistent with the State Water Board Enforcement Policy, the State Water Board or a Regional Water Board may consider the Enrollee's efforts to comply with spill reporting requirements when determining compliance with Water Code section 13267 and section 13383. When assessing Water Code section 13227 factors, the State Water Board or the applicable Regional Water Board will consider:

- The Enrollee's diligence to comply with all reporting requirements in this General Order;
- The use of best available information for the Enrollee's reporting of spill start date and start time in which the release of sewage from the sanitary sewer system initiated;
- The Enrollee's reporting of spill end date, and end time to be the date and time in which the release of sewage from the sanitary sewer system was stopped;
- The Enrollee's diligence to accurately estimate and report spill volumes;
- The Enrollee's subsequent verification and/or updates to initial Draft Spill Reports in accordance with this General Order; and
- The Enrollee's timely certification of required spill reports.

Consistent with Water Code section 13267 and section 13383, the State Water Board or a Regional Water Board may require an Enrollee to report the results of a condition assessment of a specified portion of the Enrollee's sanitary sewer system.

6.2. Other Regional Water Board Orders

It is the intent of the State Water Board that sanitary sewer systems be regulated in a manner consistent with federal and state regulations. This Order will not be interpreted or applied:

- In a manner inconsistent with the federal Clean Water Act;
- To authorize a spill or discharge that is illegal under either the Clean Water Act, the Water Code, and/or an applicable Basin Plan prohibition or water quality standard;
- To prohibit a Regional Water Board from issuing an individual National Pollutant Discharge Elimination System (NPDES) permit or individual waste discharge requirements superseding an Enrollee's regulatory coverage under this General Order for a sanitary sewer system authorized under the Clean Water Act or Water Code;

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER

- To supersede any more specific or more stringent waste discharge requirements or enforcement orders issued by a Regional Water Board; or
- To supersede any more specific or more stringent state or federal requirements in existing regulation, an administrative/judicial order, or Consent Decree.

6.3. Sewer System Management Plan Availability

The Enrollee's updated Sewer System Management Plan must be maintained for public inspection at the Enrollee's offices and facilities and must be available to the public through CIWQS and/or on the Enrollee's website, in accordance with section 3.8 (Sewer System Management Plan Reporting Requirements) of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order.

6.4. Entry and Inspection

6.4.1. Entry and Availability of Information

The Enrollee shall allow State and Regional Water Board staff, upon presentation of credentials and other documents as may be required by law, to:

- Enter upon the Enrollee's premises where a regulated facility or activity is located or conducted, or where records are kept under the requirements of this General Order;
- Have access to and reproduce any records required to be maintained by this General Order;
- Inspect any facility and/or equipment (including monitoring and control equipment), practices, or operations required in this General Order; and
- Sample or monitor substances or parameters for assuring compliance with this General Order, or as otherwise authorized by the Water Code.

6.4.2. Pre-Inspection Questionnaire

The Enrollee shall provide pre-inspection information to State and Regional Water Board staff through the completion of a Pre-Inspection Questionnaire provided by Water Board staff.

ATTACHMENT A - DEFINITIONS

Annual Report

An Annual Report (previously termed as Collection System Questionnaire in Order 2006-0003-DWQ) is a mandatory report in which the Enrollee provides a calendar-year update of its efforts to prevent spills.

Basin Plan

A Basin Plan is a water quality control plan specific to a Regional Water Quality Control Board (Regional Water Board), that serves as regulations to: (1) define and designate beneficial uses of surface and groundwaters, (2) establish water quality objectives for protection of beneficial uses, and (3) provide implementation measures.

Beneficial Uses

The term “Beneficial Uses” is a Water Code term, defined as the uses of the waters of the State that may be protected against water quality degradation. Examples of beneficial uses include but are not limited to, municipal, domestic, agricultural and industrial supply; power generation; recreation; aesthetic enjoyment; navigation; and preservation and enhancement of fish, wildlife, and other aquatic resources or preserves.

California Integrated Water Quality System (CIWQS)

CIWQS is the statewide database that provides for mandatory electronic reporting as required in State and Regional Water Board-issued waste discharge requirements.

Data Submitter

A Data Submitter is an individual designated and authorized by the Enrollee's Legally Responsible Official to enter spill data into the online CIWQS Sanitary Sewer System Database. A Data Submitter does not have the authority of a Legally Responsible Official to certify reporting entered into the online CIWQS Sanitary Sewer System Database.

Disadvantaged Community

A disadvantaged community is a community with a median household income of less than eighty percent (80%) of the statewide annual median household income.

For the purpose of this General Order, there is no differentiation between a small and large disadvantaged community.

Drainage Conveyance System

A drainage conveyance system is a publicly- or privately-owned separate storm sewer system, including but not limited to drainage canals, channels, pipelines, pump stations, detention basins, infiltration basins/facilities, or other facilities constructed to transport stormwater and non-stormwater flows.

Enrollee

An Enrollee is a public, private, or other non-governmental entity that has obtained approval for regulatory coverage under this General Order, including:

- A state agency, municipality, special district, or other public entity that owns and/or operates one or more sanitary sewer systems:
 - greater than one (1) mile in length (each individual sanitary sewer system);
 - one mile or less in length where the State Water Resources Control Board or a Regional Water Quality Control Board requires regulatory coverage under this Order, or
- A federal agency, private company, or other non-governmental entity that owns and/or operates a sanitary sewer system of any size where the State Water Resources Control Board or a Regional Water Quality Control Board requires regulatory coverage under this Order in response to a history of spills, proximity to surface water, or other factors supporting regulatory coverage.

Environmentally Sensitive Area

An environmentally sensitive area is a designated agricultural and/or wildlife area identified to need special natural landscape protection due to its wildlife or historical value.

Exfiltration

Exfiltration is the underground exiting of sewage from a sanitary sewer system through cracks, offset or separated joints, or failed infrastructure due to corrosion or other factors.

Flood Control Channel

A flood control channel is a channel used to convey stormwater and non-stormwater flows through and from areas for flood management purposes.

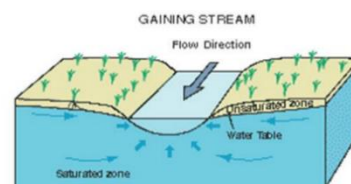
Governing Entity

A governing entity includes but is not limited to the following:

- A publicly elected governing board, council, or commission of a municipal agency;
- A Department or Division director of a federal or state agency that is not governed by a board;
- A governing board or commission of an organization or association; and
- A private system owner/manager that is not governed by a board.

Hydrologically Connected

Two waterbodies are hydrologically connected when one waterbody flows, or has the potential to flow, into the other waterbody. For the purpose of this General Order, groundwater is hydrologically connected to a surface water when the groundwater feeds into the surface water. (The surface waterbody in this example is termed a gaining stream as it gains flow from surrounding groundwater.)



Lateral (including Lower and Upper Lateral)

A lateral is an underground segment of smaller diameter pipe that transports sewage from a customer's building or property (residential, commercial, or industrial) to the Enrollee's main sewer line in a street or easement. Upper and lower lateral boundary definitions are subject to local jurisdictional codes and ordinances, or private system ownership.

A lower lateral is the portion of the lateral located between the sanitary sewer system main, and either the property line, sewer clean out, curb line, established utility easement boundary, or other jurisdictional locations.

An upper lateral is the portion of the lateral from the property line, sewer clean out, curb line, established utility easement boundary, or other jurisdictional locations, to the building or property.

Legally Responsible Official

A Legally Responsible Official is an official representative, designated by the Enrollee, with authority to sign and certify submitted information and documents required by this General Order.

Nuisance

For the purpose of this General Order, a nuisance, as defined in Water Code section 13050(m), is anything that meets all of the following requirements:

- Is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property;
- Affects at the same time an entire community or neighborhood, or any considerable number of persons, although the extent of the annoyance or damage inflicted upon individuals may be unequal; and
- Occurs during, or as a result of, the treatment or disposal of wastes.

Private Sewer Lateral

A private sewer lateral is the privately-owned lateral that transports sewage from private property(ies) into a sanitary sewer system.

Private Sanitary Sewer System

A private sanitary sewer system is a sanitary sewer system of any size that is owned and/or operated by a private individual, company, corporation, or organization. A private sanitary sewer system may or may not connect into a publicly owned sanitary sewer system.

Potential to Discharge, Potential Discharge

Potential to Discharge, or Potential Discharge, means any exiting of sewage from a sanitary sewer system which can reasonably be expected to discharge into a water of the State based on the size of the sewage spill, proximity to a drainage conveyance system, and the nature of the surrounding environment.

Receiving Water

A receiving water is a water of the State that receives a discharge of waste.

Resilience

Resilience is the ability to recover from or adjust to adversity or change, and grow from disruptions. Resilience can be built through planning, preparing for, mitigating, and adapting to changing conditions.

Sanitary Sewer System

A sanitary sewer system is a system that is designed to convey sewage, including but not limited to, pipes, manholes, pump stations, siphons, wet wells, diversion structures and/or other pertinent infrastructure, upstream of a wastewater treatment plant headworks, including:

- Laterals owned and/or operated by the Enrollee;
- Satellite sewer systems; and/or
- Temporary conveyance and storage facilities, including but not limited to temporary piping, vaults, construction trenches, wet wells, impoundments, tanks and diversion structures.

For purpose of this Order, sanitary sewer systems include only systems owned and/or operated by the Enrollee.

Satellite Sewer System

A satellite sewer system is a portion of a sanitary sewer system owned or operated by a different owner than the owner of the downstream wastewater treatment facility ultimately treating the sewage.

Sewer System Management Plan

A sewer system management plan is a living document an Enrollee develops and implements to effectively manage its sanitary sewer system(s) in accordance with this General Order.

Sewage

Sewage, and its associated wastewater, is untreated or partially treated domestic, municipal, commercial and/or industrial waste (including sewage sludge), and any mixture of these wastes with inflow or infiltration of stormwater or groundwater, conveyed in a sanitary sewer system.

Spill

A spill is a discharge of sewage from any portion of a sanitary sewer system due to a sanitary sewer system overflow, operational failure, and/or infrastructure failure. Exfiltration of sewage is not considered to be a spill under this General Order if the exfiltrated sewage remains in the subsurface and does not reach a surface water of the State.

Training

Training is in-house or external education and guidance needed that provides the knowledge, skills, and abilities to comply with this General Order.

Wash Down Water

Wash down water is water used to clean a spill area.

Waste

Waste, as defined in Water Code section 13050(d), includes sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, manufacturing, or processing operation, including waste placed within containers of whatever nature prior to, and for purposes of, disposal.

Waste Discharge Identification Number (WDID)

A waste discharge identification number (WDID) identifies each individual sanitary sewer system enrolled under this General Order. A WDID number is assigned to each enrolled system upon an Enrollee's approved regulatory coverage.

Waters of the State

Waters of the State are surface waters or groundwater within boundaries of the state as defined in Water Code section 13050(e), in which the State and Regional Water Boards have authority to protect beneficial uses. Waters of the State include, but are not limited to, groundwater aquifers, surface waters, saline waters, natural washes and pools, wetlands, sloughs, and estuaries, regardless of flow or whether water exists during dry conditions. Waters of the State include waters of the United States.

Waters of the United States

Waters of the United States are surface waters or waterbodies that are subject to federal jurisdiction in accordance with the Clean Water Act.

Water Quality Objective

A water quality objective is the limit or maximum amount of pollutant, waste constituent or characteristic, or parameter level established in statewide water quality control plans and Regional Water Boards' Basin Plans, for the reasonable protection of beneficial uses of surface waters and groundwater and the prevention of nuisance.

ATTACHMENT B – APPLICATION FOR ENROLLMENT

1. Enrollment Status: (Mark only one item)

☐ New Enrollee

☐ New Enrollee with previous regulatory coverage under Order 2006-0003-DWQ
(that failed to certify continuation of coverage in CIWQS per Order 2022-XXXX-DWQ)

Existing WDID Number: _____

2. Applicant Information:

Legally Responsible Official Submitting Application

First and Last Name: _____

Title: _____

Phone: _____

Email: _____

System Owner/Operator Name: _____

Mailing Address: _____

City, State, Zip: _____

County: _____

Sanitary Sewer System Name: _____

Regional Water Quality Control Board(s): _____

Signature and Date: _____

3. Applicant Type (Check one):

☐ City ☐ County ☐ State ☐ Federal ☐ Special District

☐ Government Combination ☐ Private ☐ Other Non-governmental Entity

4. Wastewater Treatment Plant Receiving Sanitary Sewer System Waste:

Wastewater Treatment Plant Permittee: _____

WDID No.: _____

5. Billing Information

Billing Address: _____

City, State, Zip: _____

Billing Contact Person and Title: _____

Phone and Email Address: _____

6. Application Fee:

The application fee, as required by Water Code section 13260, is based on the daily population served by the sanitary sewer system. See updated [Fee Schedule](https://www.waterboards.ca.gov/resources/fees/water_quality/).
(https://www.waterboards.ca.gov/resources/fees/water_quality/)

Check one of the following and enter fee amount:

☐ Population Served < 50,000 – Total Fee submitted: \$ _____

☐ Population Served ≥ 50,000 – Total Fee submitted: \$ _____

Make the fee payment payable to the State Water Resources Control Board and mail the complete application package to:

State Water Resources Control Board, Accounting Office

P. O. Box 1888

Sacramento, CA 95812-1888

Attention: Statewide Sanitary Sewer System Program

7. Application Submittal Certification

I certify under penalty of perjury under the laws of the State of California that to the best of my knowledge and belief, the information in the submitted application package is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

Print Name: _____

Title: _____

Signature: _____ Date: _____

ATTACHMENT C - NOTICE OF TERMINATION

1. Enrollee Information

Enrollee Name: _____

WDID No: _____

Legally Responsible Official Requesting Termination of Coverage: _____

First and Last Name: _____

Title: _____

Phone: _____

Email: _____

Mailing Address: _____

City, State, Zip: _____

County: _____

Sanitary Sewer System Name(s) or Unique Identifier(s): _____

Regional Water Quality Control Board(s): _____

Signature and Date: _____

2. Basis of Termination

Explanation of termination, including subsequent regulatory coverage and subsequent owner/operator of enrolled sanitary sewer system, as applicable:

[illegible]

3. Regulatory Coverage Termination Certification

I certify under penalty of perjury under the laws of the State of California that to the best of my knowledge: 1) the sanitary sewer system I officially represent is not required to be regulated under the Statewide Waste Discharge Requirements for Sanitary Sewer Systems Order 2022-XXXX-DWQ, and 2) the information submitted in this Notice of Termination is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment. Additionally, I understand that the submittal of this Notice of Termination does not release sanitary sewer system agencies from liability for any violations of the Clean Water Act.

Print Name: _____

Title: _____

Signature: _____ Date: _____

For State Water Board Use Only

☐ Approved for Termination

☐ Denied and Returned to Enrollee

Deputy Director of Water Quality Signature: _____

Date: _____ Notice of Termination Effective Date: _____

ATTACHMENT D – SEWER SYSTEM MANAGEMENT PLAN – REQUIRED ELEMENTS

Table of Contents

1.	Sewer System Management Plan Goal And Introduction	D-2
1.1.	Regulatory Context	D-2
1.2.	Sewer System Management Plan Update Schedule.....	D-3
1.3.	Sewer System Asset Overview	D-3
2.	Organization	D-3
3.	Legal Authority	D-4
4.	Operation And Maintenance Program.....	D-4
4.1.	Updated Map of Sanitary Sewer System	D-4
4.2.	Preventive Operation and Maintenance Activities	D-4
4.3.	Training	D-5
4.4.	Equipment Inventory	D-5
5.	Design And Performance Provisions	D-5
5.1.	Updated Design Criteria and Construction Standards and Specifications.....	D-5
5.2.	Procedures and Standards.....	D-5
6.	Spill Emergency Response Plan.....	D-6
7.	Sewer Pipe Blockage Control Program.....	D-7
8.	System Evaluation, Capacity Assurance and Capital Improvements.....	D-7
8.1	System Evaluation and Condition Assessment	D-7
8.2.	Capacity Assessment and Design Criteria	D-8
8.3.	Prioritization of Corrective Action	D-9
8.4.	Capital Improvement Plan	D-9
9.	Monitoring, Measurement and Program Modifications.....	D-9
10.	Internal Audits	D-10
11.	Communication Program	D-10

ATTACHMENT D – SEWER SYSTEM MANAGEMENT PLAN – REQUIRED ELEMENTS

A Sewer System Management Plan (Plan) is a living planning document that documents ongoing local sewer system management program activities, procedures, and decision-making – at the scale necessary to address the size and complexity of the subject sanitary sewer system(s). This Plan may incorporate other programs and other plans by reference, to address short-term and long-term system resilience through:

- Proactive planning and decision-making;
- Local government ordinances;
- Updated operations and maintenance activities and procedures;
- Implementation of capital improvements;
- Sufficient local budget to support staff resources, contractors, equipment, and training; and
- Updated training of staff and contractors.

The Enrollee's development, update, and implementation of a Sewer System Management Plan addressing the requirements of this Attachment is an enforceable component of this General Order. As specified in Provision 6.1 (Enforcement Provisions) of this General Order, consistent with the Water Code and the State Water Board Enforcement Policy, the State Water Board or a Regional Water Board may consider the Enrollee's efforts in implementing an effective Sewer System Management Plan to prevent, contain, control, and mitigate spills when considering Water Code section 13327 factors to determine necessary enforcement of this General Order.

This Attachment includes the following required elements that the Enrollee shall address in its Plan and subsequent updates. The Enrollee shall identify any requirement in this Attachment that is not applicable to the Enrollee's sewer system and shall explain in its Plan why the requirement is not applicable.

1. SEWER SYSTEM MANAGEMENT PLAN GOAL AND INTRODUCTION

The goal of the Sewer System Management Plan (Plan) is to provide a plan and schedule to: (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system(s), (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur.

The Plan must include a narrative Introduction section that discusses the following items:

1.1. Regulatory Context

The Plan Introduction section must provide a general description of the local sewer system management program and discuss Plan implementation and updates.

1.2. Sewer System Management Plan Update Schedule

The Plan Introduction section must include a schedule for the Enrollee to update the Plan, including the schedule for conducting internal audits. The schedule must include milestones for incorporation of activities addressing prevention of sewer spills.

1.3. Sewer System Asset Overview

The Plan Introduction section must provide a description of the Enrollee-owned assets and service area, including but not limited to:

- Location, including county(ies);
- Service area boundary;
- Population and community served;
- System size, including total length in miles, length of gravity mainlines, length of pressurized (force) mains, and number of pump stations and siphons;
- Structures diverting stormwater to the sewer system;
- Data management systems;
- Sewer system ownership and operation responsibilities between Enrollee and private entities for upper and lower sewer laterals;
- Estimated number or percent of residential, commercial, and industrial service connections; and
- Unique service boundary conditions and challenge(s).

Additionally, the Plan Introduction section must provide reference to the Enrollee's up-to-date map of its sanitary sewer system, as required in section 4.1 (Updated Map of Sanitary Sewer System) of this Attachment.

2. ORGANIZATION

The Plan must identify organizational staffing responsible and integral for implementing the local Sewer System Management Plan through an organization chart or similar narrative documentation that includes:

- The name of the Legally Responsible Official as required in section 5.1 (Designation of a Legally Responsible Official) of this General Order;
- The position titles, telephone numbers, and email addresses for management, administrative, and maintenance positions responsible for implementing specific Sewer System Management Plan elements;
- Organizational lines of authority; and
- Chain of communication for reporting spills from receipt of complaint or other information, including the person responsible for reporting spills to the State and Regional Water Boards and other agencies, as applicable. (For example, county

health officer, county environmental health agency, and State Office of Emergency Services.)

3. LEGAL AUTHORITY

The Plan must include copies or an electronic link to the Enrollee's current sewer system use ordinances, service agreements and/or other legally binding procedures to demonstrate the Enrollee possesses the necessary legal authority to:

- Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages;
- Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
- Require that sewer system components and connections be properly designed and constructed;
- Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee;
- Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

4. OPERATION AND MAINTENANCE PROGRAM

The Plan must include the items listed below that are appropriate and applicable to the Enrollee's system.

4.1. Updated Map of Sanitary Sewer System

An up-to-date map(s) of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the map(s). The map(s) must show gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.

4.2. Preventive Operation and Maintenance Activities

A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors.

The scheduling system must include:

- Inspection and maintenance activities;

- Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
- Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system must document data from system inspection and maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.

4.3. Training

In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training must cover:

- The requirements of this General Order;
- The Enrollee's Spill Emergency Response Plan procedures and practice drills;
- Skilled estimation of spill volume for field operators; and
- Electronic CIWQS reporting procedures for staff submitting data.

4.4. Equipment Inventory

An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

5. DESIGN AND PERFORMANCE PROVISIONS

The Plan must include the following items as appropriate and applicable to the Enrollee's system:

5.1. Updated Design Criteria and Construction Standards and Specifications

Updated design criteria, and construction standards and specifications, for the construction, installation, repair, and rehabilitation of existing and proposed system infrastructure components, including but not limited to pipelines, pump stations, and other system appurtenances. If existing design criteria and construction standards are deficient to address the necessary component-specific hydraulic capacity as specified in section 8 (System Evaluation, Capacity Assurance and Capital Improvements) of this Attachment, the procedures must include component-specific evaluation of the design criteria.

5.2. Procedures and Standards

Procedures, and standards for the inspection and testing of newly constructed, newly installed, repaired, and rehabilitated system pipelines, pumps, and other equipment and appurtenances.

6. SPILL EMERGENCY RESPONSE PLAN

The Plan must include an up to date Spill Emergency Response Plan to ensure prompt detection and response to spills to reduce spill volumes and collect information for prevention of future spills. The Spill Emergency Response Plan must include procedures to:

- Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- Address emergency system operations, traffic control and other necessary response activities;
- Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- Remove sewage from the drainage conveyance system;
- Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- Conduct post-spill assessments of spill response activities;
- Document and report spill events as required in this General Order; and
- Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

7. SEWER PIPE BLOCKAGE CONTROL PROGRAM

The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris. If the Enrollee determines that a program is not needed, the Enrollee shall provide justification in its Plan for why a program is not needed.

The procedures must include, at minimum:

- An implementation plan and schedule for a public education and outreach program that promotes proper disposal of pipe-blocking substances;
- A plan and schedule for the disposal of pipe-blocking substances generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of substances generated within a sanitary sewer system service area;
- The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages;
- Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, best management practices requirements, recordkeeping and reporting requirements;
- Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the fats, oils, and grease ordinance;
- An identification of sanitary sewer system sections subject to fats, oils, and grease blockages and establishment of a cleaning schedule for each section; and
- Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above.

8. SYSTEM EVALUATION, CAPACITY ASSURANCE AND CAPITAL IMPROVEMENTS

The Plan must include procedures and activities for:

- Routine evaluation and assessment of system conditions;
- Capacity assessment and design criteria;
- Prioritization of corrective actions; and
- A capital improvement plan.

8.1 System Evaluation and Condition Assessment

The Plan must include procedures to:

- Evaluate the sanitary sewer system assets utilizing the best practices and technologies available;

- Identify and justify the amount (percentage) of its system for its condition to be assessed each year;
- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
 - Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Maintain documents and recordkeeping of system evaluation and condition assessment inspections and activities; and
- Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.

8.2. Capacity Assessment and Design Criteria

The Plan must include procedures to identify system components that are experiencing or contributing to spills caused by hydraulic deficiency and/or limited capacity, including procedures to identify the appropriate hydraulic capacity of key system elements for:

- Dry-weather peak flow conditions that cause or contributes to spill events;
- The appropriate design storm(s) or wet weather events that causes or contributes to spill events;
- The capacity of key system components; and
- Identify the major sources that contribute to the peak flows associated with sewer spills.

The capacity assessment must consider:

- Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
- Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;

- Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
- Increases of erosive forces in canyons and streams near underground and above-ground system components due to larger and/or higher-intensity storm events;
- Capacity of major system elements to accommodate dry weather peak flow conditions, and updated design storm and wet weather events; and
- Necessary redundancy in pumping and storage capacities.

8.3. Prioritization of Corrective Action

The findings of the condition assessments and capacity assessments must be used to prioritize corrective actions. Prioritization must consider the severity of the consequences of potential spills.

8.4. Capital Improvement Plan

The capital improvement plan must include the following items:

- Project schedules including completion dates for all portions of the capital improvement program;
- Internal and external project funding sources for each project; and
- Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

9. MONITORING, MEASUREMENT AND PROGRAM MODIFICATIONS

The Plan must include an Adaptive Management section that addresses Plan-implementation effectiveness and the steps for necessary Plan improvement, including:

- Maintaining relevant information, including audit findings, to establish and prioritize appropriate Plan activities;
- Monitoring the implementation and measuring the effectiveness of each Plan Element;
- Assessing the success of the preventive operation and maintenance activities;
- Updating Plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations; and
- Identifying and illustrating spill trends, including spill frequency, locations and estimated volumes.

10. INTERNAL AUDITS

The Plan shall include internal audit procedures, appropriate to the size and performance of the system, for the Enrollee to comply with section 5.4 (Sewer System Management Plan Audits) of this General Order.

11. COMMUNICATION PROGRAM

The Plan must include procedures for the Enrollee to communicate with:

- The public for:
 - Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and
 - The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates.
- Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:
 - System operation, maintenance, and capital improvement-related activities.

**ATTACHMENT E1 – NOTIFICATION, MONITORING, REPORTING AND
RECORDKEEPING REQUIREMENTS**

Table of Contents

1.	Notification Requirements	E1-3
1.1.	Notification of Spills of 1,000 Gallons or Greater to the California Office of Emergency Services	E1-3
1.2.	Spill Notification Information	E1-4
1.3.	Notification of Spill Report Updates	E1-4
2.	Spill-Specific Monitoring Requirements	E1-5
2.1	Spill Location and Spread	E1-5
2.2	Spill Volume Estimation	E1-5
2.3.	Receiving Water Monitoring	E1-5
2.4.	Safety and Access Exceptions	E1-8
3.	Reporting Requirements	E1-8
3.1.	Reporting Requirements for Individual Category 1 Spill Reporting	E1-8
3.2.	Reporting Requirements for Individual Category 2 Spill Reporting	E1-12
3.3.	Monthly Certified Spill Reporting for Category 3 Spills	E1-14
3.4.	Monthly Certified Spill Reporting for Category 4 Spills	E1-16
3.5.	Amended Certified Spill Reports for Category 3 Spills	E1-16
3.6.	Annual Certified Spill Reporting of Category 4 and/or Lateral Spills	E1-16
3.7.	Monthly Certification of “No-Spills” or “Category 4 Spills” and/or “Non-Category 1 Lateral Spills”	E1-16
3.8.	Electronic Sanitary Sewer System Service Area Boundary Map	E1-17
3.9.	Annual Report (Previously termed as Collection System Questionnaire in General Order 2006-0003-DWQ)	E1-17
3.10.	Sewer System Management Plan Audit Reporting Requirements	E1-19
3.11.	Sewer System Management Plan Reporting Requirements	E1-19
4.	Recordkeeping Requirements	E1-20
4.1.	Recordkeeping Time Period	E1-20
4.2.	Availability of Documents	E1-20
4.3.	Spill Reports	E1-20
4.4.	Recordkeeping of Category 4 Spills and Non-Category 1 Lateral Spills	E1-21
4.5.	Sewer System Telemetry Records	E1-22
4.6.	Sewer System Management Plan Implementation Records	E1-22
4.7.	Audit Records	E1-23

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

4.8.	Equipment Records.....	E1-23
4.9.	Work Orders.....	E1-23

ATTACHMENT E1– NOTIFICATION, MONITORING, REPORTING AND RECORDKEEPING REQUIREMENTS

The Notification Requirements (section 1), Spill-specific Monitoring Requirements (section 2), Reporting Requirements (section 3) and Recordkeeping Requirements (section 4) in this Attachment are pursuant to Water Code section 13267 and section 13383, and are an enforceable component of this General Order. For the purpose of this General Order, the term:

- Notification means the notifying of appropriate parties of a spill event or other activity.
- Spill-specific Monitoring means the gathering of information and data for a specific spill event to be reported or kept as records.
- Reporting means the reporting of information and data into the online California Integrated Water Quality System (CIWQS) Sanitary Sewer System Database.
- Recordkeeping means the maintaining of information and data in an official records storage system.

Failure to comply with the notification, monitoring, reporting and recordkeeping requirements in this General Order may subject the Enrollee to civil liabilities of up to \$10,000 a day per violation pursuant to Water Code section 13385; up to \$1,000 a day per violation pursuant to Water Code section 13268; or referral to the Attorney General for judicial civil enforcement.

Water Code section 13193 et seq. requires the Regional Water Quality Control Boards (Regional Water Boards) and the State Water Resources Control Board (State Water Board) to collect sanitary sewer spill information for each spill event and make this information available to the public. Sanitary sewer spill information for each spill event includes but is not limited to: Enrollee contact information for each spill event, spill cause, estimated spill volume and factors used for estimation, location, date, time, duration, amount discharged to waters of the State, response and corrective action(s) taken.

1. NOTIFICATION REQUIREMENTS

1.1. Notification of Spills of 1,000 Gallons or Greater to the California Office of Emergency Services

Per Water Code section 13271, for a spill that discharges in or on any waters of the State, or discharges or is deposited where it is, or probably will be, discharged in or on any waters of the State, the Enrollee shall notify the California Office of Emergency Services and obtain a California Office of Emergency Services Control Number as soon as possible **but no later than two (2) hours** after:

- The Enrollee has knowledge of the spill; and
- Notification can be provided without substantially impeding cleanup or other emergency measures.

The notification requirements in this section apply to individual spills of 1,000 gallons or greater, from an Enrollee-owned and/or operated laterals, to a water of the State.

1.2. Spill Notification Information

The Enrollee shall provide the following spill information to the California Office of Emergency Services before receiving a Control Number, as applicable:

- Name and phone number of the person notifying the California Office of Emergency Services;
- Estimated spill volume (gallons);
- Estimated spill rate from the system (gallons per minute);
- Estimated discharge rate (gallons per minute) directly into waters of the State or indirectly into a drainage conveyance system;
- Spill incident description:
 - Brief narrative of the spill event, and
 - Spill incident location (address, city, and zip code) and closest cross streets and/or landmarks;
- Name and phone number of contact person on-scene;
- Date and time the Enrollee was informed of the spill event;
- Name of sanitary sewer system causing the spill;
- Spill cause or suspected cause (if known);
- Amount of spill contained;
- Name of receiving water body receiving or potentially receiving discharge; and
- Description of water body impact and/ or potential impact to beneficial uses.

1.3. Notification of Spill Report Updates

Following the initial notification to the California Office of Emergency Services and until such time that the Enrollee certifies the spill report in the online CIWQS Sanitary Sewer System Database, the Enrollee shall provide updates to the California Office of Emergency Services regarding substantial changes to:

- Estimated spill volume (increase or decrease in gallons initially estimated);
- Estimated discharge volume discharged directly into waters of the State or indirectly into a drainage conveyance system (increase or decrease in gallons initially estimated); and
- Additional impact(s) to the receiving water(s) and beneficial uses.

2. SPILL-SPECIFIC MONITORING REQUIREMENTS

2.1 Spill Location and Spread

The Enrollee shall visually assess the spill location(s) and spread using photography, global positioning system (GPS), and other best available tools. The Enrollee shall document the critical spill locations, including:

- Photography and GPS coordinates for:
 - The system location where spill originated.
For multiple appearance points of a single spill event, the points closest to the spill origin.
- Photography for:
 - Drainage conveyance system entry locations,
 - The location(s) of discharge into surface waters, as applicable,
 - Extent of spill spread, and
 - The location(s) of clean up.

2.2 Spill Volume Estimation

To assess the approximate spill magnitude and spread, the Enrollee shall estimate the total spill volume using updated volume estimation techniques, calculations, and documentation for electronic reporting. The Enrollee shall update its notification and reporting of estimated spill volume (which includes spill volume recovered) as further information is gathered during and after a spill event.

2.3. Receiving Water Monitoring

2.3.1. Receiving Water Visual Observations

Through visual observations and use of best available spill volume-estimating techniques and field calculation techniques, the Enrollee shall gather and document the following information for spills discharging to surface waters:

- Estimated spill travel time to the receiving water;
- For spills entering a drainage conveyance system, estimated spill travel time from the point of entry into the drainage conveyance system to the point of discharge into the receiving water;
- Estimated spill volume entering the receiving water; and
- Photography of:
 - Waterbody bank erosion,
 - Floating matter,
 - Water surface sheen (potentially from oil and grease),

- Discoloration of receiving water, and
- Impact to the receiving water.

2.3.2. Receiving Water – Water Quality Sampling and Analysis

For sewage spills in which an estimated 50,000 gallons or greater are discharged into a surface water, the Enrollee shall conduct the following water quality sampling no later than **18 hours** after the Enrollee's knowledge of a potential discharge to a surface water:

- Collect one water sample, each day of the duration of the spill, at:
 - The DCS-001 location as described in section 2.3.4 (Receiving Water Sampling Locations) of this Attachment, if sewage discharges to a surface water via a drainage conveyance system; and/or
 - Each of the three receiving water sampling locations in section 2.3.4 (Receiving Water Sampling Locations) of this Attachment;

If the receiving water has no flow during the duration of the spill, the Enrollee must report "No Sampling Due To No Flow" for its receiving water sampling locations.

The Enrollee shall analyze the collected receiving water samples for the following constituents per section 2.3.3 (Water Quality Analysis Specifications) of this Attachment:

- Ammonia, and
- Appropriate bacterial indicator(s) per the applicable Basin Plan water quality objectives, including one or more of the following, unless directed otherwise by the Regional Water Board:
 - Total Coliform Bacteria
 - Fecal Coliform Bacteria
 - *E-coli*
 - Enterococcus

Dependent on the receiving water(s), sampling of bacterial indicators shall be sufficient to determine post-spill (after the spill) compliance with the water quality objectives and bacterial standards of the California Ocean Plan or the California Inland Surface Water Enclosed Bays, and Estuaries Plan, including the frequency and/or number of post-spill receiving water samples as may be specified in the applicable plans.

The Enrollee shall collect and analyze additional samples as required by the applicable Regional Water Board Executive Officer or designee.

2.3.3. Water Quality Analysis Specifications

Spill monitoring must be representative of the monitored activity (40 Code of Federal Regulations section 122.41(j)(1)).

Sufficiently Sensitive Methods

Sample analysis must be conducted according to sufficiently sensitive test methods approved under 40 Code of Federal Regulations Part 136 for the sample analysis of pollutants. For the purposes of this General Order, a method is sufficiently sensitive when the minimum level of the analytical method approved under 40 Code of Federal Regulations Part 136 is at or below the receiving water pollutant criteria.

Environmental Laboratory Accreditation Program-Accredited Laboratories

The analysis of water quality samples required per this General Order must be performed by a laboratory that has accreditation pursuant to Article 3 (commencing with section 100825) of Chapter 4 of Part 1 of Division 101 of the Health and Safety Code. (Water Code section 13176(a).) The State Water Board accredits laboratories through its Environmental Laboratory Accreditation Program (ELAP).

2.3.4. Receiving Water Sampling Locations

The Enrollee shall collect receiving water samples at the following locations.

Sampling of Flow in Drainage Conveyance System (DCS) Prior to Discharge

Sampling Location	Sampling Location Description
DCS-001	A point in a drainage conveyance system before the drainage conveyance system flow discharges into a receiving water.

Receiving Surface Water Sampling (RSW)¹

Sampling Location	Sampling Location Description
RSW-001 Point of Discharge	A point in the receiving water where sewage initially enters the receiving water.
RSW-001U: Upstream of Point of Discharge	A point in the receiving water, upstream of the point of sewage discharge, to capture ambient conditions absent of sewage discharge impacts.

Sampling Location	Sampling Location Description
RSW-001D: Downstream of Point of Discharge	A point in the receiving water, downstream of the point of sewage discharge, where the spill material is fully mixed with the receiving water.

¹ The Enrollee must use its best professional judgment to determine the upstream and downstream distances based on receiving water flow, accessibility to upstream/downstream waterbody banks, and size of visible sewage plume.

2.4. Safety and Access Exceptions

If the Enrollee encounters access restrictions or unsafe conditions that prevents its compliance with spill response requirements or monitoring requirements in this General Order, the Enrollee shall provide documentation of access restrictions and/or safety hazards in the corresponding required report.

3. REPORTING REQUIREMENTS

All reporting required in this General Order must be submitted electronically to the online [CIWQS Sanitary Sewer System Database](https://ciwqs.waterboards.ca.gov) (<https://ciwqs.waterboards.ca.gov>), unless specified otherwise in this General Order. Electronic reporting may solely be conducted by a Legally Responsible Official or Data Submitter(s) previously designated by the Legally Responsible Official, as required in section 5.8 (Designation of Data Submitters) of this General Order.

The Enrollee shall report any information that is protected by the Homeland Security Act, by email to SanitarySewer@waterboards.ca.gov, with a brief explanation of the protection provided by the Homeland Security Act for the subject report to be protected from unauthorized disclosure and/or public access, and for official Water Board regulatory purposes only.

3.1. Reporting Requirements for Individual Category 1 Spill Reporting

3.1.1. Draft Spill Report for Category 1 Spills

Within three (3) business days of the Enrollee's knowledge of a Category 1 spill, the Enrollee shall submit a Draft Spill Report to the online CIWQS Sanitary Sewer System Database.

The Draft Spill Report must, at minimum, include the following items:

1. Contact information: Name and telephone number of Enrollee contact person to respond to spill-specific questions;
2. Spill location name;
3. Date and time the Enrollee was notified of, or self-discovered, the spill;
4. Operator arrival time;

5. Estimated spill start date and time;
6. Date and time the Enrollee notified the California Office of Emergency Services, and the assigned control number;
7. Description, photographs, and GPS coordinates of the system location where the spill originated;
 - If a single spill event results in multiple appearance points, provide GPS coordinates for the appearance point closest to the failure point and describe each additional appearance point in the spill appearance point explanation field;
8. Estimated total spill volume exiting the system;
9. Description and photographs of the extent of the spill and spill boundaries;
10. Did the spill reach a drainage conveyance system? If Yes:
 - Description of the drainage conveyance system transporting the spill;
 - Photographs of the drainage conveyance system entry location(s);
 - Estimated spill volume fully recovered from the drainage conveyance system;
 - Estimated spill volume remaining within the drainage conveyance system;
11. Description and photographs of all discharge point(s) into the surface water;
12. Estimated spill volume that discharged to surface waters; and
13. Estimated total spill volume recovered.

3.1.2. Certified Spill Report for Category 1 Spills

Within 15 calendar days of the spill end date, the Enrollee shall submit a Certified Spill Report for Category 1 spills, to the online CIWQS Sanitary Sewer System Database. Upon completion of the Certified Spill Report, the online CIWQS Sanitary Sewer System Database will issue a final spill event identification number.

The Certified Spill Report must, at minimum, include the following mandatory information in addition to all information in the Draft Spill Report per section 3.1.1 (Draft Spill Report for Category 1 Spills) above:

1. Description of the spill event destination(s), including GPS coordinates if available, that represent the full spread and reach of the spill;
2. Spill end date and time;
3. Description of how the spill volume estimations were calculated, including at a minimum:
 - The methodology, assumptions and type of data relied upon, such as supervisory control and data acquisition (SCADA) records, flow monitoring or other telemetry information used to estimate the volume of the spill discharged, and the volume of the spill recovered (if any volume of the spill was recovered), and
 - The methodology(ies), assumptions and type of data relied upon for estimations of the spill start time and the spill end time;

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

4. Spill cause(s) (for example, root intrusion, grease deposition, etc.);
5. System failure location (for example, main, lateral, pump station, etc.);
6. Description of the pipe material, and estimated age of the pipe material, at the failure location;
7. Description of the impact of the spill;
8. Whether or not the spill was associated with a storm event;
9. Description of spill response activities including description of immediate spill containment and cleanup efforts;
10. Description of spill corrective action, including steps planned or taken to reduce, eliminate, and prevent reoccurrence of the spill, and a schedule of major milestones for those steps;
11. Spill response completion date;
12. Detailed narrative of investigation and investigation findings of cause of spill;
13. Reasons for an ongoing investigation (as applicable) and the expected date of completion;
14. Name and type of receiving water body(s);
15. Description of the water body(s), including but not limited to:
 - Observed impacts on aquatic life,
 - Public closure, restricted public access, temporary restricted use, and/or posted health warnings due to spill,
 - Responsible entity for closing/restricting use of water body, and
 - Number of days closed/restricted as a result of the spill.
16. Whether or not the spill was located within 1,000 feet of a municipal surface water intake; and
17. If water quality samples were collected, identify sample locations and the parameters the water quality samples were analyzed for. If no samples were taken, Not Applicable shall be selected.

3.1.3. Spill Technical Report for Individual Category 1 Spill in which 50,000 Gallons or Greater Discharged into a Surface Water

For any spill in which 50,000 gallons or greater discharged into a surface water, **within 45 calendar days** of the spill end date, the Enrollee shall submit a Spill Technical Report to the online CIWQS Sanitary Sewer System Database. The Spill Technical Report, at minimum, must include the following information:

1. Spill causes and circumstances, including at minimum:
 - Complete and detailed explanation of how and when the spill was discovered;

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

- Photographs illustrating the spill origin, the extent and reach of the spill, drainage conveyance system entrance and exit, receiving water, and post-cleanup site conditions;
 - Diagram showing the spill failure point, appearance point(s), the spill flow path, and ultimate destinations;
 - Detailed description of the methodology employed, and available data used to calculate the discharge volume and, if applicable, the recovered spill volume;
 - Detailed description of the spill cause(s);
 - Description of the pipe material, and estimated age of the pipe material, at the failure location;
 - Description of the impact of the spill;
 - Copy of original field crew records used to document the spill; and
 - Historical maintenance records for the failure location.
2. Enrollee's response to the spill:
- Chronological narrative description of all actions taken by the Enrollee to terminate the spill;
 - Explanation of how the Sewer System Management Plan Spill Emergency Response Plan was implemented to respond to and mitigate the spill; and
 - Final corrective action(s) completed and a schedule for planned corrective actions, including:
 - Local regulatory enforcement action taken against an illicit discharge in response to this spill, as applicable,
 - Identifiable system modifications, and operation and maintenance program modifications needed to prevent repeated spill occurrences, and
 - Necessary modifications to the Emergency Spill Response Plan to incorporate lessons learned in responding to and mitigating the spill.
3. Water Quality Monitoring, including at minimum:
- Description of all water quality sampling activities conducted;
 - List of pollutant and parameters monitored, sampled and analyzed; as required in section 2.3 (Receiving Water Monitoring) of this Attachment;
 - Laboratory results, including laboratory reports;
 - Detailed location map illustrating all water quality sampling points; and
 - Other regulatory agencies receiving sample results (if applicable).
4. Evaluation of spill impact(s), including a description of short-term and long-term impact(s) to beneficial uses of the surface water.

3.1.4. Amended Certified Spill Reports for Individual Category 1 Spills

The Enrollee shall update or add additional information to a Certified Spill Report within **90 calendar days** of the spill end date by amending the report or by adding an attachment to the Spill Report in the online CIWQS Sanitary Sewer System Database. The Enrollee shall certify the amended report.

After **90 calendar days**, the Enrollee shall contact the State Water Board at SanitarySewer@waterboards.ca.gov to request to amend a Spill Report. The Legally Responsible Official shall submit justification for why the additional information was not reported within the Amended Spill Report due date.

3.2. Reporting Requirements for Individual Category 2 Spill Reporting

3.2.1. Draft Spill Report for Category 2 Spills

Within three (3) business days of the Enrollee's knowledge of a Category 2 spill, the Enrollee shall submit a Draft Spill Report to the online CIWQS Sanitary Sewer System Database.

The Draft Spill Report must, at minimum, include the following items:

1. Contact information: Name and telephone number of Enrollee contact person to respond to spill-specific questions;
2. Spill location name;
3. Date and time the Enrollee was notified of, or self-discovered, the spill;
4. Operator arrival time;
5. Estimated spill start date and time;
6. Date and time the Enrollee notified the California Office of Emergency Services, and the assigned control number;
7. Description, photographs, and GPS coordinates of the system location where the spill originated;

If a single spill event results in multiple appearance points, provide GPS coordinates for the appearance point closest to the failure point and describe each additional appearance point in the spill appearance point explanation field;

8. Estimated total spill volume exiting the system;
9. Description and photographs of the extent of the spill and spill boundaries;
10. Did the spill reach a drainage conveyance system? If Yes:
 - Description of the drainage conveyance system transporting the spill;
 - Photographs of the drainage conveyance system entry location(s);
 - Estimated spill volume fully recovered from the drainage conveyance system;
 - Estimated spill volume remaining within the drainage conveyance system;

- Estimated spill volume discharged to a groundwater infiltration basin or facility, if applicable; and

11. Estimated total spill volume recovered.

3.2.2. Certified Spill Report for Category 2 Spills

Within 15 calendar days of the spill end date, the Enrollee shall submit a Certified Spill Report for the Category 2 spill, to the online [CIWQS Sanitary Sewer System Database](https://ciwqs.waterboards.ca.gov) (<https://ciwqs.waterboards.ca.gov>). Upon completion of the Certified Spill Report, the online CIWQS Sanitary Sewer System Database will issue a final spill event identification number.

The Certified Spill Report must, at minimum, include the following mandatory information in addition to all information in the Draft Spill Report per section 3.2.1 (Draft Spill Report for Category 2 Spills) above:

1. Description of the spill event destination(s), including GPS coordinates if available, that represent the full spread and reach of the spill;
2. Spill end date and time;
3. Description of how the spill volume estimations were calculated, including at a minimum:
 - The methodology, assumptions and type of data relied upon, such as supervisory control and data acquisition (SCADA) records, flow monitoring or other telemetry information used to estimate the volume of the spill discharged, and the volume of the spill recovered (if any volume of the spill was recovered), and
 - The methodology(ies), assumptions and type of data relied upon for estimations of the spill start time and the spill end time;
4. Spill cause(s) (for example, root intrusion, grease deposition, etc.);
5. System failure location (for example, main, pump station, etc.);
6. Description of the pipe/infrastructure material, and estimated age of the pipe material, at the failure location;
7. Description of the impact of the spill;
8. Whether or not the spill was associated with a storm event;
9. Description of spill response activities including description of immediate spill containment and cleanup efforts;
10. Description of spill corrective action, including steps planned or taken to reduce, eliminate, and prevent reoccurrence of the spill, and a schedule of major milestones for those steps;
11. Spill response completion date;
12. Detailed narrative of investigation and investigation findings of cause of spill;
13. Reasons for an ongoing investigation (as applicable) and the expected date of completion; and

14. Whether or not the spill was located within 1,000 feet of a municipal surface water intake.

3.2.3. Amended Certified Spill Reports for Individual Category 2 Spills

The Enrollee shall update or add additional information to a Certified Spill Report within **90 calendar days** of the spill end date by amending the report or by adding an attachment to the Spill Report in the online CIWQS Sanitary Sewer System Database. The Enrollee shall certify the amended report.

After **90 calendar days**, the Enrollee shall contact the State Water Board at SanitarySewer@waterboards.ca.gov to request to amend a Spill Report. The Legally Responsible Official shall submit justification for why the additional information was not reported within the Amended Spill Report due date.

3.3. Monthly Certified Spill Reporting for Category 3 Spills

The Enrollee shall report and certify all Category 3 spills to the online CIWQS Sanitary Sewer System Database within 30 calendar days after the end of the month in which the spills occurred. (For example, all Category 3 spills occurring in the month of February shall be reported and certified by March 30th). After the Legally Responsible Official certifies the spills, the online CIWQS Sanitary Sewer System Database will issue a spill event identification number for each spill.

The monthly reporting of all Category 3 spills must include the following items for each spill:

1. Contact information: Name and telephone number of Enrollee contact person to respond to spill-specific questions;
2. Spill location name;
3. Date and time the Enrollee was notified of, or self-discovered, the spill;
4. Operator arrival time;
5. Estimated spill start date and time;
6. Description, photographs, and GPS coordinates where the spill originated:
 - If a single spill event results in multiple appearance points, provide GPS coordinates for the appearance point closest to the failure point and describe each additional appearance point in the spill appearance point explanation field;
7. Estimated total spill volume exiting the system;
8. Description and photographs of the extent of the spill and spill boundaries;
9. Did the spill reach a drainage conveyance system? If Yes:
 - Description of the drainage conveyance system transporting the spill;
 - Photographs of the drainage conveyance system entry locations(s);
 - Estimated spill volume fully recovered from the drainage conveyance system; and

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

- Estimated spill volume discharged to a groundwater infiltration basis or facility, if applicable.
- 10. Estimated total spill volume recovered;
- 11. Description of the spill event destination(s), including GPS coordinates, if available, that represent the full spread and reaches of the spill;
- 12. Spill end date and time;
- 13. Description of how the spill volume estimations were calculated, including, at minimum:
 - The methodology and type of data relied upon, including supervisory control and data acquisition (SCADA) records, flow monitoring or other telemetry information used to estimate the volume of the spill discharged, and the volume of the spill recovered (if any volume of the spill was recovered), and
 - The methodology and type of data relied upon to estimate the spill start time, on-going spill rate at time of arrival (if applicable), and the spill end time;
- 14. Spill cause(s) (for example, root intrusion, grease deposition, etc.);
- 15. System failure location (for example, main, pump station, etc.);
- 16. Description of the pipe/infrastructure material, and estimated age of the pipe/infrastructure material, at the failure location;
- 17. Description of the impact of the spill;
- 18. Whether or not the spill was associated with a storm event;
- 19. Description of spill response activities including description of immediate spill containment and cleanup efforts;
- 20. Description of spill corrective actions, including steps planned or taken to reduce, eliminate, and prevent reoccurrence of the spill, and a schedule of the major milestones for those steps; including, at minimum:
 - Local regulatory enforcement action taken against an illicit discharge in response to this spill, as applicable, and
 - Identifiable system modifications, and operation and maintenance program modifications needed to prevent repeated spill occurrences at the same spill event location, including:
 - Adjusted schedule/method of preventive maintenance,
 - Planned rehabilitation or replacement of sanitary sewer asset,
 - Inspected, repaired asset(s), or replaced defective asset(s),
 - Capital improvements,
 - Documentation verifying immediately implemented system modifications and operating/maintenance modifications,
 - Description of spill response activities,

- Spill response completion date, and
- Ongoing investigation efforts, and expected completion date of investigation to determine the full cause of spill;

21. Detailed narrative of investigation and investigation findings of cause of spill.

3.4. Monthly Certified Spill Reporting for Category 4 Spills

The Enrollee shall report and certify the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, within 30 calendar days after the end of the month in which the spills occurred.

3.5. Amended Certified Spill Reports for Category 3 Spills

Within 90 calendar days of the certified Spill Report due date, the Enrollee may update or add additional information to a certified Spill Report by amending the report or by adding an attachment to the Spill Report in the online CIWQS Sanitary Sewer System Database. The Enrollee shall certify the amended report.

After 90 calendar days, the Legally Responsible Official shall contact the State Water Board at SanitarySewer@waterboards.ca.gov to request to amend a certified Spill Report. The Legally Responsible Official shall submit justification for why the additional information was not reported within the 90-day timeframe for amending the certified Spill Report, as provided above.

3.6. Annual Certified Spill Reporting of Category 4 and/or Lateral Spills

For all Category 4 spills and spills from its owned and/or operated laterals that are caused by a failure or blockage in the lateral and that do not discharge to a surface water, the Enrollee shall:

- Maintain records per section 4.4. of this Attachment;
The Enrollee shall provide records upon request by State Water Board or Regional Water Board staff.
- Annually upload and certify a report, in an appropriate digital format, of all recordkeeping of spills to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occurred.

A spill from an Enrollee-owned and/or operated lateral that discharges to a surface water is a Category 1 spill; the Enrollee shall report all Category 1 spills per section 3.1 of Attachment E1 (Notification, Monitoring, Reporting and Recordkeeping Requirements) of this General Order.

3.7. Monthly Certification of “No-Spills” or “Category 4 Spills” and/or “Non-Category 1 Lateral Spills”

If either (1) no spills occur during a calendar month or (2) only Category 4, and/or Enrollee-owned and/or operated lateral spills (that do not discharge to a surface water) occur during a calendar month, the Enrollee shall certify, within 30 calendar days after

the end of each calendar month, either a “No-Spill” certification statement, or a “Category 4 Spills” and/or “Non-Category 1 Lateral Spills” certification statement, in the online CIWQS Sanitary Sewer System Database, certifying that there were either no spills, or Category 4 and/or Non-Category 1 Lateral Spills that will be reported annually (per section 3.6 of this Attachment) for the designated month.

If a spill starts in one calendar month and ends in a subsequent calendar month, and the Enrollee has no further spills of any category, in the subsequent calendar month, the Enrollee shall certify “no-spills” for the subsequent calendar month.

If the Enrollee has no spills from its systems during a calendar month, but the Enrollee voluntarily reported a spill from a private lateral or a private system, the Enrollee shall certify “no-spills” for that calendar month.

If the Enrollees has spills from its owned and/or operated laterals during a calendar month, the Enrollee shall not certify “no spills” for that calendar month.

3.8. Electronic Sanitary Sewer System Service Area Boundary Map

The Legally Responsible Official shall submit, to the State Water Board, an up-to-date electronic spatial map of its sewer system service area boundaries. The map must be in accordance with section 5.14 (Electronic Sanitary Sewer System Service Area Boundary Map) of this General Order and the specification provided on the statewide Sanitary Sewer Systems program website. The map must include the location of wastewater treatment facility(ies) that treats the sewer system waste, if in the same sewer service boundary.

By the Effective Date of this General Order, specifications for the electronic sanitary sewer service area boundary map format will be provided on the statewide Sanitary Sewer Systems Order program website.

3.9. Annual Report (Previously termed as Collection System Questionnaire in General Order 2006-0003-DWQ)

A new Enrollee shall complete and submit its first certified Annual Report into the online CIWQS Sanitary Sewer System Database, **within 30 days of obtaining a CIWQS account**; Subsequent Annual Reports are due by April 1 of each year.

All enrollees shall update their previous year’s Annual Report, **by April 1 of each year after the Effective Date of this General Order**, for each calendar year (January 1 through December 31).

The Annual Report must be entered directly into the online CIWQS Sanitary Sewer System Database. The Enrollee’s Legally Responsible Official shall certify the Annual Report as instructed in CIWQS;

The Annual Report must address, and update as applicable, the following items:

- Population served;

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

- Updated sewer system service area boundary map, if service area boundary has changed from original map submitted per section 5.14 (Electronic Sanitary Sewer System Service Area Boundary Map) of this General Order;
- Number of system operation and maintenance staff:
 - Entry level (less than two years of experience),
 - Journey level (greater than two years of experience),
 - Supervisory level, and
 - Managerial level;
- Number of operation and maintenance staff certified as a certified collection system operator by the California Water Environmental Association (CWEA), with:
 - Corresponding number of certified collection system operator grade levels (Grade I, II, III, IV, and V);
- System information:
 - Miles of system gravity and force mains,
 - Number of upper and lower service laterals connected to system,
 - Estimated number of upper and lower laterals owned and/or operated by the Enrollee,
 - Portion of laterals that is Enrollee's responsibility,
 - Average age the major components of system infrastructure,
 - Number and age of pump stations, and
 - Estimated total miles of the system pipeline not accessible for maintenance;
- Name and location of the treatment plant(s) receiving sanitary sewer system's waste;
- Name of satellite sewer system tributaries;
- Number of system's gravity sewer above or underground crossings of water bodies throughout system;
- Number of force main (pressurized pipe) above or underground crossings of water bodies throughout system;
- Number of siphons used to convey waste throughout the sewer system;
- Miles of sewer system cleaned;
- Miles of sewer system video inspected, or comparable (i.e., video closed-circuit television or alternative inspection methods);
- System Performance Evaluation as specified in section 5.11 (System Performance Analysis) of this General Order;
- Major spill causes (for example, root intrusion, grease deposition);

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

- System infrastructure failure points (for example, main, pump station, lateral, etc.);
- Ongoing spill investigations; and
- Actions taken to address system deficiencies.

3.10. Sewer System Management Plan Audit Reporting Requirements

The Enrollee shall submit its Sewer System Management Plan Audit and other pertinent audit information, in accordance with section 5.4 (Sewer System Management Plan Audits) of this General Order, to the online CIWQS Sanitary Sewer System Database **by six (6) months after the end of the 3-year audit period.**

If a Sewer System Management Plan Audit is not conducted as required: the Enrollee shall:

- Update the online CIWQS Sanitary Sewer System Database and select the justification for not conducting the Audit; and
- Notify its corresponding Regional Water Board (see Attachment F (Regional Water Quality Control Board Contact Information)) of the justification for the lapsed requirements.

The Enrollee's reporting of a justification for not conducting a timely Audit does not justify non-compliance with this General Order. The Enrollee shall:

- Submit the late Audit as required in this General Order; and
- Comply with subsequent Audit requirements and due dates corresponding with the original audit cycle.

3.11. Sewer System Management Plan Reporting Requirements

For an Existing Enrollee previously regulated by Order 2006-0003-DWQ: **Within every six (6) years after the required due date of its last Plan Update**, the Legally Responsible Official shall upload and certify a local governing entity-approved Sewer System Management Plan Update to the online CIWQS Sanitary Sewer System Database. If the electronic document format or size capacity prevents the electronic upload of the Plan, the Legally Responsible Official shall report an electronic link to its updated Sewer System Management Plan posted on its own website.

Order 2006-0003-DWQ required each enrollee to develop its initial Sewer System Management Plan per the following schedule, with required Plan updates at a frequency of 5-years thereafter:

Systems serving populations: Greater than 100,000: May 2, 2009

Between 100,000 and 10,000: August 2, 2009

Between 10,000 and 2,500: May 2, 2010

Less than 2,500: August 2, 2010

STATEWIDE SANITARY SEWER SYSTEMS GENERAL ORDER 2022-0103-DWQ

This Order carries forth the previously-required Plan Update schedule per Order 2006-0003-DWQ. Per the six-year Plan Update frequency required in this Order, the Enrollee shall upload and certify its first Plan Update, to the online CIWQS Sanitary Sewer System Database by the following due dates, with subsequent Plan Updates at the frequency of six years thereafter:

Systems serving populations: Greater than 100,000: May 2, 2025

Between 100,000 and 10,000: August 2, 2025

Between 10,000 and 2,500: May 2, 2026

Less than 2,500: August 2, 2026

For a New Enrollee: **Within twelve (12) months of its Application for Enrollment Approval date**, the Legally Responsible Official of a new Enrollee shall upload and certify a local governing entity-approved Sewer System Management Plan to the online CIWQS Sanitary Sewer System Database. If electronic document format or size capacity prevents the electronic upload of the Plan, the Legally Responsible Official shall report an electronic link to its Sewer System Management Plan posted on its own website. The due date for subsequent 6-year Plan updates, is six (6) years from the submittal due date of the new Enrollee's first Sewer System Management Plan.

4. RECORDKEEPING REQUIREMENTS

The Enrollee shall maintain records to document compliance with the provisions of this General Order, and previous General Order 2006-0003-DWQ as applicable, for each sanitary sewer system owned, including any required records generated by an Enrollee's contractor(s).

4.1. Recordkeeping Time Period

The Enrollee shall maintain records of documents required in this Attachment, including records collected for compliance with this General Order, and records collected in accordance with previous General Order 2006-0003-DWQ, for five (5) years.

4.2. Availability of Documents

The Enrollee shall make the records required in this General Order readily available, either electronic or hard copies, for review by Water Board staff during onsite inspections or through an information request.

4.3. Spill Reports

The Enrollee shall maintain records for each of the following spill-related events and activities:

- Spill event complaint, including but not limited to records documenting how the Enrollee responded to notifications of spills. Each complaint record must, at a minimum, include the following information:
 - Date, time, and method of notification,

- Date and time the complainant first noticed the spill, if available,
- Narrative description of the complaint, including any information the caller provided regarding whether the spill has reached surface waters or a drainage conveyance system, if available,
- Complainant's contact information, if available, and
- Final resolution of the complaint;
- Records documenting the steps and/or remedial action(s) undertaken by the Enrollee, using all available information, to comply with this General Order, and previous General Order 2006-0003-DWQ as applicable;
- Records documenting how estimate(s) of volume(s) and, if applicable, volume(s) of spill recovered were calculated;
- All California Office of Emergency Services notification records, as applicable; and
- Records, in accordance with the Monitoring Requirements in this Attachment.

4.4. Recordkeeping of Category 4 Spills and Non-Category 1 Lateral Spills

An Enrollee must maintain the following records for each individual Category 4 spill and for each individual non-Category 1 Enrollee-owned and/or operated lateral spill, and report in accordance to section 3.6 (Annual Certified Spill Reporting of Category 4 and/or Lateral Spills) of this Attachment.

Recordkeeping of Individual Category 4 Spill Information:

1. Contact information: Name and telephone number of Enrollee contact person to respond to spill-specific questions;
2. Spill location name;
3. Description and GPS coordinates for the system location where the spill originated;
4. Did the spill reach a drainage conveyance system? If Yes:
 - Description of drainage conveyance system location,
 - Estimated spill volume fully recovered within the drainage conveyance system, and
 - Estimated spill volume remaining within the drainage conveyance system;
5. Estimated total spill volume exiting the sanitary sewer system;
6. Spill date and start time;
7. Spill cause(s) (for example, root intrusion, grease deposition, etc.);
8. System failure location (for example, main, pump station, etc.);
9. Description of spill response activities including description of immediate spill containment and cleanup efforts;
10. Description of how the volume estimation was calculated, including, at minimum:

- The methodology and type of data relied upon, including supervisory control and data acquisition (SCADA) records, flow monitoring or other telemetry information used to estimate the volume of the spill discharged, and the volume of the spill recovered (if any volume of the spill was recovered), and
- The methodology and type of data relied upon to estimate the spill start time, on-going spill rate at time of arrival (if applicable), and the spill end time;

11. Description of implemented system modifications and operating/maintenance modifications.

Recordkeeping of Individual Lateral Spill Information:

1. Date and time the Enrollee was notified of, or self-discovered, the spill;
2. Location of individual spill;
3. Estimated individual spill volume;
4. Spill cause(s) (for example, root intrusion, grease deposition, etc.); and
5. Description of how the volume estimations were calculated.

Total Annual Spill Information:

1. Estimated total annual spill volume;
2. Description of spill corrective actions, including at minimum:
 - Local regulatory enforcement action taken against the sewer lateral owner in response to a spill, as applicable, and
 - System operation, maintenance and program modifications implemented to prevent repeated spill occurrences at the same spill location.

4.5. Sewer System Telemetry Records

The Enrollee shall maintain the following sewer system telemetry records if used to document compliance with this General Order, and previous General Order 2006-0003-DWQ as applicable, including spill volume estimates:

- Supervisory control and data acquisition (SCADA) system(s);
- Alarm system(s);
- Flow monitoring device(s) or other instrument(s) used to estimate sewage flow rates, and/or volumes;
- Computerized maintenance management system records; and
- Asset management-related records.

4.6. Sewer System Management Plan Implementation Records

The Enrollee shall maintain records documenting the Enrollee's implementation of its Sewer System Management Plan, including documents supporting its Sewer System Management Plan audits, corrections, modifications, and updates to the Sewer System Management Plan.

4.7. Audit Records

The Enrollee shall maintain, at minimum, the following records pertaining to its Sewer System Management Plan audits, and other internal audits:

- Completed audit documents and findings;
- Name and contact information of staff and/or consultants that conducted or involved in the audit; and
- Follow-up actions based on audit findings.

4.8. Equipment Records

The Enrollee shall maintain a log of all owned and leased sewer system cleaning, operational, maintenance, construction, and rehabilitation equipment.

4.9. Work Orders

The Enrollee shall maintain record of work orders for operations and maintenance projects.

ATTACHMENT E2 – SUMMARY OF NOTIFICATION, MONITORING AND REPORTING REQUIREMENTS

This Attachment provides a summary of notification, monitoring and reporting requirements, by spill category, and for Enrollee-owned and/or operated laterals as required in Attachment E1 of this General Order, for quick reference purposes only.

Table E2-1

Spill Category 1: Spills to Surface Waters

Spill Requirement	Due	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters:</p> <p>Notify the California Office of Emergency Services and obtain a notification control number.</p>	<p>California Office of Emergency Services at: (800) 852-7550</p> <p>(Section 1 of Attachment E1)</p>
Monitoring	<ul style="list-style-type: none"> Conduct spill-specific monitoring; Conduct water quality sampling of the receiving water within 18 hours of initial knowledge of spill of 50,000 gallons or greater to surface waters. 	<p>(Section 2 of Attachment E1)</p>
Reporting	<ul style="list-style-type: none"> Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; Submit Certified Spill Report within 15 calendar days of the spill end date; Submit Technical Report within 45 calendar days after the spill end date for a Category 1 spill in which 50,000 gallons or greater discharged to surface waters; and Submit Amended Spill Report within 90 calendar days after the spill end date. 	<p>(Section 3.1 of Attachment E1)</p>

Table E2-2**Spill Category 2: Spills of 1,000 Gallons or Greater That Do Not Discharge to Surface Waters**

Spill Requirements	Due	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 2 spill of 1,000 gallons or greater, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p>	<p>California Office of Emergency Services at: (800) 852-7550</p> <p>(Section 1 of Attachment E1)</p>
Monitoring	Conduct spill-specific monitoring.	(Section 2 of Attachment E1)
Reporting	<ul style="list-style-type: none"> • Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; • Submit Certified Spill Report within 15 calendar days of the spill end date; and • Submit Amended Spill Report within 90 calendar days after the spill end date. 	(Section 3.2 of Attachment E1)

Table E2-3**Spill Category 3: Spills of Equal or Greater than 50 Gallons and Less than 1,000 Gallons That Does Not Discharge to Surface Waters**

Spill Requirements	Due	Method
Notification	Not Applicable	Not Applicable
Monitoring	Conduct spill-specific monitoring.	(Section 2 of Attachment E1)
Reporting	<ul style="list-style-type: none"> Submit monthly Certified Spill Report to the online CIWQS Sanitary Sewer System Database within 30 calendars days after the end of the month in which the spills occur; and Submit Amended Spill Reports within 90 calendar days after the Certified Spill Report due date. 	(Section 3.3 and 3.5 of Attachment E1)

Table E2-4**Spill Category 4: Spills Less Than 50 Gallons That Do Not Discharge to Surface Waters**

Spill Requirements	Due	Method
Notification	Not Applicable	Not Applicable
Monitoring	Conduct spill-specific monitoring.	(Section 2 of Attachment E1)
Reporting	<ul style="list-style-type: none"> If, during any calendar month, Category 4 spills occur, certify monthly, the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills into the online CIWQS Sanitary Sewer System Database, within 30 days after the end of the calendar month in which the spills occurred. Upload and certify a report, in an acceptable digital format, of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. 	(Section 3.4, 3.6, 3.7 and 4.4 of Attachment E1)

Table E2-5**Enrollee Owned and/or Operated Lateral Spills That Do Not Discharge to Surface Waters**

Spill Requirements	Due	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a spill of 1,000 gallons or greater, from an enrollee-owned and/or operated lateral, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p> <p>Not applicable to a spill of less than 1,000 gallons.</p>	<p>California Office of Emergency Services at: (800) 852-7550</p> <p>(Section 1 of Attachment E1)</p>
Monitoring	Conduct visual monitoring.	(Section 2 of Attachment E1)
Reporting	<ul style="list-style-type: none"> • Upload and certify a report, in an acceptable digital format, of all lateral spills (that do not discharge to a surface water) to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. • Report a lateral spill of any volume that discharges to a surface water as a Category 1 spill. 	(Sections 3.6, 3.7 and 4.4 of Attachment E1)

ATTACHMENT F – REGIONAL WATER QUALITY CONTROL BOARD CONTACT INFORMATION

This Attachment provides a map, list of counties, and contact information to assist the Enrollee in identifying the corresponding Regional Water Quality Control Board office, for all Regional Water Board notification requirements in this General Order.



Region 1 -- North Coast Regional Water Quality Control Board:

Del Norte, Glenn, Humboldt, Lake, Marin, Mendocino, Modoc, Siskiyou, Sonoma, and Trinity counties.

RB1SpillReporting@waterboards.ca.gov or (707) 576-2220

Region 2 -- San Francisco Bay Regional Water Quality Control Board:

Alameda, Contra Costa, San Francisco, Santa Clara (Northern most part of Morgan Hill), San Mateo, Marin, Sonoma, Napa, Solano counties.

RB2SpillReports@waterboards.ca.gov or (510) 622-2369

Region 3 -- Central Coast Regional Water Quality Control Board:

Santa Clara (most of Morgan Hill), San Mateo (Southern portion), Santa Cruz, San Benito, Monterey, Kern (small portions), San Luis Obispo, Santa Barbara, Ventura (Northern portion) counties.

CentralCoast@waterboards.ca.gov or (805) 549-3147

Region 4 -- Los Angeles Regional Water Quality Control Board:

Los Angeles, Ventura counties (small portions of Kern and Santa Barbara counties).

rb4-ssswdr@waterboards.ca.gov or (213) 576-6600

Region 5 -- Central Valley Regional Water Quality Control Board:

Rancho Cordova (Sacramento) Office: Colusa, Lake, Sutter, Yuba, Sierra, Nevada, Placer, Yolo, Napa, (North East), Solano (West), Sacramento, El Dorado, Amador, Calaveras, San Joaquin, Contra Costa (East), Stanislaus, Tuolumne counties.

RB5sSpillReporting@waterboards.ca.gov or (916) 464-3291

Fresno Office: Fresno, Kern, Kings, Madera, Mariposa, Merced, and Tulare counties, and small portions of San Benito and San Luis Obispo counties.

RB5fSpillReporting@waterboards.ca.gov or (559) 445-5116

Redding Office: Butte, Glen, Lassen, Modoc, Plumas, Shasta, Siskiyou, and Tehama counties.

RB5rSpillReporting@waterboards.ca.gov or (530) 224-4845

Region 6 -- Lahontan Regional Water Quality Control Board:

Lake Tahoe Office: Alpine, Modoc (East), Lassen (East side and Eagle Lake), Sierra, Nevada, Placer, El Dorado counties.

RB6sSpillReporting@waterboards.ca.gov or (530) 542-5400

Victorville Office: Mono, Inyo, Kern (East), San Bernardino, Los Angeles (North East corner) counties.

RB6vSpillReporting@waterboards.ca.gov or (760) 241-6583

Region 7 -- Colorado River Basin Regional Water Quality Control Board:

Imperial county and portions of San Bernardino, Riverside, San Diego counties.

RB7SpillReporting@waterboards.ca.gov or (760) 346-7491

Region 8 -- Santa Ana Regional Water Quality Control Board:

Orange, Riverside, San Bernardino counties.

RB8SpillReporting@waterboards.ca.gov or (951) 782-4130

Region 9 -- San Diego Regional Water Quality Control Board:

San Diego county and portions of Orange and Riverside counties.

RB9Spill_Report@waterboards.ca.gov or (619) 516-1990

End of Order 2022-0103-DWQ

Appendix B

Location Map of Sewer Maintenance Districts Yards & Pump Stations

County of Los Angeles
Department of Public Works
Sewer Maintenance Districts

Sewer
Maintenance
Facilities



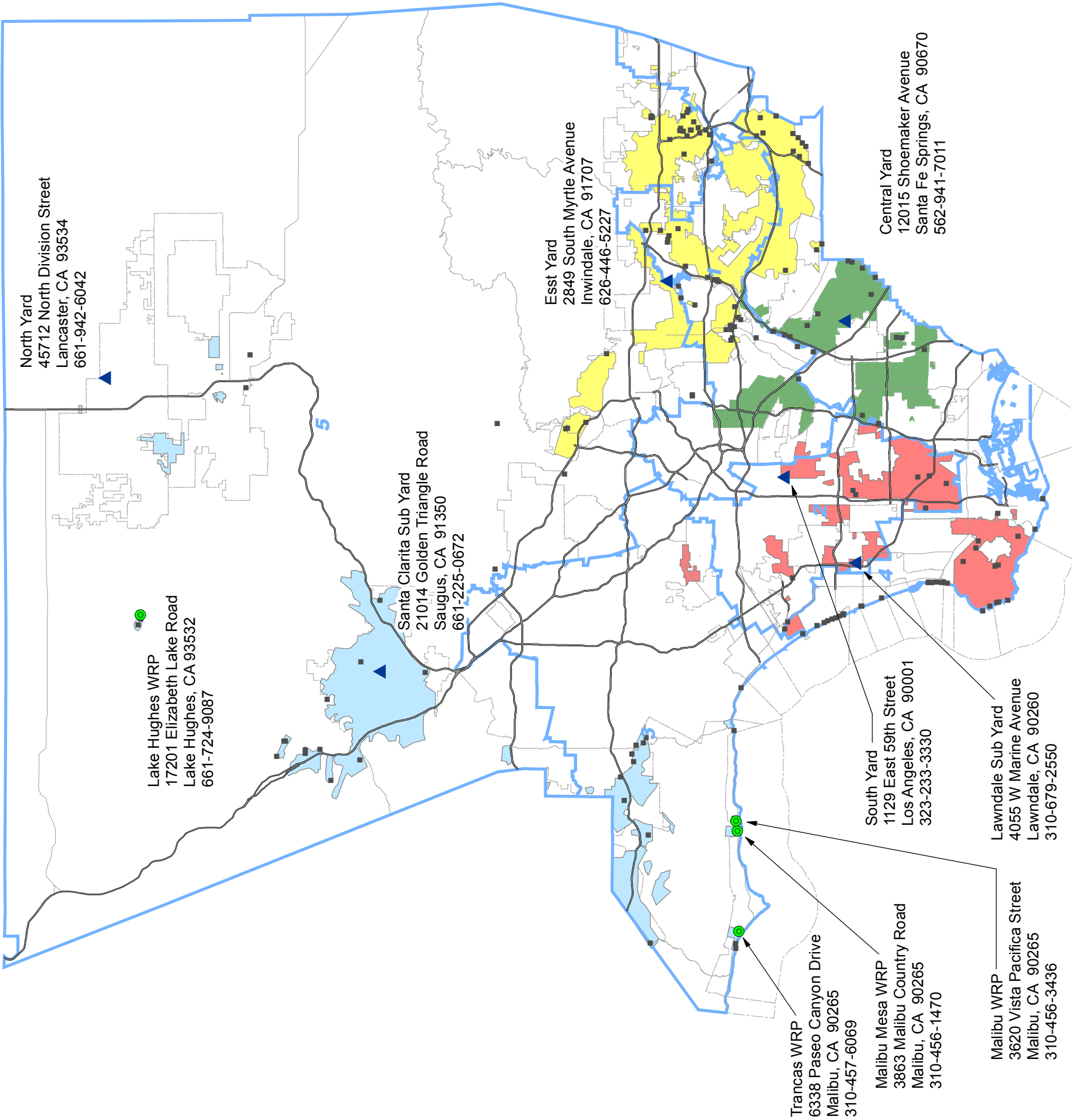
Legend

- SMD_Maintenance_Yards
- SMD Water Reclamation Plants
- SMD Pump Stations
- County Supervisorial Districts
- Cities

Sewer Maintenance Service Area

By Yard:

- North Yard
- South Yard
- East Yard
- Central Yard



Appendix C

Inventory of Sewer Maintenance Districts Equipment

**Los Angeles County Public Works
Detailed eCAPS Reporting System (DeRS)
ASSETS BY CUSTODIAN**

DIVISION: 49400 Sewer Maintenance Division - Administration
CUSTODIAN: PWJ/VIVES
CUSTODIAN NAME: Jim Vives

TAG NUMBER	FA NUMBER	ASSET DESC	MANUFACTURER	MODEL NUMBER	SR NUMBER	LOC CD	LOC DESC	SLOC	FA TYPE	CUSTODIAN NAME	END USER	ACQ DATE	NET BOOK VALUE
03-376	E0049866	2019 TOYOTA PRIUS PRIME PLUG IN HYBRID	TOYOTA	PRIUS	JTDKARFP8K3105093	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	PRYOR, JAMES	03/06/2019	13,843.10
06-396	E0026153	TRUCK 2012/FORD F-150 EXT CAB PICKUP 4X2	FORD	F-150	1FTEX1CM9CFB87178	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	10/17/2012	0.00
06-592	E0045703	2018 GMC SIERRA PICKUP TRUCK EXT CAB 4X2	GMC	SIERRA	1GTR1LEH4JZ199880	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	JIM A VIVES	01/30/2018	3,436.12
08-030	E0029234	TRUCK 2014/FORD F-250 REG CAB 4X2 PICKUP	FORD	F250	1FTBF2A67EEA16602	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	JIM VIVES	11/13/2013	0.00
08-084	E0045737	TRUCK 2017 FORD F350 EXT CAB PICKUP 4X2	FORD	F350	1FT8X3A69HEE34402	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	01/29/2018	4,371.47
09-388	E0019896	TRUCK 2011/FORD F-350 REG CAB 4X2 W/40" SERVICE BODY	FORD	F-350	1FDBF3A67BEA30961	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	10/04/2010	0.00
09-389	E0019897	TRUCK 2011/FORD F-350 REG CAB 4X2 W/40" SERVICE BODY	FORD	F-350	1FDBF3A61BEA30962	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	10/04/2010	0.00
126C-002	E0025805	TRUCK2012/FREIGHTLINER M2112 REG CAB CNG (ORI.TAG #21C-008)	FREIGHTLINER	BUSINESS CLASS M2	1FVAC5DX8CHBS0285	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	07/12/2012	0.00
126C-008	E0067362	2022 TRUCK CUES HYDRO/JETTER W/FOAMER & CAMERA SYSTEM CNG	FREIGHTLINER	114SD	1FVAG3FT8PHNF1923	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	JAMES PRYOR	10/02/2022	351,542.59
128-017	E0029635	TRUCK 2013/FORD F-650 W/MODEL 877 RODDER(ORI.TAG#21-316)	FORD	F650	3FRNF6HP3DV023765	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	02/05/2014	17,006.82
128-020	E0041914	TRUCK RODDER 2016/FORD F650 REG CAB				I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	10/11/2016	40,707.07
129-014	E0049601	TRUCK 2016 FORD F450 QUAD CAB 4X2 INSPECTION	FORD	F450	1FD0W4GY2GEB43252	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	04/18/2018	20,930.84
129-015	E0053196	2019 FORD F450 TRUCK CREW CAB UTILITY BODY SEWER INSPECT	FORD	F450	1FD0W4GY8KEC51707	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	07/16/2019	41,149.29
129-016	E0053195	2019 FORD F450 TRUCK CREW CAB UTILITY BODY SEWER INSPECT	FORD	F450	1FD0W4GYXKEC51708	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	07/16/2019	41,149.29
129-021	E0070885	2022 FORD F-550 CREW CAB SEWER INSPECTION TRUCK	FORD	F-550	1FD0W5GN8NEC93147	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	JAMES PRYOR	12/30/2022	73,992.87
13-309	1058791BX	TRUCK FORD/2001 STAKEBED W/L IFTGATE	FORD	F-450	1FDXF46S21ED79855	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	10/01/2001	0.00
13-397	E0005085	TRUCK GMC/07 C5500 UTIL/DMP W/A-BOARD	GMC	C5500	1GDE5C1G87F416739	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	08/01/2007	0.00

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13-443	E0012131	TRUCK FORD/06, MASONRY W/1564227 & 2 ATTACHMENTS	FORD	F-550	1FDAF56Y16EC61299	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	02/26/2009	0.00
13-458	E0019903	TRUCK 2011/FORD F-550 XLT REG CAB FLATBED W/LIFTGATE	FORD	F-550	1FDUF5GY2BEA59674	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	10/05/2010	0.00
13-499	E0030244	VAN STEP 2014/FORD E-450 SEWER TV CAMERA W/1564983,1564984...	FORD	E-450	1FDXE4F5IEDA11665	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	04/16/2014	0.00
21C-010	E0027575	TRUCK 2012/INTL 7300 REG CAB CONSTRUCTION SERVICE BODY 4X2...	INTERNATIONAL	7300	1HTZSDRXCJ451259	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	ARELLANO, FRANK	04/10/2013	0.00
27C-062	E0079994	2024 FREIGHTLINER 114SD DUMP TRUCK (CNG)	FREIGHTLINER	114SD	1FVHG3FW0RHUW0807	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	JIM VIVES	01/08/2025	378,150.75
28C-005	E0028810	TRUCK 2013/FREIGHTLINER 114SD CNG GAP VAX MC1109	FREIGHTLINER	114SD	1FVHG3DX5DHF62395	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	08/22/2013	0.00
28C-010	E0038729	TRUCK TRACTOR 2016/FREIGHTLINER CASCADIA 113C REG CAB CNG	FREIGHTLINER	CASCADIA 113C	1FUJGBD98GLHP4585	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	03/21/2016	53,443.23
41-151	E0022182	COMPRESSOR TRAILER MTD 2011/DOOSAN INGERSOLL RAND P185 WJD	DOOSAN INTERNATIONAL USA	P185WJD	4FVCABDA9BU422940	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	06/09/2011	1,833.54
98-118	E0061564	2021 CATERPILLAR GP33N5 FORKLIFT PROPANE	CATERPILLAR	GP33N5	AT13G51145	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA JESUS R	07/09/2021	31,171.20
DBW070 01	P0006575	BLOWER SUPER VAC P244C PORT	SUPER VA	P244C	914021	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	GARCIA, JESUS	08/01/1991	2,197.58
DTU986 01	1054104	TRAILER 97 ZIEMAN / 5TH WHEEL	ZIEMAN	2715	1ZCE35A25VZP19490	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	GARCIA, JESUS	10/01/1997	0.00
DTW310 01	1056594	VAC PRESS TANK THOMPSON TRLRIMTD TW-310	THOMPSON TANK	WTN-120-8000	1T9TA382111405369	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	03/01/2001	0.00
1378228 01	P0006833	JACK-HEIN/WERNER TON			M-X10-10	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	BRADFORD, PAUL	05/01/1983	1,062.66
1430055 01	P0006993	CONC SAW-TARGET PACII 805			84926	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	BRADFORD, PAUL	01/01/1985	1,148.20
1543876 01	P0007741	SELF RETRACTABEL LIFELINE			911652	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	BRADFORD, PAUL	04/01/1992	2,085.84
1562246 01	1051143	SHORING BOX TRENCH & PANELS	STRUTS			I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	BRADFORD, PAUL	01/01/1994	0.00
1562330 01	P0007911	WINCH ASSEMBLY REMOTE POWER WN		W/1000	2221	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	BRADFORD, PAUL	02/01/1994	4,735.94

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I563219 01	1054193B	CUTTER ROOT LUMBERJACK	LUMBERJACK			I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	S-441	03/01/1999	0.00
I563560 01	1059107	MILLING CUTTER LAIMER UNICON BUEHLER	LAIMER UNICON	TYPE V	FL9497	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	S-441	05/01/2003	0.00
I564227 01	E0012132	HOIST TIGER 3215E TRUCK MTD W/13-443	SERVICE TRUCKS INT'L	TIGER 3215E	108715E	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-443	02/26/2009	1,873.00
I564978 01	E0030249	CAMERA CUES ASSY M/C OZ3 SND LED LSR W/13-499	CUES	MZ300-2D	131110101	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564979 01	E0030250	CAMERA CUES ASSY M/C OZ3 SND LED LSR W/13-499	CUES	MZ300-2D	131110104	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564980 01	E0030251	TRANSPORTER CUES BRASS CPR WM350 W/13-499	CUES	WM350	14021201	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564981 01	E0030252	TRANSPORTER CUES WTR WHEELED TX361 W/13-499	CUES	TX361	13111803	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	W/13-499	04/16/2014	0.00
I564982 01	E0030253	LIFT ASSY POWER CPR CUES WM330 W/13-499	CUES	WM330	14013004	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564983 01	E0030245	COMPUTER CUES PCU ASSY K2 SUMMIT TRK MTD W/13-499	CUES	PCU	14010806	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564984 01	E0030246	COMPUTER CUES CCU TRK MTD LX800 K2 SUMMIT W/13-499	CUES	CCU	13121903	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	13-499	04/16/2014	0.00
I564986 01	E0030248	GENERATOR CUMMINS ONAN M#7HGXAD-2139J W/13-499	ONAN	7HGXAD-2139J	1130568938	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	W/13-499	04/16/2014	0.00
I565311 01	E0005630	CAMERA INSPECTION SYSTEM SEWER PORTABLE	PELICAN/RIGID	1520	208-07588	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	E	Jim Vives	VIVES, JIM	08/01/2007	0.00
PW15352	P0009672	BREATHG APPARATUS SCOTT SCBA S		TC13F401	99100111	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	GARCIA, JESUS	03/01/1999	1,145.73
PW15353	P0009673	BREATHG APPARATUS SCOTT SCBA S		TC13F401	99100112	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	GARCIA, JESUS	03/01/1999	1,145.73
PW20812	P0013302	GENERATOR ONAN 93 PRO 6000E / GP726	ONAN	PRO 6000E	1310044	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	GARCIA, JESUS	05/01/2002	1.00
PW26171	P0018053	MONITOR 19" SAMSUNG 910MP FLAT PANEL	SAMSUNG	910MP	MZ19HCHY700852N	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	VIVES, JIM	08/01/2005	405.13
PW29288	P0028937	CAMERA DIGITAL CASIO EXZ700 EXILIM 7MP	CASIO	EXZ700 EXILIM 7MP	80013821AD	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	PRYOR, JAMES	06/01/2007	319.34

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PW29545	P0029217	CAMERA CASIO DIGITAL EXZ1050 EXLIM	CASIO	EXZ1050 EXLIM DIGTL	30002887AV	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	VIVES, JIM	08/01/2007	319.36
PW31908	P0033082	GENERATOR POWER MAX XP10000E W/13-443	POWER MAX	XP10000E		I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	13-443	02/26/2009	1,623.75
PW31909	P0033081	MIXER CEMENT MULTIQIP W/13-443	MULTIQIP INC	MC-64	B2751042	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	13-443	02/26/2009	2,814.50
PW32770	P0032501	HP L2445W LCD DISPLAY	HP	L2445W LCD DISPLAY	3CQ9190W3W	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	ZYADA, SAMIR	09/29/2009	285.24
PW33927	P0034067	MONITOR HP LA2205WG	HP	LA2205WG	3CQ0262WKM	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	PRYOR, JAMES	08/31/2010	192.06
PW34469	P0034434	MONITOR HP LP2405WG	HP	LP2405WG	CN40390J9V	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	MODLIN, GEORGE	11/09/2010	271.08
PW37922	P0040589	HP LA2306X MONITOR	HP	LA2306X	3CQ3140F96	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	PUSSMAN, CHRIS	08/26/2013	204.04
PW38965	P0041931	PROTEK LF 2000 DIGITAL LOCATOR W/13-499	PROTEK	LF2000	122368	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	VIVES, JIM	04/16/2014	1,956.55
PW38966	P0041932	TOSHIBA DVD VIDEO RECORDER DR430KU W/13-499	TOSHIBA	DR430	D31C1983KU6301	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	W/13-499	04/16/2014	661.63
PW38967	P0041933	VIEWSONIC VT2405 LED-2M MONITOR W/13-499	VIEWSONIC	VT2405 LED	T8B132200895	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	W/13-499	04/16/2014	715.03
PW38968	P0041934	VIEWSONIC VT2405 LED-2M MONITOR W/13-499	VIEWSONIC	VT2405 LED	T8B132201119	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	W/13-499	04/16/2014	715.03
PW38969	P0041935	VIEWSONIC VT2405 LED-2M MONITOR W/13-499	VIEWSONIC	VT2405 LED	T8B132201135	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	W/13-499	04/16/2014	715.03
PW39170	P0041936	REAR VIEW FOR CPR WITH POWER LIFT CAMERA W/13-499	CUES	WM345	13111503	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	VIVES, JIM	04/16/2014	3,815.00
PW41255	P0039885	HONDA EB3000 GENERATOR W/21C-010	HONDA	EB3000	GCBUT-1009137	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	21C-010	04/10/2013	1,977.26
PW44518	P0045924	HP PROBOOK 450G2 - DESKTOP	HP	450 G2	6CD8143NTJ	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	PUSSMAN, CHRISTOPHER	04/25/2016	939.93
PW46356	P0048628	HP OFFICEJET PRO 6978 - DESKTOP ALL-IN-ONE	HP	6978	TH6CA531WR	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	VIVES, JIM	04/24/2017	173.83
PW53501	P0053707	DELL P2419H - 24 INCH	DELL	P2419H	J0X62V2	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	JAMES PRYOR	06/03/2019	162.18

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PW53974	P0054054	OPTIPIX 7060 PERF DESKTOP	DELL	OPTIPIX 7060	BM4H3Y2	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	JAMES PRYOR	07/22/2019	886.81
PW54105	P0054313	OPTIPIX 7060 PERF DESKTOP	DELL	OPTIPIX 7060	GG5Y3Y2	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	JAMES PRYOR	07/30/2019	886.82
PW54410	P0054678	DELL P2419H - 24 INCH	DELL	P2419H	7SK61Y2	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	JIM VIVES	09/24/2019	168.17
PW55602	P0056481	DELL OPTIPIX 7070-PERFORMANCE	DELL	OPTIPIX 7070	GIFVD33	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/20/2020	926.92
PW55603	P0056482	DELL OPTIPIX 7070-PERFORMANCE	DELL	OPTIPIX 7070	GIFWD33	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/20/2020	926.92
PW55604	P0056483	DELL OPTIPIX 7070-PERFORMANCE	DELL	OPTIPIX 7070	GIDXD33	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/20/2020	926.93
PW55623	P0055975	DELL P2419H - 24 INCH	DELL	P2419H	HTFFL03	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/22/2020	169.15
PW55624	P0055976	DELL P2419H - 24 INCH	DELL	P2419H	88GFL03	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/22/2020	169.15
PW55625	P0055977	DELL P2419H - 24 INCH	DELL	P2419H	F4GFL03	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	COMMUNITY	04/22/2020	169.15
PW55691	P0056014	VIEWSONIC CDE4302	VIEWSONIC	CDE4302	UDE193700210	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9441	P	Jim Vives	N/A	05/06/2020	433.05
PW56455	P0057441	DELL P2719H - 27 INCH	DELL	P2719H	8XG4D23	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	03/10/2021	217.00
PW56767	P0056658	DELL OPTIPIX 7080 PERFORMANCE	DELL	OPTIPIX 7080	9L32K93	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	01/28/2021	933.27
PW56773	P0056664	DELL OPTIPIX 7080 PERFORMANCE	DELL	OPTIPIX 7080	9L92K93	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	01/28/2021	933.27
PW56781	P0056672	DELL OPTIPIX 7080 PERFORMANCE	DELL	OPTIPIX 7080	9L30K93	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	01/28/2021	933.27
PW57779	P0058766	DELL P2419H - 24 INCH	DELL	P2419H	B42WPD3	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	08/23/2021	171.47
PW57780	P0058767	DELL P2419H - 24 INCH	DELL	P2419H	HY2WPD3	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	N/A	08/23/2021	171.46
PW58063	P0058785	CATERPILLAR BUCKET GP HOE 24' W/69-103	CAT	GP HOE	CM210600289	I603	Irwindale - 2849 S. Myrtle Ave 91701 (SM East Yard)	9424	P	Jim Vives	JAMES PRYOR	04/26/2022	2,035.21

Appendix D

Inventory of City of San Dimas Collection Facilities

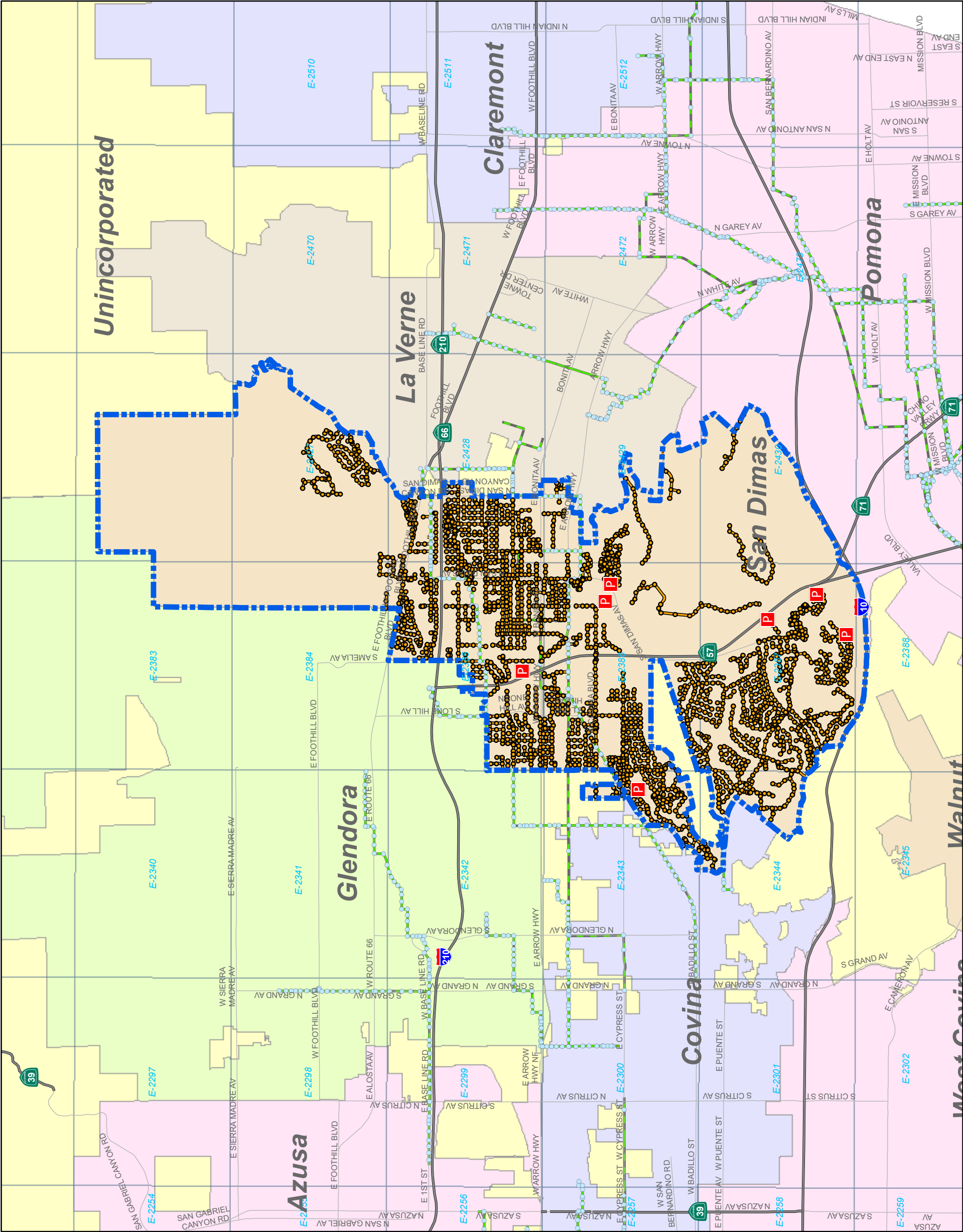


Sewer Facilities in the City of San Dimas



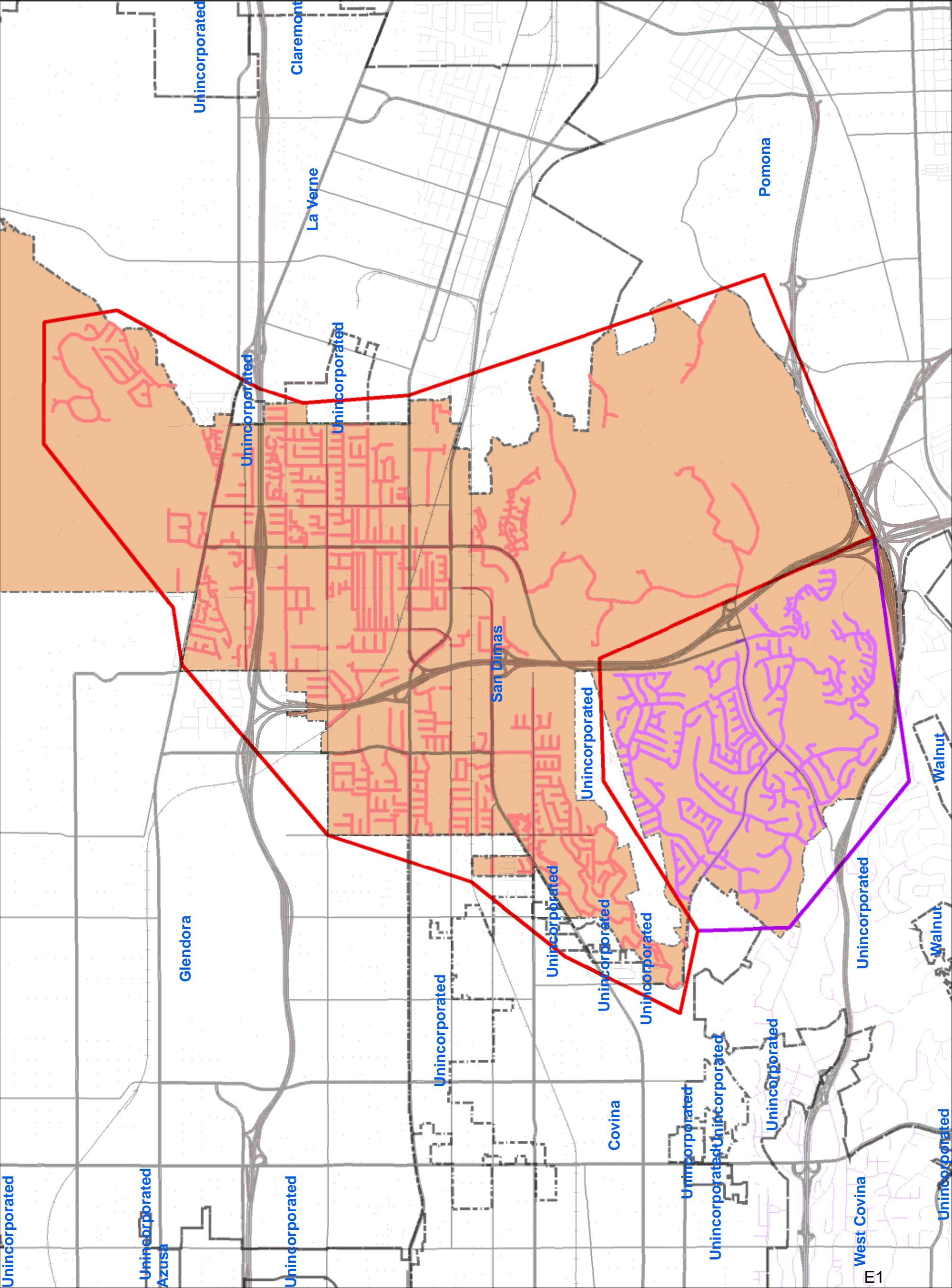
Legend

- City of San Dimas
- SMD Manhole
- Pump Station
- Trunk Sewer Manhole
- Gravity Sewer
- Force Main
- Siphon
- Trunk Main Line
- SMD Operations Maps



Appendix E

Condition Assessment Work Schedule



Appendix F

Not Used

Appendix G

Industrial Waste Contract with the County

AGREEMENT - INDUSTRIAL WASTE

THIS AGREEMENT, made and entered into this 16th day of August 1960, by and between the COUNTY OF LOS ANGELES hereinafter sometimes referred to as "County" and the CITY OF SAN DIMAS hereinafter sometimes referred to as "City".

W I T N E S S E T H:

THAT WHEREAS, the City has heretofore, on August 4, 1960, adopted ordinance number 1 amending an ordinance entitled "Sanitation and Health" by adding a new division entitled "Sanitary Sewers and Industrial Waste"; and

WHEREAS, the City is desirous of contracting with the County for the enforcement of such ordinance provisions and the performance of services with respect to industrial waste as in said ordinance set forth; and

WHEREAS, the County of Los Angeles is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contract is authorized and provided for by the provisions of Section 56 $\frac{1}{2}$ of the Charter of the County of Los Angeles and Article 1, Chapter 1, Part 2, Division 1, Title 5 of the Government Code;

NOW, THEREFORE, IT IS AGREED as follows:

1. The County agrees, through the Engineer of the County of Los Angeles, to provide enforcement of the industrial waste provisions of the above referred to city ordinance and the necessary services incident thereto.

OFFICE COPY RETURN TO
INDUSTRIAL WASTE DIVISION
LOS ANGELES COUNTY ENGINEER -1-
ROOM 108 W. 2ND STREET
LOS ANGELES 12, CALIFORNIA

Such services shall only encompass duties and functions of the type coming within the jurisdiction of, and customarily rendered by, the County Engineer of the County of Los Angeles under the Charter of said County, the statutes of the State, and the various County ordinances.

The level of service provided shall be that same basic level of service that now is and shall be hereafter during the term of this agreement provided for unincorporated areas of the County of Los Angeles by said Engineer.

The rendition of such services, the standards of performance, and other matters incidental to the performance of such services, including the controlling of personnel so employed, shall remain in the County. In the event of dispute between the parties as to the extent of the duties and functions to be rendered hereunder, or the level or manner of performance of such service, the determination thereof made by the Engineer of the County shall be final and conclusive as between the parties.

The services shall include the enforcement of any applicable State statutes and all provisions of the above referred to city ordinance as the same now exists or may be hereafter amended.

The services shall include the inspection of open sanitary fills only in the event that the city, by action of its Council, requests such services.

2. To facilitate the performance of said functions it is agreed that the County shall have full co-operation and assistance from the City, its officers, agents and employees.

3. For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment and supplies necessary to maintain the level of service to be rendered hereunder.

Notwithstanding anything hereinbefore contained, it is agreed that in all instances wherein special supplies, stationery, notices, forms and the like must be issued in the name of said City, the same shall be supplied by said City at its own cost and expense.

4. All persons employed in the performance of such services and functions for said City shall be County employees and no City employee as such shall be taken over by said County, and no person employed hereunder shall have any City pension, civil service, or any status or right.

For the purpose of performing such services and functions, and for the purpose of giving official status to the performance thereof where necessary, every County officer and employee engaged in the performance of any service hereunder shall be deemed to be an officer or employee of said City while performing services for said City, which services are within the scope of this agreement and are purely municipal functions.

5. City shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any County personnel performing services hereunder for said County, or any liability other than that provided for in this agreement.

Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his employment.

6. County, its officers and employees, shall not be deemed to assume any liability for intentional or negligent acts of said City or of any officer or employee thereof, and said City shall hold said County and its officers and employees harmless from, and shall defend said County and its officers and employees against, all claims for damages resulting therefrom.

Notwithstanding the provisions of this paragraph hereinbefore set forth, either party may terminate this agreement as of the first day of July of any year upon notice in writing to the other party of not less than two calendar months prior to the date of such termination.

*Chapter 4
Sec 9400 et seq.*
7. This contract is entered into with the understanding that the City will maintain in full force and effect, including the amount of fees provided, an ordinance substantially identical with the provisions of County Ordinance No. 6130. This contract may be terminated by the County without necessity of notice if City does not enact amendments to said ordinance in accordance with amendments to County Ordinance No. 6130 within one hundred twenty days after request to do so by County. The County Engineer, acting on behalf of the County, may use discretion and need not request City to adopt amendments which do not apply to the City or its problems.

8. County agrees to collect fees called for in the City's ordinance and to account therefor to the City quarterly. County agrees to pay City, within sixty days following each calendar quarter, all of the excess over expenditures for services, and City agrees to pay County, within said sixty days, any deficit between expenditures for services and total fees collected. Expenditures for services, for the purpose of this agreement,

shall be the entire cost to the County of performing each such function, including salaries of employees engaged in performing the service, as well as vacation, sick leave, retirement, workmen's compensation insurance premiums, supervision over such employees while so employed, traveling expenses and supplies, plus a pro-rate of indirect expenses. If the cost for providing the service is changed, the City shall be notified of such change, in writing.

9. It is further agreed that the City shall not be charged for periodic inspections of facilities for pretreatment of industrial waste prior to discharge into sanitary sewers in the event that the cost of such services has been defrayed by funds of a Sewer Maintenance District.

10. The County agrees to keep such books and records and in such form and manner as the County Auditor of the County of Los Angeles shall specify. Said books shall be open for examination by said City at all reasonable times.

11. This contract shall become effective on August 4, 1960 and shall continue in full force and effect until June 30, 1961 unless terminated as provided in Paragraph 6 hereof. This agreement shall be automatically renewed from year to year for successive one year periods thereafter.

IN WITNESS WHEREOF, the City of SAN DIMAS, by resolution duly adopted by its City Council, caused this agreement to be signed by its Mayor and attested by its Clerk,

and the County of Los Angeles, by order of its Board of Supervisors, has caused these presents to be subscribed by the Chairman of said Board and the seal of said Board to be affixed thereto and attested by the Clerk of said Board, all on the day and year first above written.

CITY OF SAN DIMAS

By *Leo P. Plummer*
Mayor

ATTEST:

G. F. Harbin
City Clerk

COUNTY OF LOS ANGELES

By FRANK G. BONELLI
Chairman, Board of Supervisors

ATTEST:

GORDON T. NESVIG
Clerk of the Board of Supervisors

By JAMES S. MIZE
Deputy

APPROVED AS TO FORM:
HAROLD W. KENNEDY, County Counsel

By _____
Deputy

Appendix H

Sewer Maintenance Productivity Reports

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2018
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2018: 538,649

Total Manholes as of December 31, 2018: 2,334

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 62,450
 - Periodic Cleaning (feet): 26,655
- Mechanically Rodded (feet): 33,406
 - Periodic Cleaning (feet): 26,267

Manholes

- Inspected: 4,668
- Adjusted: 21

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 2
- Flood-outs: 0
- Roach Complaints: 0
- Misc.: 7
- Other: 1
- False Alarms: 9
- Service Requests Responded: 19

TELEVISIONING

Feet Televised: 3,552

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 0

CONSTRUCTION

Saddle Installation(s): 0

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 569

Maintenance/Repair: 0

Total Major Repairs: 22

Total Emergency Response: 30

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 0

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2019
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2019: 538,649

Total Manholes as of December 31, 2019: 2,334

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 51,401
 - Periodic Cleaning (feet): 22,875
- Mechanically Rodded (feet): 42,548
 - Periodic Cleaning (feet): 32,032

Manholes

- Inspected: 4,668
- Adjusted: 22

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 5
- Flood-outs: 0
- Roach Complaints: 0
- Misc.: 0
- Other: 25
- False Alarms: 1
- Service Requests Responded: 31

TELEVISION

Feet Televised: 7,224.10

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 350

CONSTRUCTION

Saddle Installation(s): 2

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 711

Maintenance/Repair: 1

Total Major Repairs: 52

Total Emergency Response: 24

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 0

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2020
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2020: 542,554

Total Manholes as of December 31, 2020: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 50,013
 - Periodic Cleaning (feet): 29,675
- Mechanically Rodded (feet): 36,804
 - Periodic Cleaning (feet): 26,006

Manholes

- Inspected: 4,728
- Adjusted: 21

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 1
- Flood-outs: 0
- Roach Complaints: 0
- Misc.: 1
- Other: 26
- False Alarms: 1
- Service Requests Responded: 29

TELEVISION

Feet Televised: 4,710

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 950

CONSTRUCTION

Saddle Installation(s): 1

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 738

Maintenance/Repair: 0

Total Major Repairs: 31

Total Emergency Response: 20

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 0

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2021
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2021: 542,554

Total Manholes as of December 31, 2021: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 45,517
 - Periodic Cleaning (feet): 24,729
- Mechanically Rodded (feet): 36,994
 - Periodic Cleaning (feet): 29,292

Manholes

- Inspected: 4,728
- Adjusted: 0

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 0
- Flood-outs: 0
- Roach Complaints: 0
- Misc.: 10
- Other: 32
- False Alarms: 5
- Service Requests Responded: 47

TELEVISION

Feet Televised: 1,269

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 600

CONSTRUCTION

Saddle Installation(s): 0

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 679

Maintenance/Repair: 0

Total Major Repairs: 33

Total Emergency Response: 21

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 0

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2022
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2022: 542,554

Total Manholes as of December 31, 2022: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 57,118
 - Periodic Cleaning (feet): 23,815
- Mechanically Rodded (feet): 35,377
 - Periodic Cleaning (feet): 23,127

Manholes

- Inspected: 4,728
- Adjusted: 10

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 0
- Flood-outs: 0
- Roach Complaints: 15
- Misc.: 11
- Other: 19
- False Alarms: 6
- Service Requests Responded: 51

TELEVISION

Feet Televised: 261

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 0

CONSTRUCTION

Saddle Installation(s): 0

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 638

Maintenance/Repair: 1

Total Major Repairs: 46

Total Emergency Response: 30

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 22

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2023
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2023: 542,554

Total Manholes as of December 31, 2023: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 49,744
 - Periodic Cleaning (feet): 26,134
- Mechanically Rodded (feet): 27,686
 - Periodic Cleaning (feet): 22,426

Manholes

- Inspected: 4,728
- Adjusted: 14

SERVICE REQUESTS

Responded to:

- Stoppages: 0
- Overflows: 1
- Flood-outs: 0
- Roach Complaints: 18
- Misc.: 17
- Other: 18
- False Alarms: 4
- Service Requests Responded: 58

TELEVISION

Feet Televised: 1,539

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 0

CONSTRUCTION

Saddle Installation(s): 4

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 732

Maintenance/Repair: 12

Total Major Repairs: 55

Total Emergency Response: 43

ANNEXATIONS

Parcel(s) Annexed to the CSMD: Number

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 1

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO DECEMBER 31, 2024
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of December 31, 2024: 542,554

Total Manholes as of December 31, 2024: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 46,346
 - Periodic Cleaning (feet): 32,382
- Mechanically Rodded (feet): 22,347
 - Periodic Cleaning (feet): 20,352

Manholes

- Inspected: 4,728
- Adjusted: 6

SERVICE REQUESTS

Responded to:

- Stoppages: 1
- Overflows: 1
- Flood-outs: 0
- Roach Complaints: 27
- Misc.: 5
- Other: 17
- False Alarms: 3
- Service Requests Responded: 54

TELEVISIONING

Feet Televised: 840

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 0

CONSTRUCTION

Saddle Installation(s): 0

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 580

Maintenance/Repair: 6

Total Major Repairs: 35

Total Emergency Response: 30

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 17

ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 2

**SEWER MAINTENANCE PRODUCTIVITY REPORT
COLLECTION SYSTEM – DIVISION LEVEL
FIELD WORK COMPLETED: JULY 1 TO JUNE 13, 2025
CITY OF SAN DIMAS**

Total Pipe Length (feet) as of June 13, 2025: 542,554

Total Manholes as of June 13, 2025: 2,364

PREVENTIVE MAINTENANCE ACTIVITIES

Sewer Pipe

- Hydro Cleaned (feet): 15,743
 - Periodic Cleaning (feet): 7,018
- Mechanically Rodded (feet): 12,529
 - Periodic Cleaning (feet): 8,910

Manholes

- Inspected: 2,364
- Adjusted: 0

SERVICE REQUESTS

Responded to:

- Stoppages: 1
- Overflows: 0
- Flood-outs: 0
- Roach Complaints: 1
- Misc.:0
- Other: 4
- False Alarms:1
- Service Requests Responded: 7

TELEVISION

Feet Televised: 2,889

ROOT CONTROL

Sewer Pipes Treated for Roots (feet): 0

CONSTRUCTION

Saddle Installation(s): 1

PUMP STATIONS

Total Number of Pump Stations: 7

Total Routine: 337

Maintenance/Repair: 1

Total Major Repairs: 11

Total Emergency Response: 17

*Pump Stations data is from Jan 1 to May 31, 2025

ANNEXATIONS

Parcel(s) Annexed to the CSMD: 0

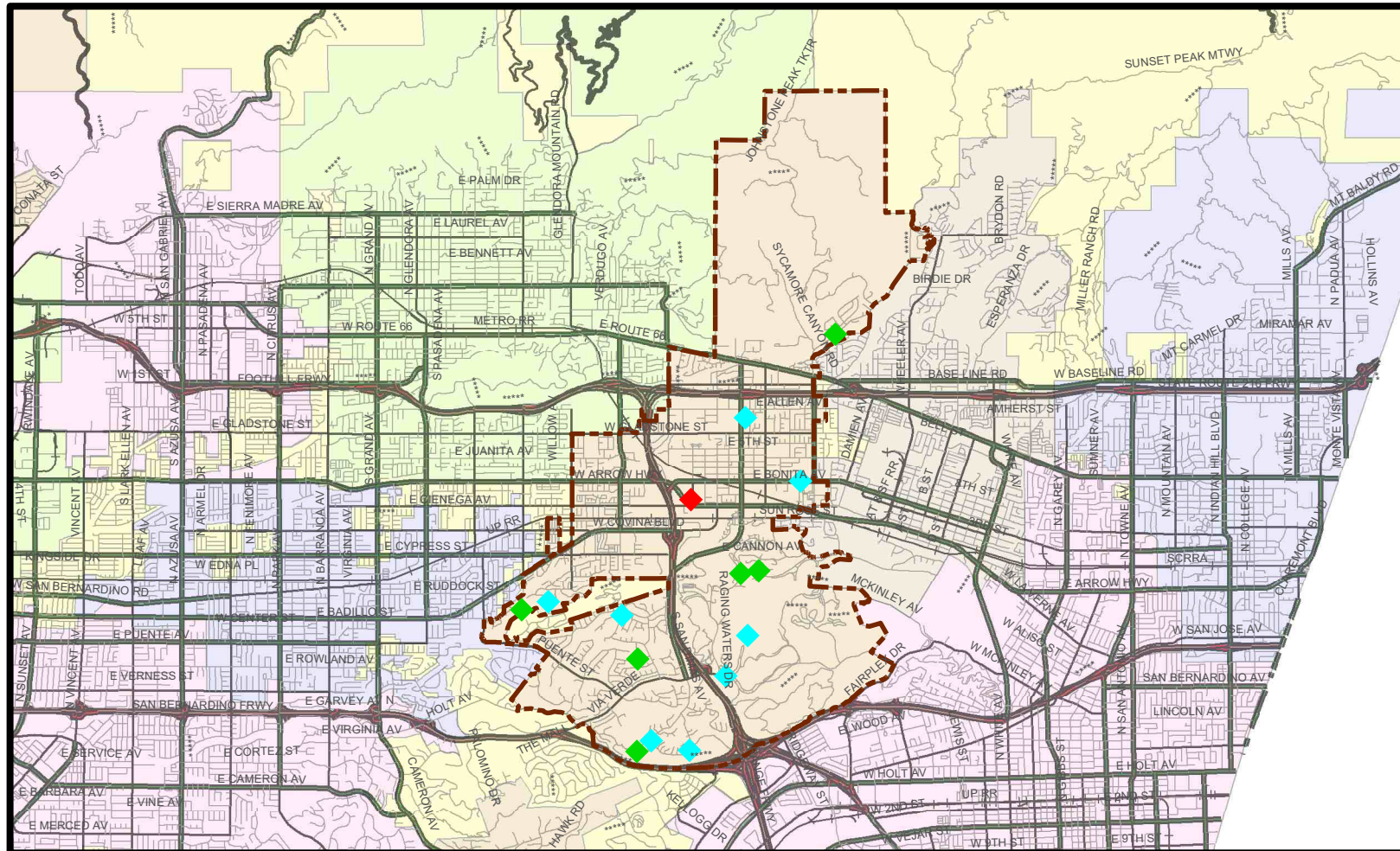
ACCUMULATIVE CAPITAL OUTLAY PROJECTS

Sewer Projects Reconstructed/Rehabilitated: 0

Appendix I

Sanitary Sewer Overflow Data

City of San Dimas Sewer Overflows — 2019 - 2025



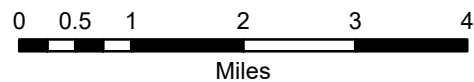
REPORTED SEWER OVERFLOWS



See Attachment 1

Legend

- ◆ Grease
- ◆ Root
- ◆ Miscellaneous



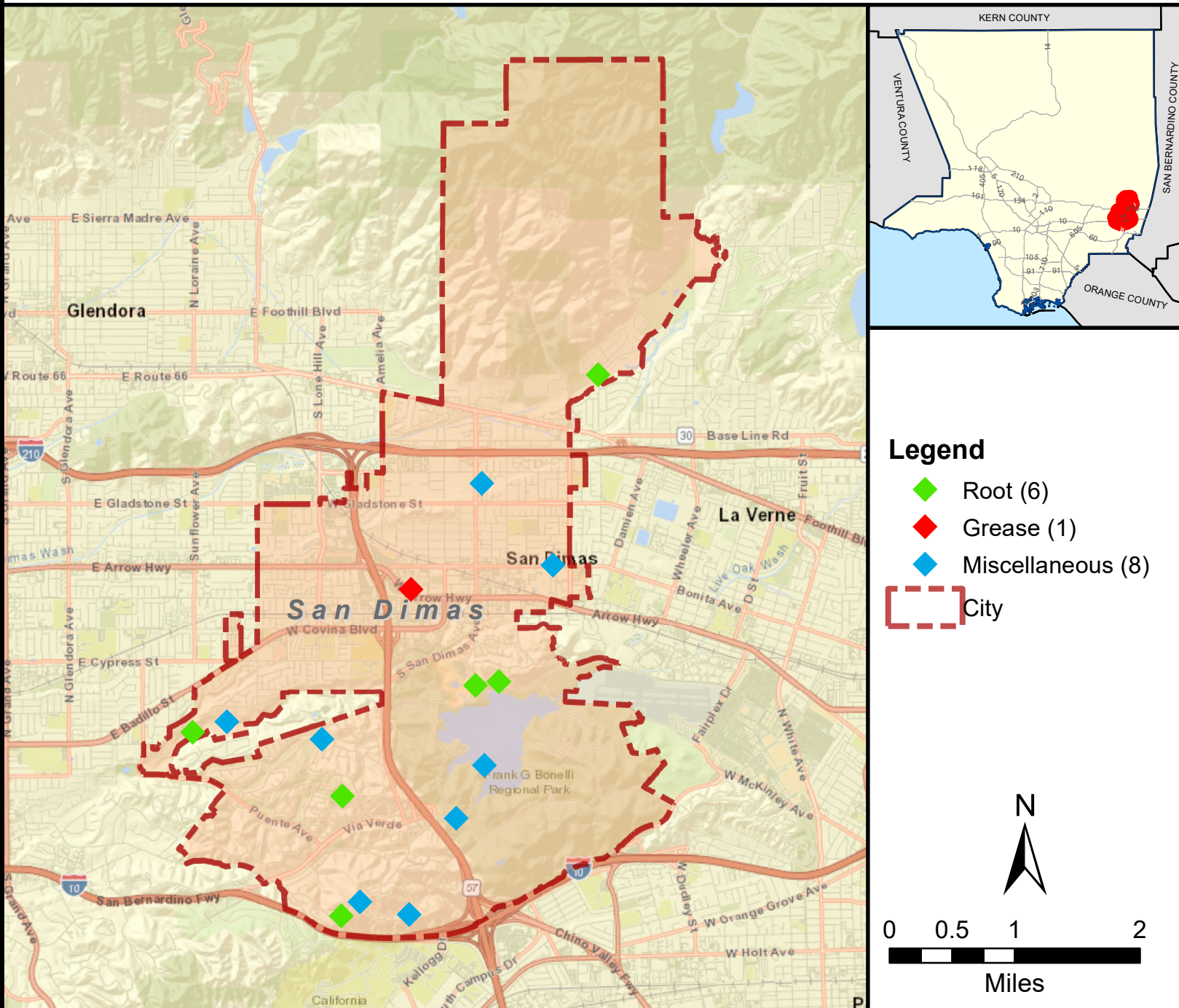
Attachment 1 - Sewer Overflow Report

City of San Dimas 2019-2025

DATE	DESCRIPTION	CAUSE	ESTIMATED GALLON
09/25/2019	925 Avenida Ladera	Roots	720
11/01/2019	1035 Via Canada	Vandalism & construction debris	75
11/11/2019	1945 Scarborough Ln.	Roots	7340
05/13/2020	1133 Edinburgh Road	Pool Plaster	500
08/22/2020	2400 S San Dimas Ave,	Broken Force Main	4500
06/24/2022	120 E Via Verde Dr. North Shore P.S.	Unknown	3600
11/05/2022	120 Puddingstone Dr.	Roots	20
04/06/2023	250 Puddingstone Dr.	Heavy Roots	100
04/17/2023	1628 Sycamore Canyon Rd.	Roots	10
05/03/2023	501 W Arrow Highway	Grease	500
07/16/2023	2400 S San Dimas Ave (San Dimas Avenue PS)	Broken force main	500
01/11/2024	120 East Via Verde Drive, San Dimas, CA Park Service Yard Force Main Private TP	Unknown	300
03/04/2024	555 East Bonita Avenue San Dimas Private	Gravity m/l	45
10/01/2024	814 Tuscon Ct san dimas	Unknown	100
10/02/2024	1012 Via Romales San Dimas	Root & Debris	250

Total Overflows: 15

City of San Dimas Sewer Overflows 2019 to 2025



DATE	LOCATION	CAUSE	SPILL VOLUME (gal)
9/25/2019	925 Avenida Ladera	Roots	720
11/1/2019	1035 Via Canada	Vandalism & construction debris	75
11/11/2019	1945 Scarborough Ln.	Roots	7,340
5/13/2020	1133 Edinburgh Road	Pool Plaster	500
8/22/2020	2400 S San Dimas Ave,	Broken Force Main	4,500
6/24/2022	120 E Via Verde Dr. North Shore P.S.	Unknown	3,600
11/5/2022	120 Puddingstone Dr.	Roots	20
4/6/2023	250 Puddingstone Dr.	Heavy Roots	100
4/17/2023	1628 Sycamore Canyon Rd.	Roots	10
5/3/2023	501 W Arrow Highway	Grease	500
7/16/2023	2400 S San Dimas Ave (San Dimas Avenue PS)	Broken force main	500
1/11/2024	120 East Via Verde Drive, San Dimas, CA Park Service Yard Force Main Pravite TP	Unknown	300
3/4/2024	555 East Bonita Avenue San Dimas Private	Gravity m/l	45
10/1/2024	814 Tuscon Ct san dimas	Unknown	100
10/2/2024	1012 Via Romaes San Dimas	Root & Debris	250